

Fenton Fire Protection District

Meeting of the Board of Directors

March 20, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 20, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (via telephone)

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Rick Rognan (via telephone)	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held March 6, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the March 6, 2024, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$415,628.66. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 03/06/24</u>	<u>Balance as of 03/20/24</u>
General	\$21,123,434.23	\$20,839,977.24
Ambulance	\$ 9,118,781.16	\$ 9,063,977.69
Dispatch	\$ 933,617.91	\$ 931,468.14
Pension	\$ 879,271.21	\$ 880,392.20
Capital Projects		
2022	\$ 4,935,629.40	\$ 4,818,713.29
Debt Services	\$ 2,018,331.40	\$ 2,020,760.83
HRA	\$ 1,794.81	\$ 1,224.00
FSA	\$ 18,434.72	\$ 18,656.59

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann updated the Board on the status of the generator at Station #2. He indicated it is fixed and back in service. Division Chief Thiemann next advised the District continues to wait on permits for Station #1 but construction has begun. He next advised the District is still waiting on the comments from St. Louis County on the Station #4 renovations, as a result no permits have been issued.

NEW BUSINESS

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of February 29, 2024. He indicated that with timing items the District used 13.60% of the General Fund budget, or was (3.10%) under budget year to date, or (\$363,102.00); and 13.37% of the Ambulance Fund budget, or was (3.33%) under budget year to date, or (\$162,640.00).

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Mr. Rognan indicated that for the two (2) month period year versus last year, the District had (\$1,072,595.00), or (16.01%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$1,074,217.00). The District has a reserve of 14.58 months compared to 11.42 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of February 29, 2024. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that the pinning ceremony for new hire Josh Schnable was held last week. She indicated it was a success and presented pictures of the ceremony.

Chief Kaminski next advised the Board she recently met with Valarie Beason, a clinician that has worked with IAFF and Local 2665 for mental health and stress related issues. She offered to do a self-help class with the crews and met with each crew last week. Chief Kaminski was unable to attend but understands the classes were well received.

Chief Kaminski next advised the Board a Smoke Detector Blitz is scheduled for May 11, 2024. The following week, May 18, 2024, will be the EMS Open House.

Chief Kaminski advised the Board of several calls including the Ruby Tuesday fire last Friday which was apparently live streamed. She indicated it was contained within forty-five (45) minutes.

Chief Kaminski updated the Board on her recent trip to San Francisco to engage in the promotional process for the position of Battalion Chief with the City of San Francisco. She advised the process was remarkable and a tremendous learning experience into what other departments across the country deal with compared to the Fenton Fire Protection District.

Chief Kaminski further advised the Board that next week is Firefighter Day at the State Capital. She indicated she will be attending as the Fire Marshal's Office will be doing a "Women in Fire Fighting" event in which she has been asked to speak.

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SHOP STEWARD'S REPORT

Lieutenant Nate Miller gave the Shop Steward's Report. He indicated the Shop will be participating in a First Responder's 5k with 1st Phorm on May 25, 2024. He indicated the proceeds will go to Private Long's group Break the Stigma.

NEXT MEETING DATE

Wednesday, April 3, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:28 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of legal action, personnel and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:51 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

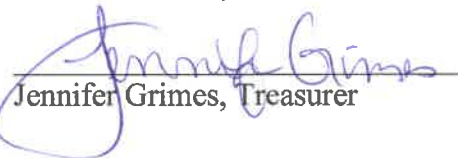
ADJOURNMENT

There being no further business before the Board of Directors, at 5:51 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary