

Fenton Fire Protection District

Meeting of the Board of Directors

January 11, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 11, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 28, 2022, were presented and it was

Moved by Director Ascherman and seconded by Director Viviano to approve the minutes December 28, 2022. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$347,341.60. After discussion, it was

Moved by Director Ascherman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 12/28/22</u>	<u>Balance as of 01/11/23</u>
General	\$14,852,249.71	\$16,830,543.72
Ambulance	\$6,857,269.70	\$6,980,118.87
Dispatch	\$681,535.87	\$796,559.02
Pension	\$647,204.66	\$882,616.83
Capital Projects		
2019	\$480,932.80	\$2,302.08
Capital Projects		
2022	\$5,279,128.53	\$5,265,909.76
Debt Services	\$2,930,578.95	\$3,402,101.03
HRA	\$4,778.48	\$2,547.09
FSA	\$8,128.46	\$8,647.68

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board that the bid packets for the rebuild of Station #1 are being finalized. He advised he is in the process of meeting with electrical contractors over temporary solutions due to long lead times in getting the necessary supplies.

Division Chief Thiemann next advised that they are continuing to work through all punch list items at Station #2.

Chief McCarthy advised there was currently one (1) employee out with COVID. He further advised the District is instituting the new COVID leave policy.

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Moved by Director Ascheman and seconded by Director Viviano to adopt Resolution 23-01 approving participation in the Missouri Fire Fighters Critical Illness Trust and Pool. Motion passed and unanimously carried 3-0. A copy is attached hereto and made a part hereof.

In addition, the Board approved the adoption of the Missouri Fire Fighters Critical Illness Trust and Pool and designation of Chief Kaminski and Assistant Chief McCarthy as the Member Representatives.

Chief Kaminski next presented the 4th Quarter 2022 Quarterly Collateralization Report. She indicated as of December 31, 2022 there was a total of \$4,806,711.38 protected by FDIC Insurance.

CHIEF'S REPORT

Chief Kaminski presented the 4th Quarter 2023 Overtime Breakdown. For the period of October through December there was a total of 2,717 hours of overtime totaling \$147,891.65. She noted that sick leave was once again the largest contribution at 40% of the overtime hours. For calendar year 2022 sick leave was the largest contributor at approximately \$190,000.00; worker's compensation was just over \$67,000.00 and COVID leave was approximately \$98,000.00.

Chief Kaminski next advised that candidate filing for the April 2023 Board of Director position closed and all necessary paperwork has been sent to the St. Louis County Board of Elections. She noted that Director Ascheman was unopposed so there will not be an election.

Chief Kaminski next advised the Board that EPSA, with the accreditation process, has requested permission to publish the Accreditation Peer Review Report on its website to better allow agencies to compare best practices. Chief McCarthy noted it would only remain up during Commission Hearings. The Board approved the publication of the report.

Assistant Chief McCarthy advised the Board that the testing process for new hires had begun. He noted there were seventy-three (73) letters of intent to test. On the first day sixteen (16) of the scheduled twenty-two (22) candidates for hire showed up to test.

Chief Kaminski presented the Board with the new Notice of Meeting signs that will be posted to notify of upcoming Board meetings.

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Chief Kaminski also reported on the house fire that gained much media attention due to the criminal investigation associated with the fire. She noted that one fire fighter sustained minor injuries.

Chief Kaminski next advised the Board that retired firefighter Don Brown passed away this past Sunday evening. He was seventy-eight (78) years old. The visitation will be held tomorrow

evening in Hillsboro, Missouri. She noted the on-duty crew will be present to participate in a fire fighter walk-thru.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, January 25, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (9) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (9) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 4:49 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:49 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

