

Fenton Fire Protection District
Meeting of the Board of Directors

January 10, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 10, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief
Melissa McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 13, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the December 13, 2023, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$174,656.51. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 12/13/23</u>	<u>Balance as of 1/10/24</u>
General	\$16,446,756.10	\$19,605,234.33
Ambulance	\$ 7,695,396.75	\$ 8,635,569.46
Dispatch	\$ 865,704.58	\$ 1,049,237.78
Pension	\$ 233,982.80	\$ 609,324.17
Capital Projects		
2022	\$ 5,019,367.32	\$ 5,001,073.08
Debt Services	\$ 2,370,584.31	\$ 3,184,569.07
HRA	\$ 3,962.42	\$ 2,853.35
FSA	\$ 12,206.14	\$ 13,016.25

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thieman updated the board on the status of House 4. He noted that the projects for both House 2 and 3 had been undertaken at a good time and that with the price of construction today would be significantly higher.

NEW BUSINESS

Chief Kaminski presented the Board of Directors with their MEC Financial Disclosure Statements for 2024.

Chief Kaminski next presented the quarterly collateralization report as of December 31, 2023. She indicated that 100% of the district’s funds were collateralized and protected by FDIC insurance in the amount of \$2,651,000.00.

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CHIEF'S REPORT

Chief Kaminski updated the Board on the District's year end gathering which was held on December 16, 2023. Chief Kaminski advised that the gathering was a success.

Chief Kaminski updated the Board regarding the new SSM Medical Director. Division Chief of EMS, Tom DiMercurio, noted that the individual is experienced and should be a good fit for the role.

Chief Kaminski next informed the Board that Rock Community had experienced an unexpected loss. She indicated that the department as well as other surrounding departments participated in a move up on Sunday so that the Rock Community department members could attend the wake.

Chief Kaminski also discussed that there had been recent mutual aid activity at St. Anthony School and in Valley Park for a house fire.

Chief Kaminski informed the Board that an Employee "pulse" survey through a third-party administrator was to be conducted. She explained that a short five-minute survey to gauge overall thoughts and experiences of the district employees was being sought and that the survey period would end on the 19th and that an updated summary would be provided.

Chief Kaminski next informed the Board that two upcoming retirements were occurring within the district and that there were planned events for each. Administrative Support Sally Hupfeld is to retire and there will be a group photo event held on January 19th followed by a small celebration send off. Additionally, Captain Doug Ruse was retiring and there would be a flag ceremony and retirement party held on February 2nd.

SHOP STEWARDS REPORT

It was noted that there would be a vote this week and that the district hoped to have information by next week to update who the new steward would be.

NEXT MEETING DATE

Wednesday, January 24, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:53 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section. 610.021 (1) RSMo. After discussion, it was

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Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:57 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

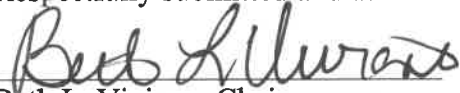
During closed session, the Board of Directors voted to approve the Lawler contract for service for House 1 subject to review and approval by District counsel. Extend an offer of employment to certain individual(s) subject to their passing of the required background checks and physicals. The Board of Directors next voted to engage the services of Graphic Alive for design and implementation of the history wall and approved payment for such services in an amount up to \$5,000.00.

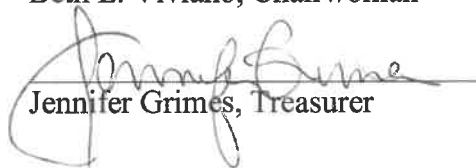
ADJOURNMENT

There being no further business before the Board of Directors, at 5:59 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 24, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Nick Robben	Shop Steward
Aaron Cizek	Assistant Shop Steward
Rick Rognan	District Accountant
Daniel McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 10, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Viviano to approve the minutes of the January 10, 2024 meeting. Motion approved and carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$712,902.02. After discussion, it was

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Moved by Director Grimes and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and carried 2-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 1/10/24</u>	<u>Balance as of 1/24/24</u>
General	\$19,605,234.33	\$19,328,717.23
Ambulance	\$ 8,635,569.46	\$ 8,578,283.63
Dispatch	\$ 1,049,237.78	\$ 1,047,442.48
Pension	\$ 609,324.17	\$ 609,324.17
Capital Projects		
2022	\$ 5,001,073.08	\$ 4,998,747.84
Debt Services	\$ 3,184,569.07	\$ 3,184,569.07
HRA	\$ 2,853.35	\$ 5,103.14
FSA	\$ 13,016.25	\$ 14,701.50

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and carried 2-0.

OLD BUSINESS

Division Chief Chris Thieman updated the Board on the status of Station #4. He indicated the plans for remodel are currently with St. Louis County for plan review. Division Chief Thieman advised that contractors are starting to get trailers in place at Station #1 while they are waiting for permits from St. Louis County. The Board inquired if residential housing permits had increased. Division Chief Thieman said the District doesn’t get too involved with residential permits. He advised building permits were down last year but appear to have increased so far this year. Division Chief Thieman advised the Stratford Inn is scheduled for demolition within the next few weeks. He further discussed various projects that are set to be happening within the District boundaries.

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NEW BUSINESS

ACCOUNTANT'S REPORT

Mr. Rognan presented the Financial Report and Statements as of December 31, 2023. He indicated that with timing items the District used 80.02% of the general fund budget, or was (19.98%) under budget year to date, or (\$2,598,282.00); and 93.94% of the ambulance fund budget, or was (6.06%) under budget year to date, or (\$256,930.00).

Mr. Rognan indicated that for the twelve (12) month period year versus last year, the District had \$758,830.00, or 4.21% more in tax revenue, interest and miscellaneous income. The District had expenditures over revenues in the amount of (\$231,112.00). The District has a reserve of 16.91 months compared to 14.61 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to accept and approve the report and financial statements of the District as of December 31, 2022. Motion approved and unanimously carried 2-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that Firehouse Magazine mentioned Station #2 in their November issue. She presented the issue for review.

Chief Kaminski next advised the Board the hiring process has been completed and they are set to begin interviews. Assistant Chief McCarthy indicated there were forty (40) applicants, twenty-two (22) tested and twenty (20) passed.

Chief Kaminski then updated the Board on the recent ice storm this past Monday and the various calls as well as other mutual aid calls that have been run over the past two (2) weeks. She advised there was one (1) fire call run within the District. Chief Kaminski also discussed a mutual aid call with Mehlville with Station #4 yesterday morning. She then advised the Board about an EMS pediatric cardiac arrest call which resulted in a fatality. Chief Kaminski said the crews did everything they could, but sometimes negative results occur.

Chief Kaminski updated the Board on Captain Ruse's retirement party. She advised it will be held next Friday at 9 a.m.

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Chief Kaminski further advised an operations committee meeting was held yesterday where accreditation was discussed. She indicated the process will need to be conducted again in the next four (4) years.

SHOP STEWARDS REPORT

The new Shop Steward, Nick Robben and Assistant Shop Steward Aaron Cizek were welcomed to the meeting. Shop Steward Robben discussed the new shift representatives and the tasks that are ahead of them. He said the first task is wrapping up negotiations after which they plan to work on new initiatives.

Shop Steward Robben discussed a recent call with Private Long that involved an elderly lady living in deplorable, freezing conditions. He indicated often times they receive praise for saving lives, but this time Community Outreach stepped up and paid for her accommodations at the Pear Tree Inn while her furnace was being repaired. He indicated the Pear Tree was a tremendous partner.

NEXT MEETING DATE

Wednesday, February 7, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1)(3) and (9) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1)(3) and (9) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 5:51 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

During closed session, the Board of Directors voted to approve the promotion of Doug Wynne to Captain effective February 1, 2024.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:51 p.m., it was

Fenton Fire Protection District

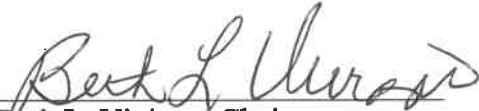
Meeting of the Board of Directors

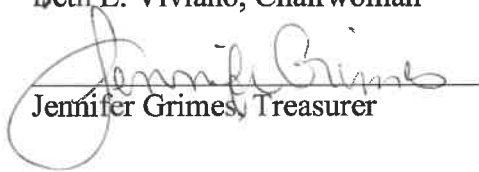
January 24, 2024

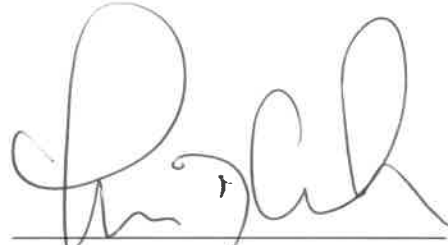
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Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting.
Motion approved and carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascherman, Secretary

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 7, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Nick Robben	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 24, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the January 24, 2024 meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$172,017.81 After discussion, it was

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Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 1/24/24</u>	<u>Balance as of 2/07/24</u>
General	\$19,328,717.23	\$21,576,448.69
Ambulance	\$ 8,578,283.63	\$ 9,283,963.11
Dispatch	\$ 1,047,442.48	\$ 934,186.16
Pension	\$ 609,324.17	\$ 875,456.04
Capital Projects		
2022	\$ 4,998,747.84	\$ 4,991,823.80
Debt Services	\$ 3,184,569.07	\$ 3,755,289.89
HRA	\$ 5,103.14	\$ 4,311.73
FSA	\$ 14,701.50	\$ 15,629.46

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski updated the Board on the status of the remodel of Station #1. She advised the demolition is set to begin in the next few weeks. Chief Kaminski said Station #4 is in the process of obtaining permits, once received they will begin rebuilding of walls. Division Chief Thiemann was welcomed into the meeting. He advised the Board that the generator at Station #2 is currently being repaired. All costs are being covered by Fabick under the warranty. The issue was discovered when Fabick was on-site testing the generator.

CHIEF’S REPORT

Chief Kaminski updated the Board on Captain Doug Ruse’s retirement ceremony. She said he will be missed.

Chief Kaminski advised the Board that Captain Wynne’s pinning ceremony will be held on Monday, February 19 at 5:30pm at Station #2.

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Chief Kaminski next advised the Board that Private Artinger's wife gave birth to a baby boy, Russell Llyod Artinger.

Chief Kaminski then discussed recent trainings attended by the crews. She advised several attended winter fire training, in addition, two (2) battalion chiefs attended battalion chief boot camp.

Chief Kaminski said the new hire interviews were held on January 30 and 31, 2024. She thanked all involved with setting up the interviews.

Chief Kaminski next advised the Board of the next bond payment which is set to be paid on March 1, 2024 in the amount of \$1,994,375 for the 2019 GO and \$544,000 for the 2022 GO Bond.

Chief Kaminski updated the Board on several calls, including one (1) newborn delivery in the bathroom of Target. She indicated the baby was premature but is believed to be doing well. Chief Kaminski also discussed a daycare fire that was handled without incident.

Chief Kaminski next presented the overtime summary for 2022 and 2023. She indicated because of raises year over year the hours are the most important factor to consider when reviewing the analysis. Chief Kaminski indicated sick leave, training and worker's compensation are the leading areas, but overall overtime hours were down from 2022. A copy of the report is attached hereto and made a part hereof these minutes.

Chief Kaminski next discussed the First Responder Canteen. She presented a summary of the calls run by the Canteen. A copy of the report is attached hereto and made a part hereof these minutes.

SHOP STEWARDS REPORT

Shop Steward Robben discussed the number of calls run by the crews last month as well as the recent shop meeting. He advised everything seems to be going well.

Shop Steward Robben said he participated in the new hire interview process. He said the process was a great experience.

NEXT MEETING DATE

Wednesday, February 21, 2024, at 4:00 p.m.

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There being no further public comment or further business, at 4:26 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1), (3) and (9) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:29 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

During closed session, the Board of Directors voted to extend an offer of employment to the first one on the list, Josh Schnable, subject to Mr. Schnable passing all preemployment background tests and physicals.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:30 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

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Meeting of the Board of Directors

February 21, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 21, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Rick Rognan	Accountant
Connor Eastman	Lockton
Dan McLaughlin	Legal Counsel
Nick Robben	Shop Steward
Aaron Cizeck	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held February 7, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the February 7, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$389,852.06. After discussion, it was

Fenton Fire Protection District

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Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 02/07/24</u>	<u>Balance as of 02/21/24</u>
General	\$21,576,448.69	\$21,388,812.51
Ambulance	\$ 9,283,963.11	\$ 9,199,804.37
Dispatch	\$ 934,186.16	\$ 932,947.79
Pension	\$ 875,456.04	\$ 875,456.04
Capital Projects		
2022	\$ 4,991,823.80	\$ 4,943,095.08
Debt Services	\$ 3,755,289.89	\$ 3,755,289.89
HRA	\$ 4,311.73	\$ 4,311.73
FSA	\$ 15,629.46	\$ 17,347.78

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

The final draft of the collective bargaining agreement was presented for approval. After discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to approve the new collective bargaining agreement for the period of January 1, 2024 through January 1, 2027. Motion approved and unanimously carried 3-0. A copy of the agreement is attached hereto and made a part hereof these minutes.

