

Fenton Fire Protection District

Meeting of the Board of Directors

July 30, 2025

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 30, 2025, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairman Tom Ascheman called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via Zoom)
Jennifer Grimes (via Zoom)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Daniel McLaughlin	District Attorney
Rick Rognan	District Accountant
Nick Robben	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 16, 2025, were presented and it was

Moved by Director Grimes and seconded by Director Viviano to approve the minutes of July 16, 2025. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$409,125.67. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 7/16/25</u>	<u>Balance as of 7/30/25</u>
General	\$24,671,000.98	\$24,125,853.13
Ambulance	\$11,307,497.11	\$11,142,526.66
Dispatch	\$ 983,226.43	\$ 983,226.43
Pension	\$ 200,623.42	\$ 200,623.42
Capital Projects		
2022	\$ 2,748.26	\$ 2,748.26
Debt Services	\$ 2,339,874.47	\$ 2,339,874.47
HRA	\$ 4,569.13	\$ 3,255.12
FSA	\$ 27,016.49	\$ 21,107.20

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Fire Marshal's Report

Division Chief Thiemann advised there is nothing to report.

Chief Kaminski presented the revised Missouri Ethics Commission Resolution. After discussion, it was

Moved by Director Viviano and seconded by Director Grimes to adopt the Missouri Ethics Commission Resolution as presented. Motion approved and unanimously carried 3-0. A copy of the Resolution is attached hereto and made a part hereof these minutes.

NEW BUSINESS

ACCOUNTANT'S REPORT

Rick Rognan presented the June 2025 financial report. He indicated that with timing items the District used 38.46% of the general fund budget or was (11.55%) under budget year to date, or

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(\$1,560,330.00); and 42.63% of the ambulance fund budget, or was (7.37%) under budget year to date, or (\$374,051.00).

Mr. Rognan indicated that for the six (6) month period year versus last year, the District had \$1,442,818.00, or 13.06% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditure in the amount of \$1,974,400.00. The District has a reserve of 17.80 months compared to 16.69 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of June 30, 2025. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the Amended Budget for 2025 with a proposed amendment to Building Capital Projects Fund. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to Amend the 2025 Budget. Motion approved and unanimously carried 3-0. A copy of the Amended Budget is attached hereto and made a part hereof these minutes.

Mr. Rognan next presented the Preliminary Notice of Public Hearing set for September 25, 2025, for the purpose of setting the 2025 tax rates and reviewed the preliminary rates. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to approve the Preliminary Notice of Public Hearing for September 24, 2025, to set the public tax hearing. Motion passed and carried 3-0. A copy of the Preliminary Notice is attached hereto and made a part hereof these minutes.

Mr. Rognan also discussed with the Board the importance of engaging the services of Stifel and Martin Ghaffori for the purpose of doing another bond defeasance. The matter was tabled for further discussion.

Division Chief Thiemann next presented to the Board the responses to RFP 2025-02 for repair and replacement of concrete at Station #4. Chief Kaminski advised there were two (2) responses; one from E. Meier Contracting, Inc. for \$112,344.50 and another from Landco Construction for \$106,590.00.

Division Chief Thiemann then presented to the Board the responses to RFP 2025-03 for plumbing and sewer modifications at Station #4. Chief Kaminski advised there was one response from Landco Construction in the amount of \$41,272.00.

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Chief Kaminski advised the bids will be forwarded to Division Chief Thiemann for review and recommendation.

CHIEF'S REPORT

Chief Kaminski introduced Kate Moore to the Board as the new Community Risk Reduction Specialist.

Chief Kaminski next advised the Board the District is hosting an ISO class in September. She indicated there have been a few changes with the ISO rating system.

Chief Kaminski then advised the Board the District is hosting a high school kid's camp along with the Eureka Fire Protection District, St. Louis County PD, DEA and Scouts of America. She indicated they will do several activities including CPR and live burns. Chief Kaminski advised this will be the third year for the camp and the last one for the summer.

Chief Kaminski advised the Board the administrative staff have been working diligently with EMS/MC, the third-party billing company, to reduce the number of days from transport to date of payment and have done a tremendous job. The first quarter turnaround time was ninety-six (96) days, and the second quarter is reduced to eighty (80) days.

Chief Kaminski discussed with the Board several thank you letters from calls run by the crews thanking them for their service and more importantly for the crews going above and beyond their call of duty with helping citizens of the District. She discussed one particular thank you letter from Rockwood Community Fire at the Howling Good Time Doggy Daycare. Chief Kaminski discussed several fire and motor vehicle accident calls including the recent chemical plant fire in the Affton Fire Protection District. She also discussed several trauma calls including one amputation.

Director Ascheman inquired where the District stood with the Car Seat Installation Program. Chief Kaminski advised the program is in the process of being revamped but there are three (3) certified car seat installation specialists.

SHOP STEWARD REPORT

Shop Steward Robben advised the Board he believes the Mission Values Commitment program is coming to fruition and the District and Shop are living what everyone set out to do and it is becoming the culture. He believes it takes a lot of morale to go the extra mile and morale is good.

Shop Steward Robben advised the Board Shop meetings were suspended for the summer but they are actively working on agenda items for the coming months.

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NEXT MEETING DATE

Wednesday, August 13, 2025, at 4:00 p.m.

There being no further public comment or further business, at 4:41 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Viviano and seconded by Director Grimes to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and carried 3-0, Viviano – yea, Ascheman – yea, Grimes – yea

At 5:13 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board had an announcement to offer a position of employment as an administrative assistant to Rebecca Haley subject to successful completion of all District background checks.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:14 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

