

Fenton Fire Protection District

Meeting of the Board of Directors

February 7, 2024

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 7, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief
Daniel McLaughlin	Legal Counsel
Nick Robben	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 24, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the January 24, 2024 meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$172,017.81 After discussion, it was

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Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 1/24/24</u>	<u>Balance as of 2/07/24</u>
General	\$19,328,717.23	\$21,576,448.69
Ambulance	\$ 8,578,283.63	\$ 9,283,963.11
Dispatch	\$ 1,047,442.48	\$ 934,186.16
Pension	\$ 609,324.17	\$ 875,456.04
Capital Projects		
2022	\$ 4,998,747.84	\$ 4,991,823.80
Debt Services	\$ 3,184,569.07	\$ 3,755,289.89
HRA	\$ 5,103.14	\$ 4,311.73
FSA	\$ 14,701.50	\$ 15,629.46

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski updated the Board on the status of the remodel of Station #1. She advised the demolition is set to begin in the next few weeks. Chief Kaminski said Station #4 is in the process of obtaining permits, once received they will begin rebuilding of walls. Division Chief Thiemann was welcomed into the meeting. He advised the Board that the generator at Station #2 is currently being repaired. All costs are being covered by Fabick under the warranty. The issue was discovered when Fabick was on-site testing the generator.

CHIEF’S REPORT

Chief Kaminski updated the Board on Captain Doug Ruse’s retirement ceremony. She said he will be missed.

Chief Kaminski advised the Board that Captain Wynne’s pinning ceremony will be held on Monday, February 19 at 5:30pm at Station #2.

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Chief Kaminski next advised the Board that Private Artinger's wife gave birth to a baby boy, Russell Llyod Artinger.

Chief Kaminski then discussed recent trainings attended by the crews. She advised several attended winter fire training, in addition, two (2) battalion chiefs attended battalion chief boot camp.

Chief Kaminski said the new hire interviews were held on January 30 and 31, 2024. She thanked all involved with setting up the interviews.

Chief Kaminski next advised the Board of the next bond payment which is set to be paid on March 1, 2024 in the amount of \$1,994,375 for the 2019 GO and \$544,000 for the 2022 GO Bond.

Chief Kaminski updated the Board on several calls, including one (1) newborn delivery in the bathroom of Target. She indicated the baby was premature but is believed to be doing well. Chief Kaminski also discussed a daycare fire that was handled without incident.

Chief Kaminski next presented the overtime summary for 2022 and 2023. She indicated because of raises year over year the hours are the most important factor to consider when reviewing the analysis. Chief Kaminski indicated sick leave, training and worker's compensation are the leading areas, but overall overtime hours were down from 2022. A copy of the report is attached hereto and made a part hereof these minutes.

Chief Kaminski next discussed the First Responder Canteen. She presented a summary of the calls run by the Canteen. A copy of the report is attached hereto and made a part hereof these minutes.

SHOP STEWARDS REPORT

Shop Steward Robben discussed the number of calls run by the crews last month as well as the recent shop meeting. He advised everything seems to be going well.

Shop Steward Robben said he participated in the new hire interview process. He said the process was a great experience.

NEXT MEETING DATE

Wednesday, February 21, 2024, at 4:00 p.m.

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There being no further public comment or further business, at 4:26 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1), (3) and (9) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:29 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

During closed session, the Board of Directors voted to extend an offer of employment to the first one on the list, Josh Schnable, subject to Mr. Schnable passing all preemployment background tests and physicals.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:30 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer


Tom Ascheman, Secretary