Second District Vice President, Doug Ruse, and IAFF Local 2665 Business Manager, John Duffy, were present to execute the new collective bargaining agreement along with Shop Stewards Nick Robben and Aaron Cizeck.

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Second District Vice President, Doug Ruse, and IAFF Local 2665 Business Manager, John Duffy were thanked for their time and excused from the meeting.

Division Chief Thiemann updated the Board on the status of Station #4. He indicated they are still waiting on permits. Chief Thiemann advised after inspecting the roof at Station #4 it will need to be replaced. He indicated he also inspected the roof at Station #1 and it does not need immediate replacement. Chief Thiemann advised he will look at getting a bid to replace both roofs to see if there is any economic advantage to replacing both.

Chairwoman Viviano inquired about the potential to get solar panels with the new roofs. Chief Thiemann indicated he would inquire again but believes the rebates will not sufficiently cover the cost of the panels.

Division Chief Thiemann advised the Board that the demolition work has begun on Station #1.

NEW BUSINESS

PENSION CONSULTANT REPORT

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview of the state of the economy and then presented the investment review for the fourth quarter 2024. Fund balance as of December 31, 2023, was \$40,390,761.41. Mr. Eastman advised the Trustees that the Fund underperformed the benchmark for the three (3) month period 9.59% versus 9.84%. For the one (1) year and year to date the Fund has underperformed the benchmark 16.08% versus 16.17%.

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Eastman was thanked for his time and excused from the meeting.

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of January 31, 2024. He indicated that with timing items the District used 5.96% of the general fund budget, or was (2.34%) under budget year to date, or (\$274,083.00); and 6.28% of the ambulance fund budget, or was (2.02%) under budget year to date, or (\$89,367.00).

Mr. Rognan indicated that for the one (1) month period year versus last year, the District had (\$8,415,260.00), or (32.39%) less in tax revenue and miscellaneous and bond refinancing

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income. The District had revenues over expenditures in the amount of \$2,600,192.00. The District has a reserve of 14.66 months compared to 11.40 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of July 31, 2023. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that Captain Wynne's promotion ceremony was held. She indicated it was great seeing his family in attendance.

Chief Kaminski advised the Pension Training group will be back to conduct pension continuing education training on September 19, 2024.

NEXT MEETING DATE

Wednesday, March 6, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:46 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1)(9) and (13) RSMo. After discussion, it was

Moved by Director Ascherman and seconded by Director Grimes to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1)(9) and (13) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea

At 5:52 p.m. Director Ascherman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:53 p.m., it was

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Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

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Meeting of the Board of Directors

March 6, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 6, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Mike Martin	Battalion Chief
Bob Mandava	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held February 21, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the February 21, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$2,066,513.89. Chief Kaminski noted the large sum is the result of the \$1,738,375.00 paid for Debt Service. After discussion, it was

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March 6, 2024

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Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 02/21/24</u>	<u>Balance as of 03/06/24</u>
General	\$21,388,812.51	\$21,123,434.23
Ambulance	\$ 9,199,804.37	\$ 9,118,781.16
Dispatch	\$ 932,947.79	\$ 933,617.91
Pension	\$ 875,456.04	\$ 879,271.21
Capital Projects		
2022	\$ 4,943,095.08	\$ 4,935,629.40
Debt Services	\$ 3,755,289.89	\$ 2,018,331.40
HRA	\$ 4,311.73	\$ 1,794.81
FSA	\$ 17,347.78	\$ 18,434.72

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann updated the Board on the status of Station #4. He advised that the construction project is currently awaiting permits. A contact was also found to assist with getting bids for the solar panels as requested by the Board at the last meeting. He cautioned that because of the expiration of rebates, ultimately the addition of panels may become cost prohibitive.

Division Chief Thiemann confirmed that the demolition work continues to progress on Station #1.

NEW BUSINESS

Captain Curtis Aytes presentation to the Board regarding the District’s Fleet Maintenance Report was tabled to a later date.

Fenton Fire Protection District

Meeting of the Board of Directors

March 6, 2024

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CHIEF'S REPORT

Chris McCarthy discussed the invaluable assistance and support the Canteen group had at recent fire response scenes and thanked the Board for their assistance in launching this organization.

Chief Kaminski reminded the Board that the annual audit process has begun and the auditor would attend a meeting in the near future.

Chief Kaminski shared a thank you note from Kevin Wingbermuehle, of Rock Community FPD, sent in appreciation for the coverage the District provided during the funeral service of Captain Alan McClain.

NEXT MEETING DATE

Wednesday, March 20, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:24 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (13) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) and (13) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea

At 5:49 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:50 p.m., it was

Moved by Director Ascherman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

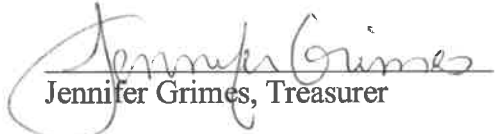
March 6, 2024

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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

March 20, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 20, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (via telephone)

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Rick Rognan (via telephone)	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held March 6, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the March 6, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$415,628.66. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

March 20, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 03/06/24</u>	<u>Balance as of 03/20/24</u>
General	\$21,123,434.23	\$20,839,977.24
Ambulance	\$ 9,118,781.16	\$ 9,063,977.69
Dispatch	\$ 933,617.91	\$ 931,468.14
Pension	\$ 879,271.21	\$ 880,392.20
Capital Projects		
2022	\$ 4,935,629.40	\$ 4,818,713.29
Debt Services	\$ 2,018,331.40	\$ 2,020,760.83
HRA	\$ 1,794.81	\$ 1,224.00
FSA	\$ 18,434.72	\$ 18,656.59

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann updated the Board on the status of the generator at Station #2. He indicated it is fixed and back in service. Division Chief Thiemann next advised the District continues to wait on permits for Station #1 but construction has begun. He next advised the District is still waiting on the comments from St. Louis County on the Station #4 renovations, as a result no permits have been issued.

NEW BUSINESS

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of February 29, 2024. He indicated that with timing items the District used 13.60% of the General Fund budget, or was (3.10%) under budget year to date, or (\$363,102.00); and 13.37% of the Ambulance Fund budget, or was (3.33%) under budget year to date, or (\$162,640.00).

Fenton Fire Protection District

Meeting of the Board of Directors

March 20, 2024

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Mr. Rognan indicated that for the two (2) month period year versus last year, the District had (\$1,072,595.00), or (16.01%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$1,074,217.00). The District has a reserve of 14.58 months compared to 11.42 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of February 29, 2024. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that the pinning ceremony for new hire Josh Schnable was held last week. She indicated it was a success and presented pictures of the ceremony.

Chief Kaminski next advised the Board she recently met with Valarie Beason, a clinician that has worked with IAFF and Local 2665 for mental health and stress related issues. She offered to do a self-help class with the crews and met with each crew last week. Chief Kaminski was unable to attend but understands the classes were well received.

Chief Kaminski next advised the Board a Smoke Detector Blitz is scheduled for May 11, 2024. The following week, May 18, 2024, will be the EMS Open House.

Chief Kaminski advised the Board of several calls including the Ruby Tuesday fire last Friday which was apparently live streamed. She indicated it was contained within forty-five (45) minutes.

Chief Kaminski updated the Board on her recent trip to San Francisco to engage in the promotional process for the position of Battalion Chief with the City of San Francisco. She advised the process was remarkable and a tremendous learning experience into what other departments across the country deal with compared to the Fenton Fire Protection District.

Chief Kaminski further advised the Board that next week is Firefighter Day at the State Capital. She indicated she will be attending as the Fire Marshal's Office will be doing a "Women in Fire Fighting" event in which she has been asked to speak.

Fenton Fire Protection District

Meeting of the Board of Directors

March 20, 2024

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SHOP STEWARD'S REPORT

Lieutenant Nate Miller gave the Shop Steward's Report. He indicated the Shop will be participating in a First Responder's 5k with 1st Phorm on May 25, 2024. He indicated the proceeds will go to Private Long's group Break the Stigma.

NEXT MEETING DATE

Wednesday, April 3, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:28 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:51 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

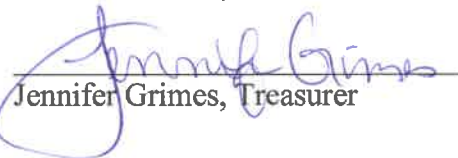
ADJOURNMENT

There being no further business before the Board of Directors, at 5:51 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

April 3, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 3, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Fire Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Nick Robben	Shop Steward
Aaron Cizek	Assistant Shop Steward

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held March 20, 2024, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the March 20, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$376,502.20. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

April 3, 2024

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Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 03/20/24</u>	<u>Balance as of 04/03/24</u>
General	\$20,839,977.24	\$20,476,480.27
Ambulance	\$ 9,063,977.69	\$ 8,989,900.94
Dispatch	\$ 931,468.14	\$ 929,645.03
Pension	\$ 880,392.20	\$ 884,490.28
Capital Projects 2022	\$ 4,818,713.29	\$ 4,815,090.97
Debt Services	\$ 2,020,760.83	\$ 2,021,297.94
HRA	\$ 1,224.00	\$ 6,224.01
FSA	\$ 18,656.59	\$ 20,058.63

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

NEW BUSINESS

Chief Kaminski presented the Quarterly Collateralization Report. She advised the District is 100% collateralized. As of March 30, 2024 the amount of funds protected by FDIC insurance was \$3,149,000.00.

CHIEF’S REPORT

Chief Kaminski advised the Board that the Cert practical exercise portion of the class was held last Saturday, March 23, 2024. Division Chief Thiemann was present to help with the class. He updated the Board on the class process.

Chief Kaminski acknowledged that Captain Anderson is the first officer with the District to obtain the certification of Fire Officer 3.

Fenton Fire Protection District

Meeting of the Board of Directors

April 3, 2024

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Chief Kaminski updated the Board on the healthcare renewal. She indicated UHC came back with a 5.5% increase. No action is needed at this time.

Chief Kaminski next updated the Board on her appearance and speech at Firefighter Day at the State Capital. She indicated it was a good event and nice to network with other Statewide Chiefs.

Chief Kaminski advised the Board that Kimberly Smith and Rick Rognan found some discrepancies in the 2024 budget relative to depreciated assets. She indicated they are working with Rick Rognan's office to resolve the matter.

Chief Kaminski advised the Board that apparatus #1334 needs to have its engine rebuilt. She indicated it started as a small leak but persisted into something bigger. Chief Kaminski advised the repair will be just under \$40,000.00. Assistant Chief McCarthy indicated he believes #1334 to be eight (8) years old.

Chief Kaminski advised the Board she is working on a retiree newsletter to keep retirees informed of upcoming and on-going District events and activities. She said she is also working on a retiree coffee and donuts on April 25, 2024. Chief Kaminski said that many times when retirees come to visit active personnel are busy with other things. She believes holding such an event will allow for a scheduled time to catch up with retirees.

Chief Kaminski next advised the Board of several calls, one of which was on Easter Sunday. She indicated the District was on another call in Eureka but the crews were able to respond in a timely manner and had the fire under control in approximately sixteen (16) minutes. Chief Kaminski complimented #1337 on their remarkable job on the fire scene. She discussed with the Board the importance of BlueCard and how accurate data allows in-going crews to understand exactly what has been done and needs to be done upon arrival at the scene. Chief Kaminski further discussed a second alarm response in West County Fire Protection District on Treetop Trails and read a thank you letter from the District's Chief.

SHOP STEWARD'S REPORT

Assistant Shop Steward Cizek reminded the Board the Shop will be participating in a First Responder's 5k with 1st Phorm on May 25, 2024. He indicated the proceeds will go to Private Long's group Break the Stigma. He also indicated the Golf Outing will be May 29, 2024 at Sugar Creek Golf Course.

Shop Steward Robben next updated the Board on several issues the Shop has been working on, including developing a Peer Support Group. He indicated he has been working with Private Long as well as Chiefs Kaminski and McCarthy on the program development. Shop Steward

Fenton Fire Protection District

Meeting of the Board of Directors

April 3, 2024

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Robben further advised that instead of a trivia night the Shop is working on having a more formal event and will hold a Firefighter Fall Ball at Andres later this year.

