

Fenton Fire Protection District

Meeting of the Board of Directors

July 16, 2025

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 16, 2025, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:04 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (Via Zoom)
Jennifer Grimes (Via Zoom)
Tom Ascherman (Via Zoom)

Also present were:

Romona Kaminski	District Chief
Justin Spraul	Fire Inspector

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held June 18, 2025, were presented and it was noted one correction. There were no announcements on decisions made after the closed session. On page 4 to remove "Announcement were made regarding the decisions of the Board of Directors."

Moved by Director Ascherman and seconded by Director Grimes to approve the minutes of the June 18, 2025, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, from July 2, 2025, which totaled \$1,010,695.66. After discussion, it was

Moved by Director Ascherman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Chief Kaminski presented the Board with the bills for review and payment, from July 16, 2025, which totaled \$634,825.57. After discussion, it was

Moved by Director Ascherman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 6/17/2025</u>	<u>Balance as of 7/15/2025</u>
General	\$25,697,332.49	\$24,617,000.98
Ambulance	\$11,412,236.41	\$11,307,497.11
Dispatch	\$ 1,194,182.24	\$ 983,226.43
Pension	\$ 1,264,351.76	\$ 200,623.42
Capital Projects		
2022	\$ 2,811.49	\$ 2,748.26
Debt Services	\$ 2,167,961.33	\$ 2,339,874.47
HRA	\$ 7,757.53	\$ 4,569.13
FSA	\$ 33,690.21	\$ 27,016.49

After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski advised the Board, following the regular schedule board business this evening, a pinning ceremony will be held to celebrate the promotions of Lieutenant. Nate Miller to the rank of Captain, Firefighter/Paramedic Ryan Fenley to the rank of Lieutenant, and a new hire pinning of Firefighter/Paramedic Greg Kriete.

NEW BUSINESS

Chief Kaminski advised the Board in pursuant to Section 105.485.4 RSMO, the District biennially adopts a resolution which establishes and makes public its own method of disclosing potential conflicts of interest. Paperwork prepared for review. Noted two corrections on page 1 under Section 2. Conflicts of Interest – change chairwomen to chairperson and replace the word “bill” to more appropriate description. Paperwork will be resubmitted with corrections indicated by the board.

Chief Kaminski next presented the 2nd Quarter 2025 Quarterly Collateralization Report. She indicated as of June 30, 2025, there was a total of \$1,458,000.00 protected by FDIC Insurance.

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CHIEF'S REPORT

Chief Kaminski presented the 1st Quarter 2025 Overtime Breakdown. For the period of January through March there was a total of 1,542.5 hours of overtime totaling \$102,126.48. She noted that sick leave was the largest contribution at 38% of the overtime hours. The second largest contributed was training at 21% of the overtime hours.

Chief Kaminski advised the Board that the Audit report was received by the state of Missouri and is awaiting certification.

Chief Kaminski advised the Board unit 1325 participated in a move-up for the City of St. Louis Fire Department to allow the members of that organization to attend the funeral of fallen firefighter Lee Kraus.

Chief Kaminski next advised the Board all the new personnel participated in an extrication class under the instruction of Battalion Chief Mike Martin.

Chief Kaminski next discussed various other trainings the crews had been engaged in since the last Board Meeting including, annual driver's training, new SCBA training, and ACLS recertification.

Chief Kaminski advised the Board of several events hosted and taught at the Fenton training facility including the Water Mapping Class taught to the St. Louis County Fire Academy recruits. Also noted that Firefighter Mike Robinson's wife Nicole is graduating from the St. Louis County Fire Academy this evening. Congratulations to her and her classmates.

Chief Kaminski next discussed the partnership with SSM and working with them to host and assist in "Doctor Day" at the Fenton Training Facility. Emergency room doctors work with firefighters to participate in firefighting activities.

Chief Kaminski next informed the Board that three members of our department participated in the annual Sunset Hill Triathlon. Congratulations to Captain Tony Schrempf, Captain Gina Anderson, and Lieutenant Nick Robben.

Chief Kaminski next discussed with the Board her vision to have a District wide two (2) minute "out the door" or "turn-out" response time for all calls. She indicated she will be providing quarterly reports to all the crews and the crew with the best average response times will get a turnout time taco night prepared by the Chief herself. Chief Kaminski advised the Board that unit 1347 won the 2nd quarter with an average response time of one minute and twenty-four seconds (1:24). Congratulations to Captain Gina Anderson, Lt. Colin Patrick, and Firefighter Richie Webster.

Chief Kaminski advised the Board, Fenton is partnering with local departments in a First Responder Camp. This high school age camp will take place between August 4th – 8th. Campers

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will be introduced to first responder activities such as police, fire, and EMS. The campers will be at the Fenton Training Facility on Tuesday, August 5th working on fire and EMS skills.

Chief Kaminski acknowledged and congratulated the Community Outreach on another successful Forging the Future event. Great job by all from the organizers to the instructors.

Chief Kaminski advised the Board 40 applications were received for the Administrative Support position. The hiring committee reviewed resumes and will notify 8 individuals for interviews. More information to follow as the process progresses.

Lastly, Chief Kaminski advised the Board of several calls run by the crews including fires and EMS response calls.

SHOP STEWARD'S REPORT

Shop Steward Robben was unable to attend the meeting this evening but passed along the following notes:

Forging the Future was another great success this year. It's great to see the commitment beyond the call by our administration and members to put this together. It shows we stand behind our core values of stewardship and tradition in the fire service.

New hires continue to prove they are valuable assets to the district on all crews. They are a huge part of the culture change we are seeing moving forward. They continue to impress us on the training grounds not only in their ability but also in their willingness to learn.

NEXT MEETING DATE

Wednesday, July 30, 2025, at 4:00 p.m.

There being no further public comment or further business, at 4:28 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (13) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) and (13) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 4:41 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

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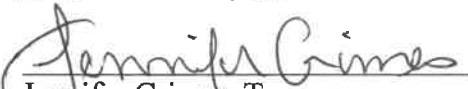
ADJOURNMENT

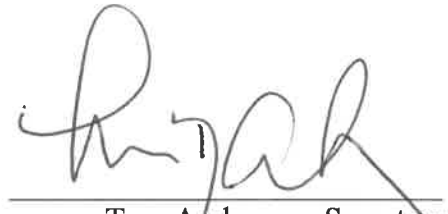
There being no further business before the Board of Directors, at 4:42 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

