

Fenton Fire Protection District

Meeting of the Board of Directors

January 29, 2025

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 29, 2025, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Beth Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via Zoom)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Rick Rognan	District Accountant
Daniel McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 15, 2025, were presented and it was

Moved by Director Ascheman and seconded by Director Grimes to approve the minutes of the January 15, 2025, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$193,871.34. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 1/15/25</u>	<u>Balance as of 1/29/25</u>
General	\$23,433,987.25	\$22,919,801.58
Ambulance	\$10,463,430.19	\$10,405,357.91
Dispatch	\$ 1,118,596.24	\$ 1,118,596.24
Pension	\$ 628,634.35	\$ 628,634.55
Capital Projects		
2022	\$ 947,134.58	\$ 713,812.95
Debt Services	\$ 2,601,442.45	\$ 2,601,442.45
HRA	\$ 4,402.10	\$ 4,155.02
FSA	\$ 19,726.21	\$ 20,842.40

After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Fire Marshal’s Report

Division Chief Chris Thiemann updated the Board on the status of Station #4. He indicated the Steering Committee has reviewed the revised plans for the gear locker and is currently waiting for feedback before finalizing. Division Chief Thiemann next advised the Board on the status of the construction at Station #1. He indicated the floors have been epoxied and the outside steel structure is being erected. Division Chief Thiemann believes they are looking at an end of February 2025 completion date.

Division Chief Thiemann advised once all stations are complete, he plans to develop a maintenance plan for each to include service plans, etc.

Chief Kaminski discussed the recent plans for the solar project for Station #2, the costs for each and potential insurance plans. She indicated the pricing without rebates would have at least a fifteen (15) year rate of return. Chief Kaminski would like to place the project on hold until rebates return. Director Ascheman would like to table the project for at least one year. Chairwoman Viviano agrees it should be tabled until next year. Director Grimes agreed.

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NEW BUSINESS

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of December 31, 2024. He indicated that with timing items the District used 91.45% of the General Fund budget, or was (8.55%) under budget year to date, or (\$1,001,380.00); and 83.66 % of the Ambulance Fund budget, or was (16.34%) under budget year to date, or (\$798,199.00).

Mr. Rognan indicated that for the twelve (12) month period year versus last year, the District had \$1,187,446.00, or 6.64% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$309,552.00). The District has a reserve of 20.28 months compared to 17.57 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of December 31, 2024. Motion approved and unanimously carried 3-0.

Chief Kaminski next opened the bids for SCBAs. She indicated there was one (1) bid from Sentinel in the amount of \$389,225.12 with an alternative bid for additional items in the amount of \$11,868.50. She indicated the committee will review and report back to the Board with a recommendation.

Chief Kaminski next presented two (2) proclamations for soon-to-be retired Lieutenant Kyle Forbuss and Captain Paul Seemayer.

CHIEF'S REPORT

Chief Kaminski advised the Board that six (6) members of the department are registered for critical care training/classes. It is every Thursday through May 2025.

Chief Kaminski next advised the Board that #1325 moved up to assist Mehlville Fire Protection District so their crews could attend the services of a fallen member of their District. Chief Hendricks sent the District a note of appreciation.

Chief Kaminski advised the Board the District hosted a St. Louis County Company Officer training classes. She indicated Private Fenley and Lieutenant Kaltenbach attended the classes. She indicated the class was a success.

Chief Kaminski next advised the Board the crews were out doing ice training this past week with the cold weather. She indicated that despite the cold it is generally fun training.

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Chief Kaminski further advised the Board Private Nate Miller and his wife had their baby boy on January 18, 2025. She reported that mom and baby are healthy.

Chief Kaminski also advised the Board the next St. Louis County Academy class is being held in honor of retired firefighter Tim Buehne.

Chief Kaminski and Assistant Chief McCarthy presented the Radio User Agreement with St. Louis County Emergency Communications Commission for approval. Chief Kaminski and Legal Counsel indicated the agreement is the same as the last period and should be approved. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to accept and approve the Radio User Agreement with the St. Louis County Emergency Communications Commission. Motion approved and unanimously carried 3-0.

Chief Kaminski advised the Board she and Assistant Chief McCarthy attended a mental health training course which was very informative.

Chief Kaminski and Deputy Chief Mueller advised the Board of the need to purchase a digital fire panel. DC Mueller advised there are only two vendors/distributions, and the panels are over \$10,000.00. Legal Counsel advised DC Mueller he should get quotes from both vendors/distributors and place in the file and that will satisfy the bidding requirements.

Chief Kaminski advised the Board of several calls including a dumpster fire, a few spot grass fires and a home kitchen fire.

SHOP STEWARD REPORT

No Shop Steward, or Shift Representative was present to present a report.

NEXT MEETING DATE

Wednesday, February 12, 2025, at 4:00 p.m.

There being no further public comment or further business, at 4:40 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascherman and seconded by Director Grimes to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and carried 3-0, Viviano – yea, Ascherman – yea, Grimes – yea

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At 4:51 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

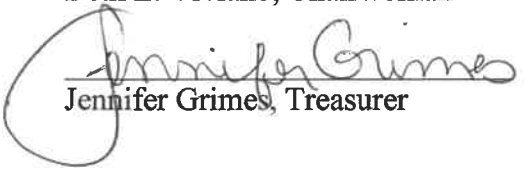
ADJOURNMENT

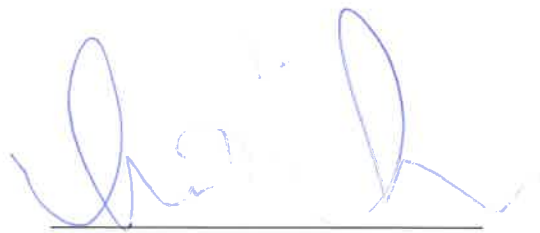
There being no further business before the Board of Directors, at 4:52 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