NEXT MEETING DATE

Wednesday, April 17, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:24 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 4:55 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

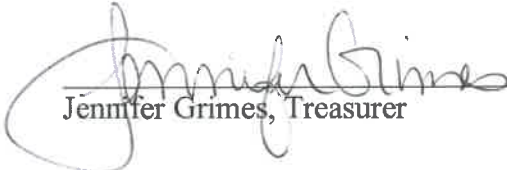
ADJOURNMENT

There being no further business before the Board of Directors, at 4:56 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

April 17, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 17, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:02 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via Zoom)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held April 3, 2024, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the April 3, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$429,317.35. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

April 17, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 04/03/24</u>	<u>Balance as of 04/17/24</u>
General	\$20,476,480.27	\$20,048,914.15
Ambulance	\$ 8,989,900.94	\$ 8,933,977.35
Dispatch	\$ 929,645.03	\$ 929,645.03
Pension	\$ 884,490.28	\$ 884,490.28
Capital Projects		
2022	\$ 4,818,090.97	\$ 4,715,144.21
Debt Services	\$ 2,021,297.94	\$ 2,021,297.94
HRA	\$ 6,224.01	\$ 2,478.60
FSA	\$ 20,058.63	\$ 21,531.54

After discussion, it was

Moved by Director Ascherman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of the Station #4 remodel. He said as soon as the permit is received from St. Louis County the general contractor and sub-contractors are ready to begin construction. Division Chief Thiemann further advised that permits were received today for Station #1 and the plumber is ready to begin construction.

NEW BUSINESS

Captain Curtis Aytes provided the Board with the District’s fleet maintenance report for all current apparatus, ambulances, utility, and staff vehicles. A copy of the report is attached hereto and made a part hereof these minutes.

Division Chief Thiemann next presented the Board with revised Ordinances, 2024-01 International Fire Code, 2024-02 International Building Code and 2024-03 Permitting Fees. He advised changes to the building permitting and processing fees are fair and consistent and have not been reviewed in several years. He believes the new permitting and processing fees are in line with St. Louis County and the City of Fenton. Division Chief Thiemann discussed several changes to Ordinance 2024-02 International Building Code and advised he has cleaned up the definition for R-1 and R-2 hotels and what constitutes a violation.

Fenton Fire Protection District

Meeting of the Board of Directors

April 17, 2024

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Ordinance 2024-01 International Fire Code, 2024-02 International Building Code and 2024-03 Permitting Fees were presented for a first reading. The matter was tabled for further discussion. A second reading and vote is scheduled for May 1, 2024.

CHIEF'S REPORT

Chief Kaminski advised that ten (10) employees including Chiefs, Battalion Chiefs and Privates are in Indianapolis, Indiana attending FDIC this week.

Chief Kaminski advised the promotional ceremony was held for Captain Gina Anderson. She presented pictures of the event.

Chief Kaminski next presented the 2024 First Quarter Overtime report. She discussed the driving factors which continue to be sick leave, worker's compensation, and training. A copy of the report is attached hereto and made a part hereof these minutes.

Chief Kaminski also read a thank you letter from the Metro West Fire Protection District thanking part-time fire inspector Justin Spraul for his help with the Rockwood School District CERT program.

NEXT MEETING DATE

Wednesday, May 1, 2024, at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:38 p.m., it was

Moved by Director Viviano and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.


Fenton Fire Protection District


Meeting of the Board of Directors


April 17, 2024

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Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

May 1, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 1, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held April 17, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the April 17, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$168,291.79. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

May 1, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 04/17/24</u>	<u>Balance as of 05/01/24</u>
General	\$20,048,914.15	\$19,763,981.14
Ambulance	\$ 8,933,977.35	\$ 8,851,072.52
Dispatch	\$ 929,645.03	\$ 929,503.04
Pension	\$ 884,490.28	\$ 888,477.74
Capital Projects		
2022	\$ 4,714,144.21	\$ 4,711,123.62
Debt Services	\$ 2,021,297.94	\$ 2,022,126.34
HRA	\$ 2,478.60	\$ 2,131.88
FSA	\$ 21,531.54	\$ 23,596.73

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of the Station #4 remodel. He said the contractor has started on the exterior paint work and other exterior and interior bay items but continued to wait on the permit from St. Louis County. Division Chief Thiemann advised he continues to work on getting the roofing RFP prepared. Division Chief Thiemann further advised that plumbing contractors have begun working on the Station #1 renovation. He further advised that several concrete boring samples have been taken on the ramp, all of which have come back bad. Division Chief Thiemann said the budget for remediation of soils was \$30,000.00 but he believes it will cost upwards of \$100,000.00. He advised Shannon Wilson to provide a report into their findings.

Division Chief Thiemann next presented the Board with revised Ordinances, 2024-01 International Fire Code, 2024-02 International Building Code and 2024-03 Permitting Fees for a second reading. After discussion, and there being no questions, it was

Fenton Fire Protection District

Meeting of the Board of Directors

May 1, 2024

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Moved by Director Ascheman and seconded by Director Viviano to adopt revised Ordinance, 2024-01 International Fire Code. Motion approved and unanimously carried 3-0. A copy of revised Ordinance, 2024-01 International Fire Code is attached hereto and made a part hereof these minutes.

Moved by Director Ascheman and seconded by Director Viviano to adopt revised Ordinance, 2024-02 International Building Code. Motion approved and unanimously carried 3-0. A copy of revised Ordinance 2024-02 International Building Code is attached hereto and made a part hereof these minutes.

Moved by Director Ascheman and seconded by Director Viviano to adopt revised Ordinance, 2024-03 Permitting Fees. Motion approved and unanimously carried 3-0. A copy of revised Ordinance 2024-03 Permitting Fees is attached hereto and made a part hereof these minutes.

NEW BUSINESS

Daniel McLaughlin presented the 2024 Pension Procurement Action Plan for review and approval. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to approve and accept the 2024 Pension Procurement Action Plan. Motion passed and unanimously carried 3-0.

Chief Kaminski next addressed the need to change future Board meetings to accommodate Director Grimes new work schedule. The proposed dates are May 22, June 5 and 19, July 3, 17 and 31, August 14 and 28, September 11 and 25, October 9 and 23, November 6 and 20, December 4 and 18.

CHIEF'S REPORT

Chief Kaminski updated the Board on the GEMT IGT Notice of Reimbursement. She indicated the District will be required to pay \$191,413.99 but the good news is the District will recoup \$562,351.93 which will be offset by \$86,922.30 for a total amount due the District of \$475,429.63.

Chief Kaminski updated the Board on the Donuts with Retirees event. She advised the turnout was low, but it was a nice event and hopes to do another in September which she believes will bring a larger turnout.

Fenton Fire Protection District

Meeting of the Board of Directors

May 1, 2024

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Chief Kaminski advised the Board that in the next few years the District will need to purchase one (1) ladder truck and one (1) pumper (1334 and 1335) that are likely to cost upwards of \$2,600,000.00 to \$3,000,000.00. In addition, Battalion Chief Watkins has advised the EPA, beginning next year, will begin requiring a new engine that (1) will cost around \$50,000.00 more and (2) will be new. Chief Kaminski advised BC Watkins has recommended against utilizing the new EPA approved engine because it is new. She advised the next two (2) years budgets will have the needed apparatus accounted for but would like to enter into a contract now to (1) secure the current pricing, and (2) ensure the District is allowed to have the current EPA approved engine. After discussion,

Moved by Director Grimes, and seconded by Director Ascheman to authorize Chief Kaminski to contract for one (1) ladder truck and one (1) pumper truck at the current time. Motion passed and unanimously carried 3-0.

Chief Kaminski advised the SSM EMS Open House will be held May 18, 2024 from noon through 3:00 p.m.

Chief Kaminski updated the Board on a fire response due to a washing machine catching fire. She said there were no injuries nor damage to the home other than smoke damage.

NEXT MEETING DATE


Wednesday, May 22, 2024, at 4:00 p.m.

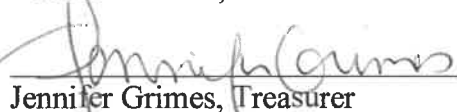
ADJOURNMENT

There being no further business before the Board of Directors, at 4:26 p.m., it was

Moved by Director Viviano and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

May 22, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 22, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Rick Rognan	District Accountant
Paul Werth	Marsh McLennan
Connor Eastman	Creative Planning

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 1, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the May 1, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$822,657.73. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

May 22, 2024

Page 2 of 5

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 05/01/24</u>	<u>Balance as of 05/22/24</u>
General	\$19,763,981.14	\$22,509,707.41
Ambulance	\$ 8,851,072.52	\$ 9,508,756.63
Dispatch	\$ 929,503.04	\$ 1,075,844.02
Pension	\$ 888,477.74	\$ 1,186,363.45
Capital Projects		
2022	\$ 4,711,123.62	\$ 4,689,587.39
Debt Services	\$ 2,022,126.34	\$ 2,665,113.22
HRA	\$ 2,131.88	\$ 4,982.06
FSA	\$ 25,596.73	\$ 25,064.94

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski advised the Board all the projects are continuing to move forward.

NEW BUSINESS

PENSION CONSULTANT REPORT

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview of the state of the economy and then presented the investment review for the first quarter 2024. He believes the Fund will need to rebalance to stay within the asset allocation at the end of the second quarter. The Fund balance as of March 31, 2024, was \$40,390,761.41. Mr. Eastman advised the Trustees that the Clearbridge Small Cap

Fenton Fire Protection District

Meeting of the Board of Directors

May 22, 2024

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Growth Fund is being watched but there is no recommendation to change currently. He further advised the Trustees that the Fund outperformed the benchmark for the three (3) month period 6.07% versus 5.28%. For the one (1) year and year to date the Fund has underperformed the benchmark 17.45% versus 16.5%.

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Eastman was thanked for their time and excused from the meeting.

ACCOUNTANT'S REPORT

Rick Rognan presented the April 2024 financial report. He indicated that with timing items the District used 26.99% of the general fund budget, or was (6.31%) under budget year to date, or (\$739,088.00); and 24.71% of the ambulance fund budget, or was (8.59%) under budget year to date, or (\$419,543.00).

Mr. Rognan indicated that for the four (4) month period year versus last year, the District had (\$4,450,089.00), or (41.95%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$4,091,029.00). The District has a reserve of 14.52 months compared to 13.50 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of April 30, 2024. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the 2023 Amended Budget for all Funds. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to approve and adopt the 2023 Amended Budget as presented. Motion passed and unanimously carried 3-0. A copy is attached hereto and made a part hereof these minutes.

Mr Rognan next presented the 2023 general fund assignment of obligations in the amount of \$4,000,000.00 for future appropriations, \$5,000,000.00 for future pension obligations, \$3,000,000.00 for emergency services and preparedness, \$5,000,000.00 for equipment and vehicle replacement and \$3,000,000.00 for new fire stations. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

May 22, 2024

Page 4 of 5

Moved by Director Grimes, and seconded by Director Ascheman to approve and adopt the 2023 general fund assignment as presented as presented. Motion passed and unanimously carried 3-0. A copy is attached hereto and made a part hereof these minutes.

Mr. Rognan next presented Resolution 2024-04 setting the Tax Increment Financing Reimbursement rate at 100% for all Chapter 99, 100 and 353 TIF financed project. After discussion, it was

Resolved by Director Grimes, and seconded by Director Ascheman to approve and adopt Resolution 2024-04 setting the TIF reimbursement rate for all Chapter 99, 100 and 353 TIFs at 100%. Motion approved and unanimously carried 3-0.

Paul Wirth, with Marsh McLennan, presented the renewal for health insurance for July 1, 2024. He noted the medical renewal with UHC is 5.5% which is lower than the 6% guarantee and discussed one plan change that was actually an improvement to the plan. Mr. Wirth further presented the renewals for dental and vision. He said Delta Dental has passed on a 6% increase for dental and vision is remaining the same. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to approve and adopt the Health, Dental and Vision renewals for July 1, 2024. Motion passed and unanimously carried 3-0. A copy of the Renewals is hereto and made a part hereof these minutes.

CHIEF'S REPORT

Chief Kaminski presented the Board with pictures of the new ambulance. She advised it is scheduled for delivery next Tuesday.

Chief Kaminski next advised the new pumper truck is still in manufacturing. She presented pictures of the truck's progress.

Chief Kaminski advised the EMS Open House last Saturday was a success with about 500 people in attendance. She indicated it was less than last year but last year was also held in conjunction with the Station Open House.

Chief Kaminski updated the Board on the Smoke Detector Blitz. She indicated several doors were knocked on and over seventy (70) smoke detectors were put in and/or replaced.

Chief Kaminski advised Sunset Hills has an upcoming triathlon and few of our members are models on the City's flyers.

Chief Kaminski updated the Board on recent trainings.

Fenton Fire Protection District

Meeting of the Board of Directors

May 22, 2024

Page 5 of 5

Chief Kaminski advised the Board of an Officer Development Class through the St Louis County Fire Academy. She indicated the District had two (2) members partake in the class.

Chief Kaminski updated the Board on a few calls. She indicated most were dry fires which are good practice for the bigger calls.