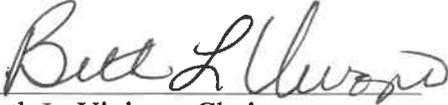
Fenton Fire Protection District

Meeting of the Board of Directors

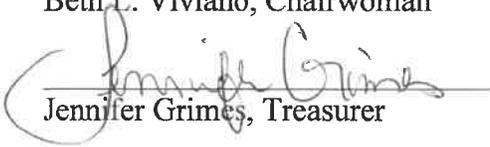
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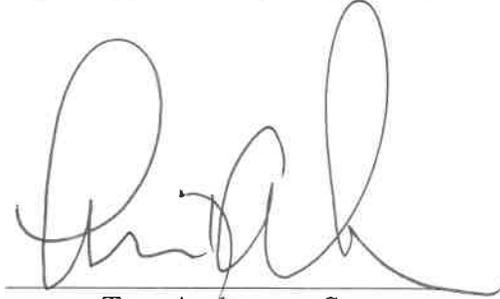
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 25, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Rick Rognan	District Accountant
Brett Mueller	Shop Steward

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 11, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes January 11, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$621,588.55. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 01/11/23</u>	<u>Balance as of 01/25/23</u>
General	\$16,830,543.72	\$16,104,139.07
Ambulance	\$6,980,118.87	\$6,770,446.83
Dispatch	\$793,559.02	\$553,111.79
Pension	\$882,616.63	\$882,616.63
Capital Projects		
2019	\$2,302.08	\$62,302.08
Capital Projects		
2022	\$5,265,909.76	\$5,265,909.76
Debt Services	\$3,402,101.03	\$3,402,101.03

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board they are continuing to work through the Board room punch list items. He further noted that IT continues to work through all items as well.

Division Chief Thiemann updated the Board that the Steering Committee was meeting on January 30, 2023 at 8 a.m. with the architect for Station #1 planning. The hope is to get the bid out March 2023.

Chief McCarthy advised there was currently no employees out with COVID.

NEW BUSINESS

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of December 31, 2022. He indicated that with timing items the District used 78.29% of the general fund budget, or was (21.71%) under budget year to date, or (\$2,730,498.00); and 99.38% of the ambulance fund budget, or was (0.62%) under budget year to date, or (\$23,858.00).

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Mr. Rognan indicated that for the twelve (12) month period year versus last year, the District had (\$769,083.00), or (5.76%) less in tax revenue (with one missed tax check) and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$2,113,826.00). The District has a reserve of 15.36 months compared to 12.68 last year, less future contingencies.

The report is attached hereto and made a part hereof of the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of December 31, 2022. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that GEMT audited the District for 2020. The District received \$554,000.00 and as a result of the audit it was overpaid \$86,000.00. There is not a requirement to repay as it will get netted against next April's payment.

Chief Kaminski said there was an on-going photo shoot so all employees and Directors can have their pictures on the wall. She indicated that all new employees will have pictures submitted for the year book with dress blues.

Chief Kaminski noted the new hire interviews took place last week with the Chiefs and Shop Stewards. She indicated it went well; Shop Steward Mueller says there will be several good candidates.

Chief Kaminski indicated that since the last meeting they have begun to hold classes at the training facility on topics from EMS to Tri-County Ice rescue. She noted the classes were attended by several area municipalities and Districts. Chief Kaminski noted the nice part is with the training taking place right here our firefighters can go if they want and sit in.

Chief Kaminski noted the District recently moved up to help out the Webster Groves Fire Department so its men and women could participate in the anniversary of one of their fallen firefighters.

Chief Kaminski advised the Board that she and Kimberly Smith participated in a zoom call to discuss the on-going trouble with retirees getting tax documents and beneficiary information off the web-site. She indicated it was basically in preparation for the February 8, 2023 meeting.

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SHOP STEWARD'S REPORT

Brett Mueller discussed the pending retirement of Tom Meyer and stated he will be sorely missed and will have big shoes to fill with all the committees, input and knowledge he has.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, February 8, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:40 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (9) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 4:54 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

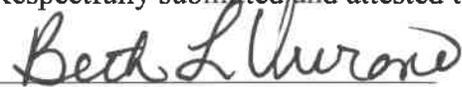
There was one action taken during closed session, the Board of Directors voted to extend an offer of employment to certain individual(s) subject to their passing of the required background checks and physicals.

