

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**May 7, 2025**

Page 1 of 4

---

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 7, 2025, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairman Tom Ascheman called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano (via Zoom)  
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Nick Robbin	Shop Steward
Daniel M. McLaughlin	Legal Counsel (via Zoom)

Acting Chairman Ascheman ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held April 23, 2025, were presented and it was

*Moved by Director Viviano and seconded by Director Ascheman* to approve the minutes of the April 23, 2025. Motion approved and carried 2-0.

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$440,356.22. After discussion, it was

*Moved by Director Viviano and seconded by Director Ascheman* to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**May 7, 2025**

Page 2 of 4

---

**TREASURER’S REPORT**

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 4/23/25</u>	<u>Balance as of 5/07/25</u>
General	\$25,105,147.20	\$24,818,457.82
Ambulance	\$11,102,900.60	\$11,009,159.08
Dispatch	\$1,085,814.31	\$1,089,827.85
Pension	\$1,057,144.17	\$1,061,049.21
Capital Projects 2022	\$163,891.99	\$163,825.51
Debt Services	\$1,740,432.11	\$1,741,146.25
HRA	\$1,910.02	\$ 6,416.08
FSA	\$27,828.54	\$30,040.11

After discussion, it was

*Moved by Director Viviano and seconded by Director Ascherman* to receive the Treasurer’s Report as presented. Motion approved and carried 2-0.

**OLD BUSINESS**

**Fire Marshal’s Report**

Division Chief Thiemann advised the Board that Station #1 is almost complete with some punch list items currently being completed. He further advised the Board the insurance estimate was in and it is close to 100% for a full replacement at Station #1. Division Chief Thiemann noted there was some cosmetic damage done at the other stations that will not be replaced but did result in value which will be used to off-set the \$5,000 deductible resulting in little to no out of pocket expenses to the District.

Division Chief Thiemann next discussed with the Board the status of the Station #4 remodel. He noted they are continuing to wait for permits on the gear lockers and landscaping will begin soon.

Division Chief Thiemann next advised the Board of several permits that have been or are expected to be issued by the Fire Marshal’s Office including one for a development at the old Wet Willies site, a new Hampton Hotel and the \$45,000,000.00 BJC Hospital project in Sunset Hills.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**May 7, 2025**

**Page 3 of 4**

---

**NEW BUSINESS**

None

**CHIEF'S REPORT**

Chief Kaminski advised the Board the District hosted a PALS class last week. She advised everyone who participated passed all certifications.

Chief Kaminski further advised the Board members of the District continue to go through the Critical Care Paramedic class.

Chief Kaminski next advised the Board that she and Division Chief Thiemann attended the retirement ceremony for St. Louis County Police Department Fenton Precinct Corporal Lawson who served forty-five (45) years on the force. She advised they met his replacement and plan to have a more formal meeting in the coming weeks.

Chief Kaminski next discussed various trainings the crews have been engaged in since the last Board meeting including boat ops, Cert classes and live fire trainings.

Chief Kaminski also advised the Board the Missouri Women in Fire Conference was hosted by the District last week with departments from as far away as Benton, Missouri in attendance.

Chief Kaminski next reminded the Board the EMS open house will be held on May 17, 2025, from 12-3:00 p.m. She further reminded the Board pension training will also be held at Station #1 on September 18, 2025.

Chief Kaminski and Shop Steward Robben updated the Board on the Shop's participation in the SSM Softball tournament.

Chief Kaminski advised the Board the District has a new medical director, Dr. Rebecca Tracy. She advised Dr. Tracy met with two (2) of the three (3) shifts.

Chief Kaminski advised the Board that she has been approached by several members of the District thanking the Board for the health insurance renewal.

Chief Kaminski further advised the Board that unit 1317 participated in a move-up for the Maryland Heights Fire Protection District to allow the members of that organization to attend the funeral services of fallen firefighter Brad Howell.

Chief Kaminski next advised the Board that after twenty-four (24) years of service to the District Rob Miller will be retiring June 1, 2025. His retirement ceremony will be held on June 2, 2025.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**May 7, 2025**

Page 4 of 4

---

**SHOP STEWARD REPORT**

Shop Steward Nick Robben advised the Board the Mike Long Pickleball Tournament will be held at the end of the month.

Shop Steward Robben also advised the Board the May 1, 2025, labor-management meeting went well as the Shop and Administration continue to work, and check in, on the District's culture with all of the new hires and newly promoted command staff.

Shop Steward Robben next advised the Board the Shop is working on a shop and station logos, and would like institute challenge coins. He believes together they will all help to develop both District and individual engine house pride.

**NEXT MEETING DATE**

Wednesday, May 21, 2025, at 4:00 p.m.

There being no further public comment or further business, at 4:27 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

*Moved by Director Ascheman and seconded by Director Viviano* to go into closed session for purposes of personnel and confidential or privileged communications, Section 621.021 (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Ascheman – yea.

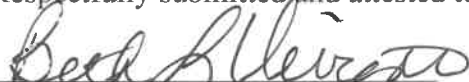
At 5:04 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

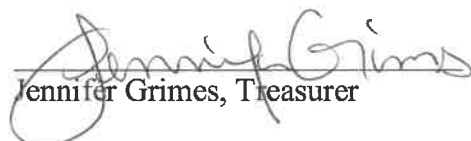
**ADJOURNMENT**

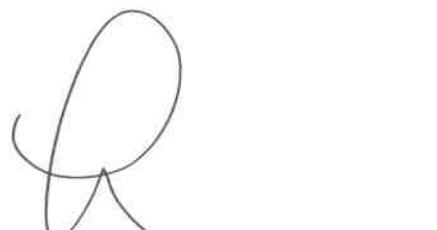
There being no further business before the Board of Directors, at 5:05 p.m., it was

*Moved by Director Ascheman and seconded by Director Viviano* to adjourn the meeting. Motion approved and unanimously carried 2-0.

Respectfully submitted and attested to by,

  
Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

  
Tom Ascheman, Secretary