

Fenton Fire Protection District

Meeting of the Board of Directors

January 15, 2025

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 15, 2025, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via Zoom)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Nick Robben	Shop Steward
Daniel McLaughlin	Legal Counsel

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 18, 2024, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the December 18, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$715,291.37. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 12/18/24</u>	<u>Balance as of 1/15/25</u>
General	\$23,021,417.57	\$23,433,987.25
Ambulance	\$ 9,064,317.27	\$10,463,430.19
Dispatch	\$ 847,472.46	\$ 1,118,596.24
Pension	\$ 84,735.16	\$ 628,634.35
Capital Projects		
2022	\$ 969,757.46	\$ 947,134.58
Debt Services	\$ 1,437,165.01	\$ 2,601,442.45
HRA	\$ 1,067.74	\$ 4,402.10
FSA	\$ 16,988.44	\$ 19,726.21

After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Fire Marshal’s Report

Division Chief Thiemann updated the Board on the status of Station #1. He said it is moving along and painting on the main level has begun. The basement is drywalled and the bays are almost complete. Division Chief Thiemann then updated the Board on the status of Station #4. He said the revised plan for the gear locker in the bay was received and has been sent to the planning committee for review. Division Chief Thiemann indicated it is a smaller project than initially anticipated. He next provided the Board with a 2024 year in review for the Fire Marshal’s Office. Division Chief Thiemann advised his office performed 840 annual business inspections, 568 construction inspections and 151 occupancy and 8 citizen complaints for a total of 1,561 inspections. With regards to permits he indicated his office had issued 167 construction plan review permits, 3 permits for fireworks and 20 for tents for a total of 190 permits with 37 remaining open permits. He also advised his office engaged in several fire prevention activities including 7 fire extinguisher classes, 4 safety trailer trainings, 4 CERT trainings and 9 fire related drill trainings. Division Chief Thiemann advised his office assisted in 6 total fire investigations in 2024 and responded to over 30 fire alarm soundings. He next advised the Board of several permits that are anticipated to be issued by the District in 2025 including 7 lots at Capitol Development, a movie theater in Gravois Bluffs and a memory care building at Friendship Village.

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Division Chief Thieman further advised the Board he continues to work on the solar project for Station #2.

NEW BUSINESS

Chief Kaminski presented the Board with the Memorandum of Understanding to Article 37 of the Collective Bargaining Agreement for approval and signature. After discussion, it was

Moved by Director Ascherman and seconded by Director Viviano to approve the Memorandum of Understanding to Article 37 of the Collective Bargaining Agreement. Motion passed and unanimously carried 3-0.

Chief Kaminski next advised the Board that Director Viviano was the only person to file for the upcoming Director's election. She advised the proper election certification documentation has been prepared and signed and it will be filed with the St. Louis County Board of Elections.

Chief Kaminski also advised the Board that the Director's annual Financial Disclosure Statements are due. She advised the forms are completed and presented them for signature.

Chief Kaminski then presented the Board with the Quarterly Collateralization report. She indicated the District's funds were 100% collateralized in the amount of \$1,222,000.00.

CHIEF'S REPORT

Chief Kaminski advised the Board that the new hiring process took place last week. She advised there were fifty-three (53) registrants with thirty-six (36) testing with fifteen (15) interviews having been conducted yesterday and today. Chief Kaminski thanked all those who have worked tirelessly these last few days ensuring the process was run without issue.

Chief Kaminski next advised the Board training with the new #1314 was postponed due to the snow but it will be rescheduled shortly. She advised the truck will not be in service until the training has taken place.

Chief Kaminski advised the Board Firefighter/EMT Tom Smith passed away on December 29, 2024. She advised he had twenty (20) years of service with the District and that she notified his former employer, Glendale Fire Department of his passing. Chief Kaminski advised that she as well as some retirees and current employees were able to attend the wake along with a few of the District's fire apparatus.

Chief Kaminski next advised the Board of the District's last call of the year took place at 11:30 p.m. bringing the District's call totals to 5,770 for the year.

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Chief Kaminski further advised the Board that the District operated efficiently during last week's winter storm by bringing in extra personnel and ran thirty (30) calls over the immediate forty-eight (48) hours of the storm. She advised there were no motor vehicle accidents, and most were EMS calls.

Chief Kaminski also advised the Board the second storm on Friday, January 10, 2025, resulted in sixteen (16) calls being run by the District with one (1) motor vehicle accident and discussed the various other calls, including one (1) at Wally's as well as a gas leak.

SHOP STEWARD'S REPORT

Shop Steward Robben advised the Board that Captain Medlock will be the new B Shift Representative, A Shift will be Nate Miller and C Shift is Ben Schwable. He also advised the Board he continues to work with the Administration on Shop Awards for the upcoming Awards Ceremony.

NEXT MEETING DATE

Wednesday, January 29, 2025, at 4:00 p.m.

There being no further public comment or further business, at 4:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea

At 5:03 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board made one (3) decision in closed session. The Board approved offering positions of employment in the following order to Anthony DiPaola, Stephen Tomko, Jacob Winford and Rachel Williams pending satisfactory completion of all pre-employment testing and physicals.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:04 p.m., it was

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Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