NEXT MEETING DATE

Wednesday, June 5, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:51 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:56 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

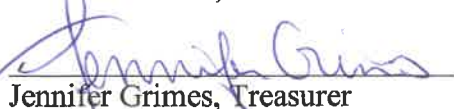
ADJOURNMENT

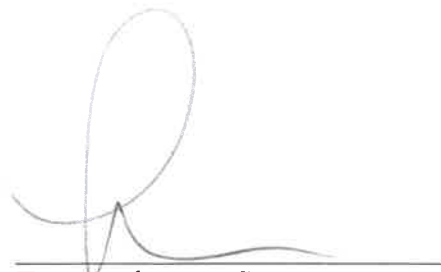
There being no further business before the Board of Directors, at 5:56 p.m., it was

Moved by Director Viviano and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

June 5, 2024

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 5, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Nick Robben	Shop Steward
Greg Lottes	Lakenan Insurance Group

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 22, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the May 22, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$429,205.61. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

June 5, 2024

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Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 05/22/24</u>	<u>Balance as of 06/05/24</u>
General	\$22,509,707.41	\$21,935,819.16
Ambulance	\$ 9,508,756.63	\$ 9,428,687.74
Dispatch	\$ 1,075,844.02	\$ 1,074,728.74
Pension	\$ 1,186,363.45	\$ 1,191,709.48
Capital Projects		
2022	\$ 4,689,587.39	\$ 4,484,878.77
Debt Services	\$ 2,665,113.22	\$ 2,666,209.26
HRA	\$ 4,982.06	\$ 1,798.67
FSA	\$ 25,064.94	\$ 27,523.76

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann updated the Board on the status of Station #4. He indicated the building permits were finally received from St. Louis County. Division Chief Thiemann said the contractor was working with the sub-contractors to coordinate schedules so all can perform work in an appropriate process. He further updated the Board on the status of the Station #1 progress. Division Chief Thiemann said the front ramp has been poured and that framing, electrical and plumbing is moving along. Division Chief Thiemann said the RFP is ready for the roofing projects for Stations #1 and #4. He noted the roof at Station #4 is going to need to be replaced. Station #1 still has approximately eight (8) years of life left but a bid will be obtained, nonetheless.

Fenton Fire Protection District

Meeting of the Board of Directors

June 5, 2024

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NEW BUSINESS

INSURANCE CONSULTANT REPORT

Greg Lottes, with Lakenan Insurance Group, presented the Property, Casualty and Worker's Compensation Renewal. He presented the market summary and quotes for Property and Casualty renewal and is recommending changing to Selective. Similarly, he is recommending a switch of carriers for the cyber liability coverage to Cowbell/Palomar. Mr. Lottes is recommending the District remain with MEM for worker's compensation coverage. For all lines of coverage, year over year the District is looking at a 4% increase versus a 10% increase had the District remained with all current carriers. After discussion, the Board advised it would like to see a new quote from Selective with increased flood and earthquake coverage on property and casualty.

Mr. Lakenan further presented increased umbrella and deductible auto options to help with premium reduction on Property and Casualty coverage. The matter was tabled for additional information.

Mr. Lakenan next addressed the District's MOD rating and new tier rating from Key to Select which resulted in a 13% decrease in the expiring rate. He indicated the E-MOD increased from 1.01 to 1.18. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept the recommendations of Lakenan Insurance Group to renew workers compensation coverage with MEM. Motion passed and unanimously carried 3-0. A copy of the renewal and market summary is attached hereto and made a part hereof these minutes.

Greg Lottes was thanked for his time and excused from the meeting.

Chief Kaminski presented the Board with the updated spreadsheet for the Medical Insurance Incentive that allows for an incentive to employees who do not cover their spouse. Kimberly Smith discussed the program since its inception in 2017. Ms. Smith presented the potential cost savings to the District if the District kept the savings at \$500.00 or moved it to \$550.00 or \$600.00. Assistant Chief McCarthy discussed the incentive program's original concept. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to change the Medical Insurance Incentive program back to the original 50/50 savings concept. Motion passed and unanimously carried 3-0.

The Board discussed cancelling the July 3, 2024, Board meeting. All agreed.

Fenton Fire Protection District

Meeting of the Board of Directors

June 5, 2024

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CHIEF'S REPORT

Assistant Chief McCarthy discussed the revision to the current Employee Manual. He indicated it was a collaborative approach with the administration and shop leadership and was mostly done to bring the manual up to date with the current practices and Collective Bargaining Agreement. The Board requested they review the manual before it is sent to the members of the organization. The Board will seek to approve at next week's meeting.

Chief Kaminski next discussed the Gary Kneese conference held June 21-23, 2024. It is like FDIC but more for volunteer departments and other out-state departments that cannot afford the FDIC conference in Indianapolis. Because the District is hosting the conference three (3) of our personnel are participating.

Chief Kaminski next advised Camp Fury will begin on Father's Day and will run the entire week. Captain Gina Anderson, one of the co-founders, and Private Hake will be participating again this year.

Chief Kaminski also addressed the KMOV Channel 4 story which focused on EMS.

Chief Kaminski further discussed the bad weather event last Sunday. She indicated the District did not sustain any damage to our stations or apparatus. Chief Kaminski advised the crews ran eight (8) calls during the weather conditions that resulted in some severe damage.

Chief Kaminski next advised the annual compliance report for accreditation was completed by Division Chief of EMS Tom DiMercurio.

Chief Kaminski next discussed the on-going brick project at the flagpole honoring past first responders who have served the Fenton Fire Protection District community. She presented pictures and said it is almost complete. Chief Kaminski said this is one of several projects to commemorate the current and past members of the District.

SHOP STEWARD'S REPORT

Shop Steward Robben discussed the crew responses to the recent weather events and how those affect the on-duty crews.

Shop Steward Robben also discussed several events the Shop has participated in over the last few months including the SSM softball tournament, the Missouri State Council's golf tournament and the Shop's community outreach tournament at Sugar Creek and the 1st Phorm 5k organized with the help of Private Long.

Fenton Fire Protection District

Meeting of the Board of Directors

June 5, 2024

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NEXT MEETING DATE

Wednesday, June 19, 2024, at 4:00 p.m.

There being no further public comment or further business, at 5:14 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 6:38 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 6:39 p.m., it was

Moved by Director Viviano and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Tom Ascheman, Secretary

Jennifer Grimes, Treasurer

Fenton Fire Protection District

Meeting of the Board of Directors

June 19, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 19, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:05 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via Zoom)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Rick Rognan	District Accountant
Keith Slusser	District Auditor

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 5, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the June 5, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$1,038,662.84. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

June 19, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 06/05/24</u>	<u>Balance as of 06/19/24</u>
General	\$21,935,819.16	\$21,490,237.95
Ambulance	\$ 9,428,687.74	\$ 9,844,058.83
Dispatch	\$ 1,074,728.74	\$ 1,076,097.56
Pension	\$ 1,191,709.48	\$ 1,194,456.79
Capital Projects 2022	\$ 4,484,878.77	\$ 4,479,165.27
Debt Services	\$ 2,666,209.26	\$ 2,672,170.13
HRA	\$ 1,798.67	\$ 5,233.30
FSA	\$ 27,523.76	\$ 29,413.14

After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #4. Chief Kaminski addressed the relocation of the crews from Station #4 to Station #2 for a six (6) week period beginning next week. She indicated the crews have begun handling the logistics of the move. She believes the crews will be out on Saturday evening. Chief Kaminski advised the Mayor of Sunset Hills and other mutual aid agencies have been notified of the temporary move. Division Chief Thiemann advised the Board of the focus of the six (6) week construction and the intended progress of the project as it pertains to the living space. He next updated the Board on the progress of the Station #1 remodel. Division Chief Thiemann advised much of the exterior concrete work is complete and he believes the interior drywall should begin next week.

NEW BUSINESS

Keith Slusser, with Fick, Eggemeyer & Williamson presented the 2023 Annual Financial Statement for review and approval.

Fenton Fire Protection District

Meeting of the Board of Directors

June 19, 2024

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He noted the opinion was an unmodified and clean audit opinion. The District ended 2023 with \$48,129,401.00 versus \$41,027,065.00 in 2022. Mr. Slusser indicated there were no deficiencies in internal controls thus the management letter was issued without comment or recommendation.

After discussion and review, it was

Moved by Director Ascheman, and seconded by Director Grimes to adopt and approve the 2022 Annual Financial Statement as presented. Motion passed and unanimously carried 3-0. A copy of the 2022 Annual Financial Statement is attached hereto and made a part hereof these minutes.

Rick Rognan presented the May 2024 financial report. He indicated that with timing items the District used 35.08% of the general fund budget, or was (6.62%) under budget year to date, or (\$775,399.00); and 34.21% of the ambulance fund budget, or was (7.49%) under budget year to date, or (\$365,818.00).

Mr. Rognan indicated that for the five (5) month period year versus last year, the District had (\$580,251.00), or (5.33%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenue in the amount of (\$37,366.00). The District has a reserve of 17.52 months compared to 13.92 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to accept and approve the report and financial statements of the District as of May 31, 2024. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board of a few activities the crews have participated in this summer such as the Riverchase Camp, Camp Fury and a visit from a Polish bicyclist who happens to be a firefighter back in Poland. He is biking across the United States and visiting firehouses along the way.

Chief Kaminski updated the Board on the auto accident involving #1302. She reiterated the security cameras at Station #2 helped prove it was the other driver's fault.

Chief Kaminski advised the Board with the elevated temperatures that the crews, other than some swift water training, have been engaged in as much indoor related training as possible. Otherwise, Chief Kaminski advised the crews have been trying to remain indoors and hydrated.

Fenton Fire Protection District

Meeting of the Board of Directors

June 19, 2024

Page 4 of 4

Chief Kaminski reminded the Board the District will be hosting the Gary Kneese Conference for volunteer and out-state Districts next week.

Chief Kaminski further reminded the Board the District will be hosting the Coffee and Connections with the Fenton Chamber of Commerce event on June 27, 2024, from 8 – 10 a.m.

NEXT MEETING DATE

Wednesday, July 17, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:34 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 4:53 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

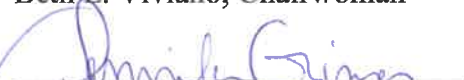
ADJOURNMENT

There being no further business before the Board of Directors, at 4:53 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

July 17, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 17, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:03 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (Via Zoom)

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Thomas Mueller	Training Officer
Jagadeesh Mandava	Legal Counsel
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 19, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the June 19, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$2,256,135.46. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

July 17, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 6/19/24</u>	<u>Balance as of 7/17/24</u>
General	\$21,490,237.95	\$19,639,949.26
Ambulance	\$ 9,844,058.83	\$ 9,818,917.38
Dispatch	\$ 1,076,097.56	\$ 830,828.59
Pension	\$ 1,194,456.79	\$ 16,354.63
Capital Projects		
2022	\$ 4,479,165.27	\$ 4,106,613.18
Debt Services	\$ 2,672,170.13	\$ 2,677,659.96
HRA	\$ 5,233.30	\$ 2,701.96
FSA	\$ 29,413.14	\$ 24,408.47

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann updated the Board on the status of Station #4. He advised that the construction project is on schedule. There was a discussion about arranging a tour for the Board upon completion.

NEW BUSINESS

Rick Rognan presented the June 2024 financial report. He indicated that the District has used 50.32% of the general fund budget, or was 0.32% over budget, or (\$37,482); and 46.48% of the ambulance fund budget, or was 3.52% under budget year to date, or (\$171,920).

Mr. Rognan indicated that for the year-to-date six (6) month period this year versus last year, the District had (\$93,438), or 0.84% less in total revenues. In comparing the expenditures during the same periods, the District had greater expenditures of (\$390,824) or 5.03% more than 2023.

The report is attached hereto and made a part hereof of the minutes to this meeting. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

July 17, 2024

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Moved by Director Ascheman, and seconded by Director Grimes to accept and approve the report and financial statements of the District as of June 30, 2024. Motion approved and unanimously carried 3-0.

Mr. Rognan also presented the Board with the Preliminary Public Hearing Notice.

Division Chief Thiemann informed the Board that only one bid was received for the repair work needed on the roofs of Stations 1 and 4. The bid from Stark Roofing, LLC was for a total of \$95,250.

CHIEF'S REPORT

Chief Kaminski stated during yesterday's eight-hour rain event the District ran 28 calls of which 11 were weather related.

Chief Kaminski reported the District was represented and assisted with funeral services for three firefighters in our region who lost their lives recently.

Chief Kaminski informed Division Chief DiMercurio organized a demonstration of the new EKG machines being considered for purchase to replace aging equipment.

Chief Kaminski and Chairwoman Viviano discussed the success of the Fenton Chamber Connection event held at Station 2 on Thursday, June 27, 2024.

Chief Kaminski discussed the positive feedback and compliments given to Deputy Chief Mueller for his efforts during the Gary Sinise Foundation Fire Conference held at Station 2 June 21 – 23, 2024.

