

Fenton Fire Protection District

Meeting of the Board of Directors

January 24, 2024

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 24, 2024, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes

Also present was:

| | |
|-------------------|--------------------------|
| Romona Kaminski | District Chief |
| Chris McCarthy | Assistant District Chief |
| Chris Thiemann | Division Chief |
| Nick Robben | Shop Steward |
| Aaron Cizek | Assistant Shop Steward |
| Rick Rognan | District Accountant |
| Daniel McLaughlin | Legal Counsel |

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 10, 2024, were presented and it was

Moved by Director Grimes and seconded by Director Viviano to approve the minutes of the January 10, 2024 meeting. Motion approved and carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$712,902.02. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

January 24, 2024

Page 2 of 5

Moved by Director Grimes and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and carried 2-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

| <u>Fund</u> | <u>Balance as of 1/10/24</u> | <u>Balance as of 1/24/24</u> |
|------------------|------------------------------|------------------------------|
| General | \$19,605,234.33 | \$19,328,717.23 |
| Ambulance | \$ 8,635,569.46 | \$ 8,578,283.63 |
| Dispatch | \$ 1,049,237.78 | \$ 1,047,442.48 |
| Pension | \$ 609,324.17 | \$ 609,324.17 |
| Capital Projects | | |
| 2022 | \$ 5,001,073.08 | \$ 4,998,747.84 |
| Debt Services | \$ 3,184,569.07 | \$ 3,184,569.07 |
| HRA | \$ 2,853.35 | \$ 5,103.14 |
| FSA | \$ 13,016.25 | \$ 14,701.50 |

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and carried 2-0.

OLD BUSINESS

Division Chief Chris Thieman updated the Board on the status of Station #4. He indicated the plans for remodel are currently with St. Louis County for plan review. Division Chief Thieman advised that contractors are starting to get trailers in place at Station #1 while they are waiting for permits from St. Louis County. The Board inquired if residential housing permits had increased. Division Chief Thieman said the District doesn’t get too involved with residential permits. He advised building permits were down last year but appear to have increased so far this year. Division Chief Thieman advised the Stratford Inn is scheduled for demolition within the next few weeks. He further discussed various projects that are set to be happening within the District boundaries.

Fenton Fire Protection District

Meeting of the Board of Directors

January 24, 2024

Page 3 of 5

NEW BUSINESS

ACCOUNTANT'S REPORT

Mr. Rognan presented the Financial Report and Statements as of December 31, 2023. He indicated that with timing items the District used 80.02% of the general fund budget, or was (19.98%) under budget year to date, or (\$2,598,282.00); and 93.94% of the ambulance fund budget, or was (6.06%) under budget year to date, or (\$256,930.00).

Mr. Rognan indicated that for the twelve (12) month period year versus last year, the District had \$758,830.00, or 4.21% more in tax revenue, interest and miscellaneous income. The District had expenditures over revenues in the amount of (\$231,112.00). The District has a reserve of 16.91 months compared to 14.61 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to accept and approve the report and financial statements of the District as of December 31, 2022. Motion approved and unanimously carried 2-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that Firehouse Magazine mentioned Station #2 in their November issue. She presented the issue for review.

Chief Kaminski next advised the Board the hiring process has been completed and they are set to begin interviews. Assistant Chief McCarthy indicated there were forty (40) applicants, twenty-two (22) tested and twenty (20) passed.

Chief Kaminski then updated the Board on the recent ice storm this past Monday and the various calls as well as other mutual aid calls that have been run over the past two (2) weeks. She advised there was one (1) fire call run within the District. Chief Kaminski also discussed a mutual aid call with Mehlville with Station #4 yesterday morning. She then advised the Board about an EMS pediatric cardiac arrest call which resulted in a fatality. Chief Kaminski said the crews did everything they could, but sometimes negative results occur.

Chief Kaminski updated the Board on Captain Ruse's retirement party. She advised it will be held next Friday at 9 a.m.

Fenton Fire Protection District

Meeting of the Board of Directors

January 24, 2024

Page 4 of 5

Chief Kaminski further advised an operations committee meeting was held yesterday where accreditation was discussed. She indicated the process will need to be conducted again in the next four (4) years.

SHOP STEWARDS REPORT

The new Shop Steward, Nick Robben and Assistant Shop Steward Aaron Cizek were welcomed to the meeting. Shop Steward Robben discussed the new shift representatives and the tasks that are ahead of them. He said the first task is wrapping up negotiations after which they plan to work on new initiatives.

Shop Steward Robben discussed a recent call with Private Long that involved an elderly lady living in deplorable, freezing conditions. He indicated often times they receive praise for saving lives, but this time Community Outreach stepped up and paid for her accommodations at the Pear Tree Inn while her furnace was being repaired. He indicated the Pear Tree was a tremendous partner.

NEXT MEETING DATE

Wednesday, February 7, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1)(3) and (9) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1)(3) and (9) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 5:51 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

During closed session, the Board of Directors voted to approve the promotion of Doug Wynne to Captain effective February 1, 2024.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:51 p.m., it was

Fenton Fire Protection District

Meeting of the Board of Directors

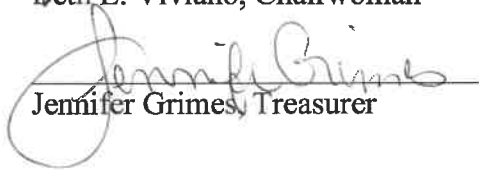
January 24, 2024

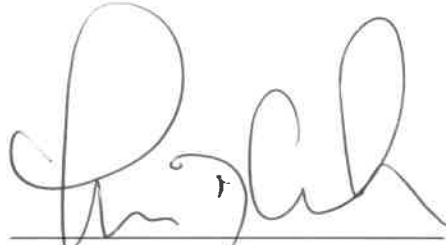
Page 5 of 5

Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting.
Motion approved and carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascherman, Secretary