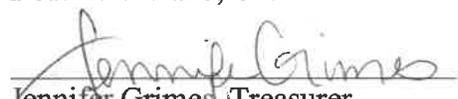
ADJOURNMENT

There being no further business before the Board of Directors, at 4:55 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

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February 8, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 8, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Brett Mueller	Shop Steward
Tony Royslance	Pension Trustee
Tom Meyer	Pension Trustee
Connor Eastman	Lockton Retirement Services
Rebecca Deluga	One America

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 25, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes January 25, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$327,118.90. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

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OneAmerica discussed holding Town Hall/Educational meetings with participants on the importance of pension benefits. The Trustees discussed the pros and cons of lump sum versus annuity payment options.

A copy of the report is attached hereto and made a part hereof these minutes.

OneAmerica was thanked for their time and excused from the meeting.

PENSION CONSULTANT REPORT

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the fourth quarter 2022. Fund balance as of December 31, 2022 was \$35,263,254.90. Mr. Eastman advised the Fund outperformed the benchmark (-14.99%) versus (-15.23%).

A copy of the report is attached hereto and made a part hereof these minutes.

CHIEF'S REPORT

Chief Kaminski advised the Board the Administration held its first Captain's meeting of the year and that it went well.

Chief Kaminski advised Zoll Heart Monitors held a presentation at the Training Center and held a Hearts for Heroes class showing how the monitors operated. The participants were treated to breakfast and lunch.

Chief Kaminski next advised the Board that the District will be holding an NFP 1700 Instructor in Training class put on by the International Society of Fire Services Instructors. She indicated the class was due to be held in Boston but was cancelled so the District picked it up. Chief Kaminski noted seven (7) people have signed up for the class.

Chief Kaminski noted that she and Division Chief Thiemann met with Grey Eagle to discuss helping with First Responder trainings on evacuation and CPR protocols. She noted she believes there will be a good partnership between the two entities.

Chief Kaminski indicated that several public relations events are beginning to ramp back up. She noted the Crews are starting to get back into the schools, including a Pancakes with Parents night at Stanton Elementary.

Chief Kaminski discussed the 3rd Alarm fire in Jefferson County that went to a 3rd Alarm due to the lack of water supply. Chief Kaminski advised there were no injuries on the call.

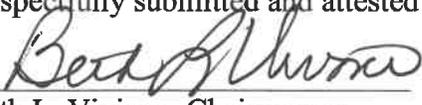
Fenton Fire Protection District

Meeting of the Board of Directors

February 8, 2023

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Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer


Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

February 22, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 22, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:02 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Tom Ascheman (Via Telephone)

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held February 8, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes February 8, 2023. Motion approved and unanimously carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$425,048.58. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

Fenton Fire Protection District
Meeting of the Board of Directors

February 22, 2023

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A copy of the quote is attached hereto and made a part hereof these minutes.

Chief McCarthy advised there are currently no employees out with COVID.

NEW BUSINESS

None at the time of the Board Meeting.

CHIEF'S REPORT

Chief Kaminski reported on the upcoming Center for Public Safety Excellence (CPSE) accreditation conference. Chief Kaminski, Assistant Chief McCarthy, Division Chief DiMercurio and Shop Stewart Brett Mueller will be attending the accreditation hearing and conference next week from Tuesday through Thursday or Friday.

SHOP STEWARD'S REPORT

Neither Shop Steward was in attendance.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, March 8, 2023, at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:15 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting.
Motion approved and unanimously carried 2-0.

Fenton Fire Protection District

Meeting of the Board of Directors

March 8, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 8, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Steve McKinney	Shop Steward

APPROVAL OF THE MINUTES

The minutes from the regular meeting held February 22, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes February 22, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$2,229,821.03. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

March 8, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 02/22/23</u>	<u>Balance as of 03/8/23</u>
General	\$18,510,236.03	\$18,034,752.14
Ambulance	\$7,535,868.58	\$7,470,523.01
Dispatch	\$680,802.32	\$679,953.08
Pension	\$1,138,281.13	\$1,147,853.97
Capital Projects		
2019	\$2,778.24	\$653.77
Capital Projects		
2022	\$5,265,935.89	\$5,251,019.02
Debt Services	\$3,910,916.36	\$3,923,262.69
HRA	\$12,331.35	\$6,235.76
FSA	\$10,006.06	\$11,377.74

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board they are continuing to work through the finishing touches on the punch list at Station #2.