SHOP STEWARD'S REPORT – N/A

NEXT MEETING DATE

Wednesday, July 31, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:50 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (13) RSMo. After discussion, it was

Fenton Fire Protection District

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July 17, 2024

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Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) and (13) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea


At 6:00 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 6:00 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

July 31, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 31, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:02 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 17, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the July 17, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$813,257.62. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

July 31, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 07/17/24</u>	<u>Balance as of 07/31/24</u>
General	\$19,639,949.26	\$19,508,489.31
Ambulance	\$ 9,818,917.38	\$ 9,390,243.21
Dispatch	\$ 830,828.59	\$ 827,423.77
Pension	\$ 16,354.63	\$ 16,354.63
Capital Projects		
2022	\$ 4,106,613.18	\$ 3,208,713.20
Debt Services	\$ 2,677,659.96	\$ 2,677,659.96
HRA	\$ 2,701.96	\$ 1,126.37
FSA	\$ 24,408.47	\$ 23,005.53

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #1. He said the contractor is making good progress and drywall is going up. Division Chief Thiemann addressed the status of Station #4. He advised there are some miscellaneous items that need to be completed in the basement as well as some outside exterior and landscaping work. Division Chief Thiemann advised the engine bay doors have been sent back for repainting.

Division Chief Thiemann advised the Board he has looked at the lone roofing bid for Station #4 and indicated it meets all the District’s requirements. He recommends moving forward with the contractor if the Board is comfortable. Division Chief Thiemann advised he is continuing to look at Station #1 and the solar panel issue. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to the Start Roofing bid for Station #4. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

July 31, 2024

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CHIEF'S REPORT

Chief Kaminski updated the Board on the new EKG-Heart monitors. She indicated the bid for ten (10) monitors was \$544,082.00 and only \$460,000.00 was budgeted this year. Chief Kaminski advised the new monitors have so much more technology than what was expected. She indicated Deputy Chief of EMS, Tom DiMercurio continues to work with the vendor to lower the price. Deputy Chief DiMercurio said the vendor has offered some payment options to allow for payment over the next two (2) budget cycles at zero percent (0%) interest. The Board authorized Deputy Chief DiMercurio to continue discussions with the vendor over payment options but would like to pay half now and half twelve (12) months from now.

Chief Kaminski advised the Board that OneAmerica will be at the August 28, 2024, Board meeting and will be having educational townhall meetings with the crews on August 27, 28 and 30, 2024.

Chief Kaminski next advised the Board the new ambulance is in service after three (3) years. She indicated the Administration is looking at a remount for the next ambulance as it is cheaper and a much faster production turnaround.

Chief Kaminski next advised the Board the interim Chief of the Affton Fire Protection District sent a nice thank you letter to the District for their support and assistance with the Captain Cova funeral services.

Chief Kaminski also advised that Breakfast with Santa is tentatively set for December 14, 2024. She indicated she and Angie Hayes continue to work on the event. It will likely be held from 10:00 a.m. through 1:00 p.m.

Chief Kaminski then advised the Board the debt service on the bond is due on the 2019 bond in the amount of \$331,625.00 and the 2022 bond in the amount of \$74,800.00.

Chief Kaminski presented the Annual Report for the audited financial statements. A copy of which is attached hereto and made a part hereof these minutes.

Chief Kaminski asked the Board to keep an Eureka firefighter in their thoughts as he is set to undergo major medical surgery.

Chief Kaminski presented the Board with the 2024 2nd Quarter OT Report. She indicated the total hours was 1987.5 for a total spend of \$115,126.50. Chief Kaminski said the District continues to trend low. A copy of the report is attached hereto and made a part hereof these minutes.

Fenton Fire Protection District

Meeting of the Board of Directors

July 31, 2024

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Chief Kaminski advised the Board of a successful cardiac arrest call run by #1347 and #1325. She indicated everyone involved Battalion Chief Anderson and the crew on #1325, Colin Patrick, Rob Pechman and Nathan Miller and #1347, Kyle Forbuss, Rob Miller and Ryan Fenley did a fantastic job on the save.

Chief Kaminski next discussed with the Board the upcoming promotional process that will close on November 11, 2024. She requests the Board hold a special meeting on November 12, 2024 to approve the promotion(s). The Board agreed.

NEXT MEETING DATE


Wednesday, August 14, 2024, at 4:00 p.m.

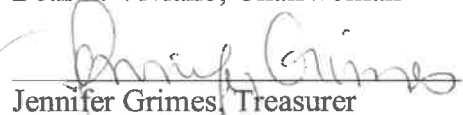
ADJOURNMENT

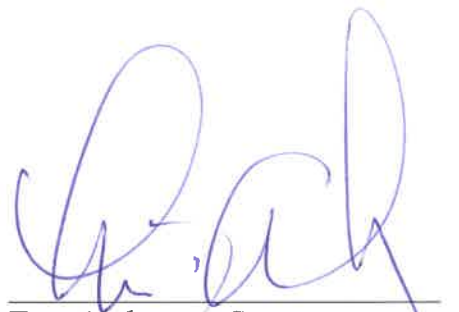
There being no further business before the Board of Directors, at 4:46 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 14, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:02 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via Zoom)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief (via Zoom)
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Brett Mueller	Pension Trustee
Andrew Erickson	Pension Trustee
Aaron Cizek	Assistant Shop Steward
Rick Rognan	District Accountant
Connor Eastman	Creative Planning
Martin Ghafoori	Stifel

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 31, 2024, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the July 31, 2024, meeting. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2024

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APPROVAL OF BILLS

Assistant Chief McCarthy presented the Board with the bills for review and payment, which totaled \$601,002.37. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 07/31/24</u>	<u>Balance as of 08/14/24</u>
General	\$19,508,489.31	\$19,237,660.88
Ambulance	\$ 9,390,243.21	\$ 9,341,349.91
Dispatch	\$ 827,423.77	\$ 827,758.80
Pension	\$ 16,354.63	\$ 21,916.21
Capital Projects 2022	\$ 3,208,713.20	\$ 3,170,601.76
Debt Services	\$ 2,677,659.96	\$ 2,684,428.37
HRA	\$ 1,126.37	\$ 4,431.62
FSA	\$ 23,005.53	\$ 23,900.25

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #1. He said the contractor continues to pour exterior concrete and is performing grading in the rear of the Station. In addition to continuing to hang drywall, painting has also begun. Division Chief Thiemann addressed the status of Station #4. He advised the crews relocated back into the Station with little odds and ends being completed both on the interior and exterior of the Station. Division Chief Thiemann advised the District is waiting on the engine bay doors.

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2024

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NEW BUSINESS

Martin Ghafoori, with Stifel, presented the Board with an updated debt profile and current debt service levy. He discussed options of keeping the debt service the same (0.1750) or going for a defeasance. Mr. Ghafoori advised the only reason to increase the debt service is to pay off the District's bonds earlier than expected allowing it to go back to the public sooner in order to renew the bonds. He advised a defeasance generally takes four (4) to five (5) weeks to complete. The matter was tabled for further discussion. A copy of his report is attached hereto and made a part hereof these minutes.

Mr. Ghafoori was thanked for his time and excused from the meeting.

PENSION CONSULTANT REPORT

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview about the state of the economy and then presented the investment review for the second quarter 2024. The Fund balance as of June 30, 2024, was \$41,071,195.47 which includes a large distribution of approximately \$900,000.00 but does not include the recent \$2,000,000.00 deposit. Mr. Eastman advised the Trustees that Creative Planning is recommending replacing Clearbridge Small Cap Growth Fund with Fidelity Small Cap Growth K-6. After discussion, it was

Motion by Trustee Ascheman, and seconded by Trustee Viviano to accept the recommendation of Creative Planning to replace Clearbridge Small Cap Growth Fund with Fidelity Small Cap Growth K-6. Motion passed and unanimously carried 3-0.

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Eastman was thanked for his time and excused from the meeting.

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of July 31, 2024. He indicated that with timing items the District used 59.86% of the general fund budget, or was 1.56% over budget year to date, or \$182,722.00; and 51.24% of the ambulance fund budget, or was (7.06%) under budget year to date, or (\$344,817.00).

Mr. Rognan indicated that for the seven (7) month period year versus last year, the District had (\$25,955.00), or (0.23%) less in tax revenue and miscellaneous and bond refinancing

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2024

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income. The District had expenditures over revenues in the amount of (\$799,097.00). The District has a reserve of 18.07 months compared to 14.42 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of July 31, 2024. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the Public Tax Hearing Notice. He discussed the looming tax relief initiatives and declining personal property taxes. Mr. Rognan indicated the District's general fund should increase by \$104,674.00, or half of one percent (0.05%). The Notice is attached hereto and made a part hereof these minutes. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to set the Public Tax Hearing for September 25, 2024. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Assistant Chief McCarthy asked for a moment of silence for retiree Dan Hillberry. He stated his funeral arrangements are pending.

Assistant Chief McCarthy advised the Board that several of the crews participated in the First Responder's Youth Camp held August 5-9, 2024.

Assistant Chief McCarthy discussed with the Board the District's current Child Car Seat Safety Program. He said the installation standards and certifications are obtained through Safe Kids. Assistant Chief McCarthy indicated Safe Kids has a very stringent certification program which has resulted in it becoming very difficult for the crews to maintain updated certifications. He advised the Administration is considering dropping the program as the District is down to three (3) or four (4) certified installers. The Board requested additional information on the number of installs done per year as well as the Shop's position.

SHOP STEWARD'S REPORT

Assistant Shop Steward Cizak advised the Shop is looking at a few Community Outreach events in the Fall.

Fenton Fire Protection District

Meeting of the Board of Directors

August 14, 2024

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NEXT MEETING DATE

Wednesday, August 28, 2024, at 4:00 p.m.

There being no further public comment or further business, at 5:04 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea


At 5:15 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.


ADJOURNMENT

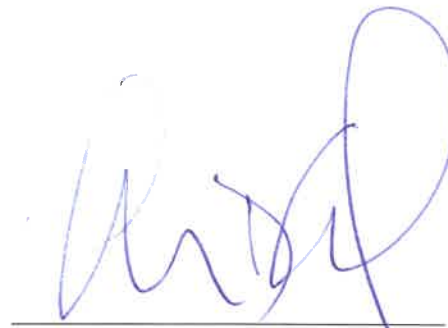
There being no further business before the Board of Directors, at 5:16 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

August 28, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 28, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Martin Ghafoori	Stifel
Phillip Loftus	OneAmerica
Rebecca Deluga	OneAmerica
Evan Peterson	OneAmerica

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held August 14, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the August 14, 2024, meeting. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

August 28, 2024

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APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$1,015,269.11. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 08/14/24</u>	<u>Balance as of 08/28/24</u>
General	\$19,237,660.88	\$19,492,557.15
Ambulance	\$ 9,341,349.91	\$ 9,278,423.79
Dispatch	\$ 827,758.80	\$ 822,548.32
Pension	\$ 21,916.21	\$ 21,916.21
Capital Projects		
2022	\$ 3,170,601.76	\$ 2,755,068.62
Debt Services	\$ 2,684,428.37	\$ 2,278,003.37
HRA	\$ 4,431.62	\$ 2,946.64
FSA	\$ 23,900.25	\$ 22,248.77

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Martin Ghafoori, with Stifel, re-presented the Board with an updated bond overview, debt profile and current debt service levy. He discussed options of keeping the debt service the same (0.1750), the District’s current tax rate, debt service fund balance and the potential of a defeasance. Mr. Ghafoori advised the only reason to increase the debt service fund balance is to pay off the District’s bonds earlier than expected allowing it to go back to the public sooner in order to renew the bonds. He advised a defeasance generally takes four (4) to five (5) weeks to complete. The matter was tabled for further discussion. Legal Counsel advised the Board would need to decide before the public hearing to set the tax rate which is scheduled for the last meeting

Fenton Fire Protection District

Meeting of the Board of Directors

August 28, 2024

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of September 2024. A copy of his report is attached hereto and made a part hereof these minutes.

Mr. Ghafoori was thanked for his time and excused from the meeting.

Division Chief Chris Thiemann updated the Board on the status of Station #1. He said the contractor started epoxying the floors in the engine bays, generators were being set and concrete is completed in the rear of the station. Division Chief Thiemann addressed the status of Station #4. He advised the contractors continue to work on little odds and ends to complete the station. Division Chief Thiemann advised he continues to research the solar panel issue and will report back to the Board with further details as they become available.

NEW BUSINESS

PENSION ACTUARIAL REPORT

Phillip Loftus, with OneAmerica, presented the Board with the Pension Plan Actuarial Valuation as of January 1, 2024 and Governmental Accounting Standards Board (“GASB”) #67 and #68 Disclosure Fiscal Year End Report as of December 1, 2023. He provided a three (3) year analysis of the Plan’s performance and assumptions. Mr. Loftus advised that as of January 1, 2024 the Plan was 91.5% funded which included \$2,130,805.00 in contributions during the 2023 fiscal year. He further advised the 2024 Minimum Required Contribution is \$1,757,474.00. A copy of the Pension Plan Actuarial Valuation as of January 1, 2024 is attached hereto and made a part hereof these minutes.

