

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**June 19, 2024**

Page 1 of 4

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 19, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:05 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes (via Zoom)  
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Rick Rognan	District Accountant
Keith Slusser	District Auditor

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held June 5, 2024, were presented and it was

*Moved by Director Grimes and seconded by Director Ascheman* to approve the minutes of the June 5, 2024, meeting. Motion approved and unanimously carried 3-0.

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$1,038,662.84. After discussion, it was

*Moved by Director Ascheman and seconded by Director Grimes* to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**June 19, 2024**

Page 2 of 4

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**TREASURER’S REPORT**

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 06/05/24</u>	<u>Balance as of 06/19/24</u>
General	\$21,935,819.16	\$21,490,237.95
Ambulance	\$ 9,428,687.74	\$ 9,844,058.83
Dispatch	\$ 1,074,728.74	\$ 1,076,097.56
Pension	\$ 1,191,709.48	\$ 1,194,456.79
Capital Projects		
2022	\$ 4,484,878.77	\$ 4,479,165.27
Debt Services	\$ 2,666,209.26	\$ 2,672,170.13
HRA	\$ 1,798.67	\$ 5,233.30
FSA	\$ 27,523.76	\$ 29,413.14

After discussion, it was

*Moved by Director Ascheman and seconded by Director Grimes* to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

**OLD BUSINESS**

Division Chief Chris Thiemann updated the Board on the status of Station #4. Chief Kaminski addressed the relocation of the crews from Station #4 to Station #2 for a six (6) week period beginning next week. She indicated the crews have begun handling the logistics of the move. She believes the crews will be out on Saturday evening. Chief Kaminski advised the Mayor of Sunset Hills and other mutual aid agencies have been notified of the temporary move. Division Chief Thiemann advised the Board of the focus of the six (6) week construction and the intended progress of the project as it pertains to the living space. He next updated the Board on the progress of the Station #1 remodel. Division Chief Thiemann advised much of the exterior concrete work is complete and he believes the interior drywall should begin next week.

**NEW BUSINESS**

Keith Slusser, with Fick, Eggemeyer & Williamson presented the 2023 Annual Financial Statement for review and approval.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**June 19, 2024**

Page 3 of 4

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He noted the opinion was an unmodified and clean audit opinion. The District ended 2023 with \$48,129,401.00 versus \$41,027,065.00 in 2022. Mr. Slusser indicated there were no deficiencies in internal controls thus the management letter was issued without comment or recommendation.

After discussion and review, it was

*Moved by Director Ascheman, and seconded by Director Grimes* to adopt and approve the 2022 Annual Financial Statement as presented. Motion passed and unanimously carried 3-0. A copy of the 2022 Annual Financial Statement is attached hereto and made a part hereof these minutes.

Rick Rognan presented the May 2024 financial report. He indicated that with timing items the District used 35.08% of the general fund budget, or was (6.62%) under budget year to date, or (\$775,399.00); and 34.21% of the ambulance fund budget, or was (7.49%) under budget year to date, or (\$365,818.00).

Mr. Rognan indicated that for the five (5) month period year versus last year, the District had (\$580,251.00), or (5.33%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenue in the amount of (\$37,366.00). The District has a reserve of 17.52 months compared to 13.92 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

*Moved by Director Ascheman, and seconded by Director Grimes* to accept and approve the report and financial statements of the District as of May 31, 2024. Motion approved and unanimously carried 3-0.

**CHIEF'S REPORT**

Chief Kaminski advised the Board of a few activities the crews have participated in this summer such as the Riverchase Camp, Camp Fury and a visit from a Polish bicyclist who happens to be a firefighter back in Poland. He is biking across the United States and visiting firehouses along the way.

Chief Kaminski updated the Board on the auto accident involving #1302. She reiterated the security cameras at Station #2 helped prove it was the other driver's fault.

Chief Kaminski advised the Board with the elevated temperatures that the crews, other than some swift water training, have been engaged in as much indoor related training as possible. Otherwise, Chief Kaminski advised the crews have been trying to remain indoors and hydrated.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**June 19, 2024**

Page 4 of 4

---

Chief Kaminski reminded the Board the District will be hosting the Gary Kneese Conference for volunteer and out-state Districts next week.

Chief Kaminski further reminded the Board the District will be hosting the Coffee and Connections with the Fenton Chamber of Commerce event on June 27, 2024, from 8 – 10 a.m.

**NEXT MEETING DATE**

Wednesday, July 17, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:34 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

*Moved by Director Ascheman and seconded by Director Grimes* to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 4:53 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

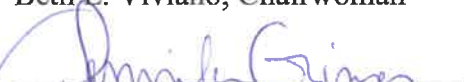
**ADJOURNMENT**

There being no further business before the Board of Directors, at 4:53 p.m., it was

*Moved by Director Ascheman and seconded by Director Grimes* to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

  
Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

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Tom Ascheman, Secretary