

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**February 21, 2024**

Page 1 of 5

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 21, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes (via telephone)  
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Rick Rognan	Accountant
Connor Eastman	Lockton
Dan McLaughlin	Legal Counsel
Nick Robben	Shop Steward
Aaron Cizeck	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held February 7, 2024, were presented and it was

*Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the February 7, 2024, meeting. Motion approved and unanimously carried 3-0.*

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$389,852.06. After discussion, it was

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**February 21, 2024**

**Page 2 of 5**

---

*Moved by Director Ascheman and seconded by Director Grimes* to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

**TREASURER’S REPORT**

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 02/07/24</u>	<u>Balance as of 02/21/24</u>
General	\$21,576,448.69	\$21,388,812.51
Ambulance	\$ 9,283,963.11	\$ 9,199,804.37
Dispatch	\$ 934,186.16	\$ 932,947.79
Pension	\$ 875,456.04	\$ 875,456.04
Capital Projects		
2022	\$ 4,991,823.80	\$ 4,943,095.08
Debt Services	\$ 3,755,289.89	\$ 3,755,289.89
HRA	\$ 4,311.73	\$ 4,311.73
FSA	\$ 15,629.46	\$ 17,347.78

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman* to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

**OLD BUSINESS**

The final draft of the collective bargaining agreement was presented for approval. After discussion, it was

*Moved by Director Ascheman, and seconded by Director Grimes* to approve the new collective bargaining agreement for the period of January 1, 2024 through January 1, 2027. Motion approved and unanimously carried 3-0. A copy of the agreement is attached hereto and made a part hereof these minutes.

Second District Vice President, Doug Ruse, and IAFF Local 2665 Business Manager, John Duffy, were present to execute the new collective bargaining agreement along with Shop Stewards Nick Robben and Aaron Cizeck.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**February 21, 2024**

Page 3 of 5

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Second District Vice President, Doug Ruse, and IAFF Local 2665 Business Manager, John Duffy were thanked for their time and excused from the meeting.

Division Chief Thiemann updated the Board on the status of Station #4. He indicated they are still waiting on permits. Chief Thiemann advised after inspecting the roof at Station #4 it will need to be replaced. He indicated he also inspected the roof at Station #1 and it does not need immediate replacement. Chief Thiemann advised he will look at getting a bid to replace both roofs to see if there is any economic advantage to replacing both.

Chairwoman Viviano inquired about the potential to get solar panels with the new roofs. Chief Thiemann indicated he would inquire again but believes the rebates will not sufficiently cover the cost of the panels.

Division Chief Thiemann advised the Board that the demolition work has begun on Station #1.

**NEW BUSINESS**

**PENSION CONSULTANT REPORT**

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview of the state of the economy and then presented the investment review for the fourth quarter 2024. Fund balance as of December 31, 2023, was \$40,390,761.41. Mr. Eastman advised the Trustees that the Fund underperformed the benchmark for the three (3) month period 9.59% versus 9.84%. For the one (1) year and year to date the Fund has underperformed the benchmark 16.08% versus 16.17%.

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Eastman was thanked for his time and excused from the meeting.

**ACCOUNTANT REPORT**

Mr. Rognan presented the Financial Report and Statements as of January 31, 2024. He indicated that with timing items the District used 5.96% of the general fund budget, or was (2.34%) under budget year to date, or (\$274,083.00); and 6.28% of the ambulance fund budget, or was (2.02%) under budget year to date, or (\$89,367.00).

Mr. Rognan indicated that for the one (1) month period year versus last year, the District had (\$8,415,260.00), or (32.39%) less in tax revenue and miscellaneous and bond refinancing

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**February 21, 2024**

**Page 4 of 5**

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income. The District had revenues over expenditures in the amount of \$2,600,192.00. The District has a reserve of 14.66 months compared to 11.40 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascherman* to accept and approve the report and financial statements of the District as of July 31, 2023. Motion approved and unanimously carried 3-0.

**CHIEF'S REPORT**

Chief Kaminski advised the Board that Captain Wynne's promotion ceremony was held. She indicated it was great seeing his family in attendance.

Chief Kaminski advised the Pension Training group will be back to conduct pension continuing education training on September 19, 2024.

**NEXT MEETING DATE**

Wednesday, March 6, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:46 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1)(9) and (13) RSMo. After discussion, it was

*Moved by Director Ascherman and seconded by Director Grimes* to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1)(9) and (13) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea

At 5:52 p.m. Director Ascherman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**ADJOURNMENT**

There being no further business before the Board of Directors, at 5:53 p.m., it was

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**February 21, 2024**

**Page 5 of 5**


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***Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting.***  
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

  
Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

  
Tom Ascheman, Secretary