Mr. Loftus next discussed the GASB #67 and #68 Disclosure Fiscal Year End Report as of December 1, 2023. He noted the pension plan expense for the fiscal year ending December 31, 2023 was \$1,421,076.00. A copy of the Governmental Accounting Standards Board (“GASB”) #67 and #68 Disclosure Fiscal Year End Report as of December 1, 2023 is attached hereto and made a part hereof these minutes.

CHIEF’S REPORT

Chief Kaminski presented Private Mike Long to discuss his Standard Operating Guidelines for his proposed Peer to Peer Support Group for the District. Private Long discussed the Shop’s Peer Team and how it was developed, the Team’s proposed Standard Operating Guidelines and the Team’s plan moving forward. He indicated the group currently has five (5) or six (6) core participants with a few additional members attending each week. Private Long said logistics is the key and moving forward the group would like to centralize the meeting location by using the training room at Station #3. Director Ascheman inquired about the confidentiality of the group. Private Long advised the group is on the honor system and those that violate its guidelines will be blacklisted from the group. Chairwoman Viviano asked if there is any liability the District

Fenton Fire Protection District

Meeting of the Board of Directors

August 28, 2024

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should be concerned with; both Private Long and Chief Kaminski advised for any emergency situation the Local has hired Valarie Beason as their emergency clinician and she has agreed to work with the District's Peer to Peer Support Group as well. The Board thanked Private Long for his time and diligence in developing the proposed Standard Operating Guidelines and program for the District.

Chief Kaminski next discussed with the Board the OneAmerica townhall meetings. She said they have been well attended by the crews and some retirees.

Chief Kaminski informed the Board Private Robinson taught a Fire Instructor II class on August 22, 2024.

Chief Kaminski advised the Board the Fenton Chamber of Commerce will hold its luncheon at Station #1 next week. She said Deputy Chief Mueller will showcase the District's training tower to demonstrate to Local business owners the value of the District.

SHOP STEWARD'S REPORT

Assistant Shop Steward Cizek advised the Shop appreciates the Board's support for Private Long's Peer to Peer Support Group and the Board's openness to share with the Shop.

NEXT MEETING DATE

Wednesday, September 11, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:48 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:45 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:46 p.m., it was

Fenton Fire Protection District

Meeting of the Board of Directors

August 28, 2024

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Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

September 11, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 11, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via Zoom)
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held August 28, 2024, were presented and it was

Moved by Director Ascherman and seconded by Director Viviano to approve the minutes of the August 28, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$608,263.58. After discussion, it was

Moved by Director Ascherman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

September 11, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 08/27/24</u>	<u>Balance as of 09/11/24</u>
General	\$19,492,557.15	\$19,719,455.42
Ambulance	\$ 9,278,423.79	\$ 9,198,297.25
Dispatch	\$ 822,548.32	\$ 825,435.08
Pension	\$ 21,916.21	\$ 22,020.49
Capital Projects		
2022	\$ 2,755,068.62	\$ 2,532,966.32
Debt Services	\$ 2,684,428.37	\$ 2,279,173.78
HRA	\$ 2,946.64	\$ 6,471.79
FSA	\$ 22,248.77	\$ 18,402.33

After discussion, it was

Moved by Director Ascheman and seconded by Director Vivano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #4. He said the contractor is trying to get the roof replacement going next week. Division Chief Thiemann advised Station #1 continues to move forward and hopes to have the crews moved to the newly remodeled portion later this month. Director Grimes asked how the crews were doing with the remodeling. Division Chief Thiemann believes they are doing well because ultimately, they can see the light at the end of the tunnel with the project.

Chief Kaminski addressed the need to decide on the current defeasance for the outstanding bonds as presented by Stifel over the last few meetings. Director Viviano indicated she is okay with engaging Stifel for the defeasance. Director Ascheman said he believes his questions have been answered and is comfortable with engaging Stifel. After discussion, it was

Moved by Director Ascheman and seconded by Director Vivano to engage Stifel for the purpose of defeasance of the current bonds. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

September 11, 2024

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CHIEF'S REPORT

Chief Kaminski asked for a moment of silence to honor those fallen first responders and citizens of New York who lost their lives on September 11, 2001.

Chief Kaminski reminded the Board of Directors of the upcoming pension training with MGC KC which will be held at Station #2 on September 19, 2024.

Chief Kaminski advised the Board that Lt. Kyle Forbus' son has reenlisted in the US Navy for another four (4) years. She said he took his oath of re-enlistment here at Station #2.

Chief Kaminski advised the Board of the crews participated in the City's September 11th celebration at Fenton City Park.

Chief Kaminski updated the Board on the luncheon held at Station #2 with the Fenton Chamber of Commerce. She indicated the event was well attended and discussed several activities that took place during the event.

Chief Kaminski updated the Board on several training events the crews have been engaged in over the last few weeks.

Chief Kaminski next presented the Board with a thank you letter from Phillip Loftus with OneAmerica thanking the Board and Administration for their hospitality. Legal Counsel advised the Board that OneAmerica has recently been purchased by Voya.

Chief Kaminski and several crew members advised the Board of a house fire run by C Crew. They indicated there were no human fatalities, but one (1) dog was lost. Assistant Chief McCarthy discussed with the Board a recent suicide call involving a jumper of a bridge over the Meramec River.

SHOP STEWARD'S REPORT

Ryan Fenley presented the Shop Steward's report. He advised that Community Outreach will be unveiling its Coats for Kids program soon. He further advised several of the crew members will be attending Private Long's Peer Support Group's symposium this coming weekend.

NEXT MEETING DATE

Wednesday, September 25, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:25 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

September 11, 2024

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Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea


At 5:09 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:10 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

September 25, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 25, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via Zoom)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Nick Robben	Shop Steward
Rick Rognan	District Accountant
Daniel McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 11, 2024, were presented and it was

Moved by Director Ascheman and seconded by Director Grimes to approve the minutes of the September 11, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$414,219.41. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

September 25, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 09/11/24</u>	<u>Balance as of 09/25/24</u>
General	\$19,719,455.42	\$19,753,749.58
Ambulance	\$ 9,198,297.25	\$ 9,132,817.58
Dispatch	\$ 825,435.08	\$ 826,361.01
Pension	\$ 22,020.49	\$ 23,983.13
Capital Projects		
2022	\$ 2,532,966.32	\$ 2,049,835.17
Debt Services	\$ 2,279,173.78	\$ 2,283,280.23
HRA	\$ 6,471.79	\$ 5,471.79
FSA	\$ 18,402.33	\$ 18,463.13

After discussion, it was

Moved by Director Ascherman and seconded by Director Grimes to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #4. He said they are still waiting on the roof replacement, but the contractor has installed shower doors, and the administration will be meeting with the Steering Committee in October to wrap up remaining items on the project. Division Chief Thiemann advised Station #1 continues to move forward and he hopes to have the crews moved to the newly remodeled portion in October.

NEW BUSINESS

PUBLIC TAX HEARING

Rick Rognan, district accountant, presented the Board with the Post Board of Equalization (BOE) 2024 tax rates. He noted Residential was up \$4,613,360.00 but subject to Hancock, Agricultural was up \$3,890.00, Commercial was down (\$2,974,240.00) and Personal Property was down (\$6,291,175.00) for a total tax assessment of (\$5,141,113.00), or (0.36%). Total anticipated revenue realized to the District is \$128,108.00 which is up 0.66% from last year.. The total tax rate for all funds is as follows: Residential 1.3020, up 0.0100, Agricultural 1.453, remained even, Commercial 1.3750, up 0.0290 and Personal Property 1.5230, which stayed the same.

Fenton Fire Protection District

Meeting of the Board of Directors

September 25, 2024

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Board Chairwoman asked for public comment. There being none, after discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to approve Resolution 2024-05 setting the 2024 tax rates. Motion passed and unanimously carried 3-0. A copy of the Public Hearing Report is attached hereto and made a part hereof these minutes.

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of August 31, 2024. He indicated that with timing items the District used 67.48% of the General Fund budget, or was 0.88% over budget year to date, or \$103,074.00; and (58.72%) of the Ambulance Fund budget, or was (7.88%) under budget year to date, or (\$384,866.00).

Mr. Rognan indicated that for the eight (8) month period year versus last year, the District had \$24,243.00, or 0.21% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$821,340.00). The District has a reserve of 18.31 months compared to 14.62 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to accept and approve the report and financial statements of the District as of August 31, 2024. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski asked for a moment of silence to honor fallen SLPD Police Officer David Lee and fallen District Medical Officer Jeff Davis who both lost their lives since the last meeting.

Chief Kaminski next advised the Board the of the District's assistant during the funeral of a SCCAD paramedic who lost his life due to cancer. She indicated the District's ambulance was moved up to support SCCAD during their time of mourning.

Chief Kaminski further advised the Board the Training Committee was continuing to work hard towards developing new training protocols since leaving Tri-County.

Chief Kaminski next advised the Board of her continued work with several area workforce development programs who are targeting everyone from high school kids to veterans returning from active duty for employment as First Responders. She indicated the organizations are working towards a collaborative website to help recruit new employees.

Fenton Fire Protection District

Meeting of the Board of Directors

September 25, 2024

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Chief Kaminski also advised the Board she met with the new Director of the Rockwood Elementary Schools to discuss how the two (2) Districts can work together moving forward.

Chief Kaminski updated the Board on the District participation in the Crisis Workshop with the Rockwood School District.

Chief Kaminski next advised the Board the District held a leadership class today with Dr. Candice Ashby from Indianapolis. She indicated the class focused on everything from problem solving to leadership. Chief Kaminski advised the program was well attended. Shop Steward Nick Robben discussed his thoughts on the class and said it was very powerful.

Chief Kaminski advised the Board the Battalion Chief process will be held next Monday and Tuesday. There are five (5) candidates going through the process.

Chief Kaminski next discussed with the Board three (3) fire related calls, all unique in their own right. One was a commercial fire reported by an individual dumpster diving, while the others were residential fires, one of which was a garage fire.

SHOP STEWARD'S REPORT

Shop Steward Nick Robben advised there have been several productive labor-management meetings since he was last before the Board. He believes the Shop leadership and administration are really beginning to understand each other which is due in part to most of the Shop leadership being new to their positions.

Shop Steward Robben advised the Board the Shop has participated in several fundraisers and golf tournaments, including Action for Autism. He also noted the Shop is doing the first annual Fenton Firefighters Fall Ball, which will be open to the public, on October 25, 2024, at Andres West.

Shop Steward Robben next advised Private Long's Break the Stigma Dinner was a great success and the presenters were remarkable.

NEXT MEETING DATE

Wednesday, October 9, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:54 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascherman and seconded by Director Grimes to go into Closed Session for purposes of legal action, personnel and confidential or privileged communications,

Fenton Fire Protection District

Meeting of the Board of Directors

September 25, 2024

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Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:41 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

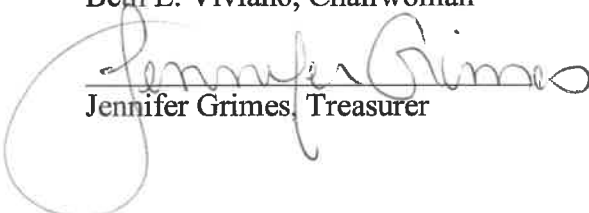
ADJOURNMENT

There being no further business before the Board of Directors, at 5:41 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

October 9, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 9, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via Zoom)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy (Via Zoom)	District Assistant Chief
Chris Thiemann	Division Chief
Martin Ghafoori	Stifel
Daniel McLaughlin	Legal Counsel

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 25, 2024, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the September 25, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$636,323.09. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Fenton Fire Protection District

Meeting of the Board of Directors

October 9, 2024

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Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 09/25/24</u>	<u>Balance as of 10/09/24</u>
General	\$19,753,749.58	\$19,419,013.74
Ambulance	\$ 9,132,817.58	\$ 9,058,966.60
Dispatch	\$ 826,361.01	\$ 823,298.43
Pension	\$ 23,983.13	\$ 24,076.28
Capital Projects		
2022	\$ 2,049,835.17	\$ 2,040,002.23
Debt Services	\$ 2,283,280.23	\$ 2,284,152.88
HRA	\$ 5,471.79	\$ 4,260.93
FSA	\$ 18,463.13	\$ 16,978.44

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Martin Ghafoori, with Stifel, presented the Board with a Resolution authorizing the appropriation of funds not to exceed \$1,050,000.00 for the purpose of defeasing a portion of the General Obligation Bonds, Series 2019. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to adopt the Resolution, authorizing the appropriation of funds not to exceed \$1,050,000.00 for the purpose of defeasing a portion of the General Obligation Bonds, Series 2019. Motion passed and unanimously carried 3-0. A copy of the Resolution is attached hereto and made a part hereof these minutes.

Mr. Ghafoori next presented the Board with the required Escrow Trust Agreement between the District and UMB Bank, N.A. entered into in connection with the defeasance of \$955,000.00 in General Obligation Bonds, Series 2019. Legal Counsel advised he has reviewed the Escrow Trust Agreement and believes it is appropriate to accept. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the Escrow Trust Agreement. Motion approved and unanimously carried 3-0.

Division Chief Chris Thiemann updated the Board on the status of Station #1. He said it is progressing in a positive manner with epoxy having been applied in the bay. Division Chief Thiemann believes the crews are close to being moved into the newly remodeled side but does

Fenton Fire Protection District

Meeting of the Board of Directors

October 9, 2024

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not want to move them in until all items are complete. He noted there is an issue with Ameren whose truck leaked hydraulic fluid onto the new concrete slabs. Division Chief Thiemann said the slabs are stained and he is currently working with Ameren and Shannon and Wilson to determine if the slabs need to be removed and whether the hydraulic fluid could impact the structural integrity of the concrete. Division Chief Thiemann updated the Board on the status of Station #4. He indicated the District is still waiting on garage doors and the Steering Committee will be meeting soon.

NEW BUSINESS

Chief Kaminski presented the Board with the Quarterly Collateralization report. She indicated all banking institutions in which the District have funds invested are 100% protected by FDIC insurance coverage in the amount of \$1,458,000.00

CHIEF'S REPORT

Chief Kaminski advised the Board the New Life Pack 35s are in and in the process of being programed and will be in service soon.

Chief Kaminski advised the Board the Interim Medical Officer at St. Clare Hospital, Doctor Tad, is in place and they are currently working on a permanent replacement.

Chief Kaminski next advised the Board that she and Assistant Chief McCarthy attended the Fire Fighter Memorial Service last Sunday. She advised former Deputy Chief Weffelmeyer was honored.

Chief Kaminski advised the Board crew personnel will be receiving the East EMS Lifesaving Award for their heroic actions on April 4, 2023 at Gravois Bluffs. She indicated the crew members receiving the award are Caleb Herrell, Joe Kaltenbach, Anna Brown, William Seeger and Brian Schwertmann.

Chief Kaminski next advised the Board that Fire Prevention activities are in full swing, and the crews are hitting all of the schools. She indicated the crews are tired but enjoying themselves.

Chief Kaminski advised the Board that several employees are likely to receive ACA rebate letters. She advised retirees could in fact receive some premium rebate, but the active members will not because they do not pay the premiums.

Chief Kaminski updated the Board on a few recent calls. She indicated there was a home cooking fire resulting from candles having been stored by the stove. Chief Kaminski advised another house fire was dispatched just as A crew was getting off shift. She indicated they responded within minutes and had the fire under control and out within sixteen (16) minutes. Battalion Chief Anderson described the call and the great work of the crew. Chief Kaminski also discussed an apartment fire in Shrewsberry. She advised everyone was successfully retrieved

Fenton Fire Protection District

Meeting of the Board of Directors

October 9, 2024

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from the fire but there was one (1) Maplewood firefighter that did suffer a medical emergency on the call.

SHOP STEWARD'S REPORT

Lt. Miller advised the Board that the Shop has participated in several fundraisers and golf tournaments, including Action for Autism. He also noted the Shop is doing the first annual Fenton Firefighters Fall Ball, which will be open to the public, on October 25, 2024, at Andres West.

NEXT MEETING DATE

Wednesday, October 23, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:26 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:15 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board had one announcement, in closed session the Board moved to promote Captain Caleb Herrell to the position of Battalion Chief effective January 2, 2025.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:16 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

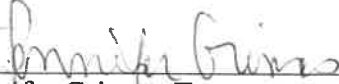
October 9, 2024

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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer

Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

October 23, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 23, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (Via Zoom)

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Rick Rognan	District Accountant
Nick Robben	Shop Steward
Daniel McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held October 9, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the October 9, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$1,499,656.05. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

October 23, 2024

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 10/09/24</u>	<u>Balance as of 10/23/24</u>
General	\$19,419,013.74	\$19,207,307.70
Ambulance	\$ 9,058,966.60	\$ 8,999,340.85
Dispatch	\$ 823,298.43	\$ 822,252.71
Pension	\$ 24,076.28	\$ 24,578.07
Capital Projects		
2022	\$ 2,040,002.23	\$ 1,531,028.95
Debt Services	\$ 2,284,152.88	\$ 1,285,834.38
HRA	\$ 4,260.93	\$ 2,903.19
FSA	\$ 16,978.44	\$ 18,202.43

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #1. He said the crews have now moved over from the old side to the new side and the conditions are much improved. Division Chief Thiemann updated the Board on the status of the remaining work being performed by contractors. He next updated the Board on the status of Station #4. Division Chief Thiemann indicated the roofer was there today and the roofing work and gutters should begin next week. He updated the Board on the status of garage door installation.

Division Chief Thiemann and Chief Kaminski updated the Board on the status of the work being performed on the District’s History wall.

NEW BUSINESS

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of September 30, 2024. He indicated that with timing items the District used 73.01% of the General Fund budget, or was (1.99%) under budget year to date, or (\$233,088.00); and 64.30% of the Ambulance Fund budget, or was (10.70%) under budget year to date, or (\$522,598.00).

Fenton Fire Protection District

Meeting of the Board of Directors

October 23, 2024

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Mr. Rognan indicated that for the nine (9) month period year versus last year, the District had (\$2,104.00), or (0.02%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$855,570.00). The District has a reserve of 18.48 months compared to 14.81 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to accept and approve the report and financial statements of the District as of September 30, 2024. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board of a move up the District participated in for the fallen SCCAD paramedic so their crews could attend the funeral services of Paramedic Michael Clarke who lost his life while on duty.

Chief Kaminski also advised the Board this past Sunday the District partnered with the Affton Fire Protection District to display the American Flag for the annual Chief's Awards put on by Woodard Restoration.

Chief Kaminski updated the Board on recent crew training modules. Shop Steward Robben advised the training is fantastic and the new tools are great.

Chief Kaminski advised the Board the Bond Defeasance closed today. She is waiting for the final closing documents.

Chief Kaminski next updated the Board on a few fire related calls run by the District since the last Board meeting, including a tractor fire off Weber Road. She next advised of a house fire in High Ridge, Missouri that Assistant Chief McCarthy responded to along with the crews. She indicated Private Andy Ericksen rescued a cat by performing CPA services. Assistant Chief McCarthy advised the Board a wedding dress for a wedding this coming Saturday was also preserved.

SHOP STEWARD'S REPORT

Shop Steward Robben updated the Board on the crew's activities during Fire Prevention Month.

Shop Steward Robben advised the ticket sales for the Fenton Firefighters Fall Ball have been low, so the event is being moved to 2025.

Fenton Fire Protection District

Meeting of the Board of Directors

October 23, 2024

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Shop Steward Robben advised the Battalion Chief's promotional process was well received by the Shop and they appreciate the ability to participate and look forward to the next promotional process.

NEXT MEETING DATE

Wednesday, November 6, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:36 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into Closed Session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 4:56 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board had one announcement, in Closed Session the Board moved to promote Captain Caleb Herrell to the position of Battalion Chief effective January 2, 2025.

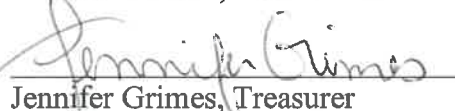
ADJOURNMENT

There being no further business before the Board of Directors, at 4:57 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

November 20, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, November 20, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (via phone)

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Rick Rognan	District Accountant
Connor Eastman	Creative Planning
Brett Mueller	Pension Trustee
Andrew Erickson	Pension Trustee
Nick Robben	Shop Steward
Aaron Cizek	Assistant Shop Steward
Daniel McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held October 23, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the October 23, 2024, meeting. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

November 20, 2024

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APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$663,090.34. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 10/23/24</u>	<u>Balance as of 11/20/24</u>
General	\$19,207,307.70	\$18,541,619.63
Ambulance	\$ 8,999,340.85	\$ 9,061,557.97
Dispatch	\$ 822,252.71	\$ 819,105.15
Pension	\$ 24,578.07	\$ 24,681.54
Capital Projects		
2022	\$ 1,531,028.95	\$ 1,468,027.01
Debt Services	\$ 2,285,834.38	\$ 1,286,651.95
HRA	\$ 2,903.19	\$ 3,386.78
FSA	\$ 18,202.43	\$ 16,745.03

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #1. He said the crews have all moved into their new bunks and the contractor continues to work on installing utility lines in the concrete amongst other things. He noted the project remains on schedule. Division Chief Thiemann next updated the Board on the status of Station #4. He believes it remains on schedule and should be completed sometime in January or February 2025.

Fenton Fire Protection District

Meeting of the Board of Directors

November 20, 2024

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NEW BUSINESS

PENSION CONSULTANT REPORT

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview of the state of the economy and then presented the investment review for the third quarter of 2024. The Fund balance as of September 30, 2024, was \$45,246,331.00. For the three-month period the Fund underperformed the benchmark 5.67% vs. 6.37%, year to date. The Fund outperformed the benchmark 13.28% vs. 13.22% and for the one-year the Fund is underperforming the benchmark 24.29% vs. 24.49%. Mr. Eastman advised the Trustees that Creative Planning, in accordance with Trustee action, replaced Clearbridge Small Cap Growth Fund with Fidelity Small Cap Growth K-6.

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Eastman was thanked for his time and excused from the meeting.

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of October 31, 2024. He indicated that with timing items the District used 78.62% of the General Fund budget or was (4.68%) under budget year to date, or (\$548,167.00); and 70.13% of the Ambulance Fund budget, or was (13.17%) under budget year to date, or (\$643,235.00).

Mr. Rognan indicated that for the ten (10) month period year versus last year, the District had \$82,206.00, or 0.68% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$775,376.00). The District has a reserve of 18.68 months compared to 14.94 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of October 31, 2023. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski presented the Board with the District's 5-Year Plan and projection worksheet. She indicated the Administration worked with Rick Rognan to make projections on income and revenue, expenditures, depreciated assets and capital purchases and replacements. A copy of the 5-Year Projection Worksheet is attached hereto and made a part hereof these minutes.

Fenton Fire Protection District

Meeting of the Board of Directors

November 20, 2024

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Chief Kaminski also presented the Board with a summary of overtime for the second and third quarters of 2024. She noted the two (2) drivers continue to be on sick leave and emergency leave. A copy of the reports are attached hereto and made a part hereof these minutes.

Chief Kaminski next advised the Board that two (2) employees have put in their retirement paperwork. She noted Kyle Forbis, a 26-year employee will be retiring on March 1, 2025, and Captain Paul Seemayer, a 29-year employee, will be retiring on April 1, 2025.

Chief Kaminski advised the Board that Guns n' Hoses is next week and the District was scheduled to have one (1) employee participate but he was recently injured so his participation is not certain.

Chief Kaminski's next updated the Board on October Fire Prevention Month activities such as visiting area schools, a 'Trunk or Treat' put on by Private Long for District employees and several events on the night of Halloween.

Chief Kaminski advised the Board that all Covid paperwork that was required to be filed with the State of Missouri has been completed and closed out.

Chief Kaminski also updated the Board regarding the theft that occurred at Sentinel on October 30, 2024. The District did have a piece of equipment on the property but nothing was stolen from the District's apparatus.

Chief Kaminski next advised the Board that the District engaged in its last training with Tri-County this past month and is looking forward to conducting all training on site moving forward. She further advised the Board of several other trainings that have taken place since the last meeting, such as CERT Training, as well as hosting a training module on water mapping for the St. Louis County Fire Academy 131st Recruit Class. Chief Kaminski advised the District has engaged in a partnership with the Fire Academy for more training to take place here and hopes that continuing to expose recruits will help in recruitment.

Chief Kaminski advised the Board that the Operations Committee continues to meet and said the meetings are providing great direction between the Shop and Administration.

Chief Kaminski next congratulated all recent employees who were promoted, Captain Brad Jokerst, Lieutenants Brett Mueller, Jake Nichols and Jason Lee. In addition, Chief Kaminski thanked all those that participated in the promotional process. She noted Assistant Chief McCarthy is currently working on reviewing the promotional processes with the participants.

Chief Kaminski also advised the Board that she and Assistant Chief McCarthy will continue to work on starting another hiring process that will likely occur around the first of the year.

Chief Kaminski next discussed with the Board her work in Workforce Development to help recruit young individuals into careers as first responders. She noted they continue to work on a website that can provide all first responder career information at the click of a button.

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Chief Kaminski advised that she continues to work with Private Kanyuck-Hayes on Cookies with Santa which is scheduled for December 14, 2024. She advised it will be back at Station #3 this year. The belief is the event was better attended when it was held at Station #3 a few years ago due to its relative proximity to neighborhoods. The event will begin at 10:00 a.m. for District employees and retirees and will be open to the public at 11:00 a.m.

Chief Kaminski advised the Board of several calls since the last Board meeting. She discussed a few fire calls run by the crews and advised that over the weekend the crews ran two (2) fire calls in one (1) day, one at 7 p.m. and another at 11 p.m. Chief Kaminski advised there were a few boat rescues in Saline Valley with all the flooding in recent days around 3:00 a.m.

SHOP STEWARD'S REPORT

Shop Steward Robben advised the Board the Shop will be working with Break the Stigma, Woodard and Serv Pro on this year's Coats for Kids program.

Shop Steward Robben next advised the Board the Shop donated \$1,000 to the Food Pantry run by Private Spaniol and is working with the area school districts to help adopt a family(s) for the upcoming Christmas holiday.

Shop Steward Robben advised the Board they are looking forward to the upcoming labor-management meeting to address trends in hiring and present various ideas to help attract new employees.

Shop Steward Robben advised the Board the Shop was pleased with the recent promotional processes and felt they were all fair and balanced.

NEXT MEETING DATE

Wednesday, December 4, 2024, at 4:00 p.m.

There being no further public comment or further business, at 5:31 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea

At 6:55 p.m. Director Ascherman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

Fenton Fire Protection District

Meeting of the Board of Directors

November 20, 2024

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ADJOURNMENT

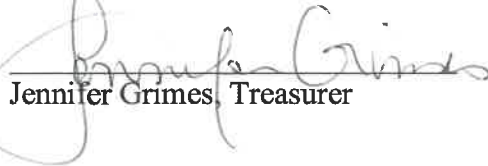
There being no further business before the Board of Directors, at 6:55 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, December 4, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Nick Robben	Shop Steward
Daniel McLaughlin	Legal Counsel (via Zoom)

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held November 20, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Viviano to approve the minutes of the November 20, 2024, meeting. Motion approved and carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$424,710.37. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and carried 2-0.

TREASURER'S REPORT

Fenton Fire Protection District

Meeting of the Board of Directors

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Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 11/20/24</u>	<u>Balance as of 12/04/24</u>
General	\$18,541,619.63	\$18,169,956.17
Ambulance	\$ 9,061,557.97	\$ 8,973,700.56
Dispatch	\$ 819,105.15	\$ 817,346.90
Pension	\$ 24,681.54	\$ 24,782.02
Capital Projects		
2022	\$ 1,468,027.01	\$ 1,229,396.19
Debt Services	\$ 1,286,651.95	\$ 1,287,196.84
HRA	\$ 3,386.78	\$ 2,358.92
FSA	\$ 16,745.03	\$ 15,367.97

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and carried 2-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #1. He said the project is moving along and making good progress. Division Chief Thieman advised the Board the contractor is getting ready to begin the drywall work and has installed the garage doors, windows and doors. He next updated the Board on the status of Station #4. Division Chief Thiemann believes the project remains on schedule and discussed potential plan revisions to the bay.

NEW BUSINESS

Drew Mueller with Straight Up Solar presented the Board with plans for a potential three (3) car port like covered solar system at Station #2. He advised the Board the all-in design-build cost, with materials, would be \$665,000.00. However, after Direct Pay and domestic material production rebates the total cost of the project would be approximately \$266,000.00. Mr. Mueller advised the project comes with a twenty-five (25) year parts and labor warranty. He further discussed that the anticipated thirty (30) year cost savings to the District could reach nearly \$945,000.00. After discussion on the configuration the topic was tabled for further discussion.

Mr. Mueller was thanked for his time and excused from the meeting.

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Meeting of the Board of Directors

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Chief Kaminski next presented the 2025 preliminary budget for review. She discussed the District's revenue sources as well as expenditures and future Capital Projects such as relocating utilities at Station #4. Chief Kaminski reviewed the budget line item by line item while highlighting several areas for discussion, such as the potential of hiring an in-house financial/accounting employee, which would provide cost savings and efficiency in operations, the purchase of a new ambulance, training modules such as a fire screen, new turnout gear, SCBAs, drones and IT equipment. Chief Kaminski also discussed the Training Budget and advised the Board that in order for the District to continue to progress and produce the most well-trained and prepared staff the Training Budget should be 100% used by the end of the year. A copy of the 2025 preliminary budget is attached hereto and made a part hereof these minutes.

CHIEF'S REPORT

Chief Kaminski advised the Board that #1325 participated in the Cardinal Glennon Light up the Night event and will participate in one (1) more event during the holiday season.

Chief Kaminski next advised the Board the crews participated in the funeral procession by hanging the American flag on Hwy 270 for a 102-year-old World War II veteran. She advised the Board it was her understanding that a documentary film about the veteran was being made.

Chief Kaminski then advised the Board the District participated in the recent Scouting for Food collection by allowing the Scouts to utilize the bay at Station #2 for a collection site.

Chief Kaminski further advised the Board that she and several other Administrative Officers participated in calling bingo for the memory care patients at Friendship Village.

Chief Kaminski provided the Board with a demonstration of the Missouri Public Jobs website developed by the Workforce Development committee that she is part of, focusing on enhancing recruitment of young individuals into careers as first responders.

Chief Kaminski next advised the Board there will be a pinning ceremony at the December 18, 2024 board meeting for Captain Brad Jokerst and Battalion Chief Caleb Herrell. She noted the pinning ceremony for Lieutenants will be held at the January 15, 2025 meeting.

Chief Kaminski reminded the Board that with the help of Private Kanyuck-Hayes Cookies with Santa will be held on December 14, 2024. She advised the Board it will be back at Station #3 this year. The event will begin at 10:00 a.m. for District employees and retirees and will be open to the public at 11:00 a.m.

Chief Kaminski then discussed the Administration's desire to start a tradition by holding an annual awards dinner for all current staff, retirees and their significant others. She would like to hold the event sometime in February 2025.

Fenton Fire Protection District

Meeting of the Board of Directors

December 4, 2024

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Chief Kaminski then read a letter she received from an appreciative resident commending the excellent care received from Privates Robben and Kanyuck-Hayes on a recent EMS call.

Chief Kaminski also recognized the dedication and work displayed by Private Wileman for his initiative in helping with routine maintenance projects of replacing soap dispensers at Station #2.

Chief Kaminski next discussed with the Board that with all the building taking place within the District and the District's own projects coming to an end her desire to replace the Operations and Capital report with a Fire Marshall's report next year.

Chief Kaminski advised the Board of several mutual aid calls run by the crews with Mehlville and Saline Valley.

SHOP STEWARD'S REPORT

Shop Steward Robben advised the Board the Shop has been working with Assistant Chief McCarthy on the Outreach's Adopt-A-Family program and reported on the recent labor-management meeting where they discussed the hiring process, recruitment and goals for 2025.

NEXT MEETING DATE

Wednesday, December 18, 2024, at 4:00 p.m.

There being no further public comment or further business, at 5:56 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea

At 7:18 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 7:19 p.m., it was

Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting. Motion approved and carried 2-0.

Fenton Fire Protection District

Meeting of the Board of Directors

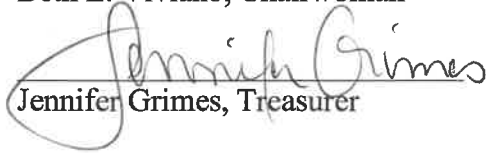
December 4, 2024

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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer

Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

December 18, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the “District”) was held on Wednesday, December 18, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (via Zoom)

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Rick Rognan	District Accountant
Nick Robben	Shop Steward
Aaron Cizek	Assistant Shop Steward
Daniel McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 4, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the December 4, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$435,374.75. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

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Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 12/04/24</u>	<u>Balance as of 12/18/24</u>
General	\$18,169,956.17	\$23,021,417.57
Ambulance	\$ 8,973,700.56	\$ 9,064,317.27
Dispatch	\$ 817,346.90	\$ 847,472.46
Pension	\$ 24,782.02	\$ 84,735.16
Capital Projects		
2022	\$ 1,229,396.19	\$ 969,757.46
Debt Services	\$ 1,287,196.84	\$ 1,437,165.01
HRA	\$ 2,358.92	\$ 1,067.74
FSA	\$ 15,367.97	\$ 16,988.44

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the status of Station #1. He said drywalling has begun and the project remains on schedule. Division Chief Thiemann then updated the Board on the status of Station #4. He said he spoke with Ameren today and their engineers will be out to look at whether the project can be completed and how much it would cost. Division Chief Thiemann hopes to have an update at the next Board meeting.

NEW BUSINESS

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of November 30, 2024. He indicated that with timing items the District used 85.34% of the General Fund budget, or was

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Meeting of the Board of Directors

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(6.28%) under budget year to date, or (\$773,232.00); and 76.83 % of the Ambulance Fund budget, or was (14.77%) under budget year to date, or (\$721,380.00).

Mr. Rognan indicated that for the eleven (11) month period year versus last year, the District had (\$61,772.00), or (.43%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$530,854.00). The District has a reserve of 18.86 months compared to 15.21 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of November 30, 2024. Motion approved and unanimously carried 3-0.

The Board next discussed the Parental Leave Policy. Chief Kaminski presented it for review and advised many people were involved in developing this policy. She indicated it is meant to cover the birth and adoption of new children and will cover forty (40) hour employees in addition to the front-line firefighters. The policy will allow time off for four (4) paid shift days. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to adopt and approve the Parental Leave Policy as presented. Motion passed and unanimously carried 3-0. A copy of the policy is attached hereto and made a part hereof these minutes.

Chief Kaminski next presented the Final 2025 Operating Budget, Capital Project Budget and Debt Service Budget for review. Chief Kaminski advised nothing has changed from the proposed budgets as presented at the December 4, 2024, Board meeting except the Board would like to propose an increase in wages from three percent (3%) to four percent (4%). Director Grimes advised those in attendance that this increase was the idea of Chief Kaminski and Assistant Chief McCarthy and without them bringing it to the Board it would not have been possible. Legal Counsel advised that would take opening the Collective Bargaining Agreement. Shop Stewards Robben and Cizek agreed to reopen the agreement to include the proposed increase. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the 2025 Operating Budget, Capital Project Budget and Debt Service Budget. Motion passed and unanimously carried 3-0. A copy of the 2025 Operating Budget, Capital Project Budget and Debt Service Budget are attached hereto and made a part hereof these minutes.

Chief Kaminski next reminded the Board the promotional ceremony for Battalion Chief Herrell and Captain Jokerst will be this evening at 6:00 p.m.

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Chairman Viviano advised the crews that the Board has approved \$350.00 for dinner for the crews working New Year's Day.

CHIEF'S REPORT

Chief Kaminski advised the Board the crews recently participated in the Rockwood School District STEM night.

Chief Kaminski advised the Board the recent Labor-Management meeting went well and thanked Director Grimes for attending.

Chief Kaminski also advised the Board the crews went through the SSM Skills activity classes.

Chief Kaminski also advised the Board the History Wall is getting closer to completion.

Chief Kaminski next advised the Board the Steering Committee continues to meet on the bay plan revisions for Station #4.

Chief Kaminski advised the Board the Cookies with Santa was well attended despite the bad weather. She said all the credit is due to Private Angie Kanyuck-Hayes as well as several other members of the organization who donated their time to make the event great.

Chief Kaminski next discussed with the Board Sunny Hill Adult needs facility and Inspector Justin Spraul's outstanding efforts with educational events with the residents. She indicated it is a tremendous PR event for the District.

Chief Kaminski advised the Board the last Cardinal Glennon Light up the Night event was a success.

Chief Kaminski then advised the Board the new #1314 has been delivered and is in the bay. She encouraged the Board to look at the vehicle after the meeting.

Assistant Chief McCarthy discussed the need to purchase new SCBAs. He noted the District currently has many MSA SCBAs and discussed with Legal Counsel the need to go out to bid. Legal Counsel recommended putting out an RFP. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to authorize the District to develop an SCBA RFP. Motion passed and unanimously carried 3-0.

Chief Kaminski next discussed several calls with the Board including a cardiac arrest call that initially resulted in a save. Unfortunately, the patient passed away today. She also discussed two (2) assists with Saline County and Mehlville on fire related calls. Chief Kaminski next discussed B crew's response to a police related incident resulting from a police pursuit. She then discussed a fire at Lowes. Battalion Chief Martin discussed the call which was straight from the

Fenton Fire Protection District

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training ground with lithium batteries. Division Chief Thiemann advised the Board management at Lowes was very appreciative of the crew's efforts in getting the building back open for business the next day.

SHOP STEWARD'S REPORT

Shop Steward Robben thanked the Board for their support and purchase of much needed equipment and highlighted how it was impactful at the Lowe's fire.

Shop Steward Robben reiterated the success of the Cookies with Santa event.

NEXT MEETING DATE

Wednesday, January 15, 2025, at 4:00 p.m.

There being no further public comment or further business, at 5:10 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea

At 5:57 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

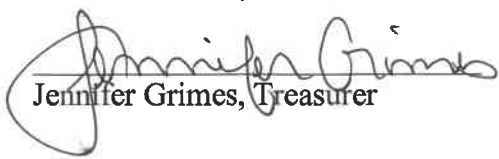
ADJOURNMENT

There being no further business before the Board of Directors, at 5:58 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