Division Chief Thiemann advised the Board that the Station #1 permit application has been submitted and hopes the remodel will start the first week of May. He noted bids will be opened on April 5, 2023. The Board discussed the estimated costs for the remodel.

Division Chief DiMercurio advised there was currently no employees out with COVID.

NEW BUSINESS

Battalion Chief Anderson presented his report for A Crew. He reported on the crews move to the new station. BC Anderson advised the Board that Private Fenley was going on swing and Private Madigan was being moved to Station #1. He noted that Private Robinson has successfully completed his probationary period and discussed recent outside training

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opportunities completed by A Crew, including his recent trip to the ALTS conference. BC Anderson discussed his recent efforts to improve communications between the crews. He further discussed the recent fire with 1325 as well as the Steak 'n Shake fire in the Gravois Bluffs.

Chief Kaminski presented the Board with the proclamation for retiring employee Joel Cooper. Lieutenant Cooper who will be retiring April 1, 2023.

Chiefs Kaminski and McCarthy next discussed their first time attending the CPSE Accreditation Conference, along with Division Chief Tom Dimercurio and Shop Steward Brett Mueller. They indicated the conference was a complete success and the District passed all applications with flying colors. Chief Kaminski advised that moving forward the District will begin to include many more employees in the accreditation process for succession planning. In addition, they advised the District will hold a CPSE accreditation class in the future. Chief Kaminski presented the Board with the CPSE Accreditation plaque.

CHIEF'S REPORT

Chief Kaminski advised the Board that Keith Slusser, the District auditor, sent each of them the required conflict letters.

Chief Kaminski next discussed the many personal property tax bills currently on the floor in the Missouri legislature. They range from a 33% to 31% reduction. It was noted the bill with the ten (10) year depreciation plan is the bill that currently has the most traction on the floor. The Administration advised they are continuing to work through the potential financial impact to the District and advised both associations, Alliance and MACPDF are actively lobbying against all bills.

Chief Kaminski advised they will be meeting with the City of Fenton over the Special Use Permit for the use of modules at Station #1.

Chief Kaminski discussed with the Board the District's progressive mind set on training, especially search and rescue training.

Chief Kaminski next advised the Board a labor-management meeting was held yesterday and it went well. They began to work on reviewing the CBA and scheduled additional dates to meet.

Chief Kaminski advised the Administration continues to work on developing the Mission and Vision of the District. She advised they have been meeting once per week for the last four (4) weeks to develop a mission statement, core values of the District and a new logo.

SHOP STEWARD'S REPORT

Steve McKinney thanked the Board for joining the Missouri Critical Illness Pool and advised the

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Board the Shop is working on a Spring open house. He also discussed the return of Trivia Night on May 12, 2023 and the golf tournament on September 25, 2023.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, March 22, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:48 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (9) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:27 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

There was one action taken during closed session, the Board of Directors approved the potential hiring of one part-time inspector.

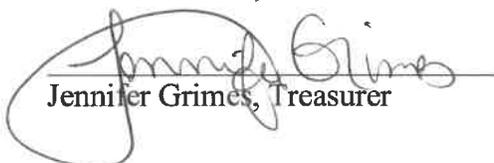
ADJOURNMENT

There being no further business before the Board of Directors, at 5:28 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 22, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Brett Mueller	Shop Steward

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held March 8, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes March 8, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$435,295.73. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital

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Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 03/08/23</u>	<u>Balance as of 03/22/23</u>
General	\$18,034,752.14	\$17,676,520.85
Ambulance	\$7,470,523.01	\$7,406,006.26
Dispatch	\$679,953.08	\$679,483.02
Pension	\$1,147,853.97	\$1,147,853.97
Capital Projects		
2019	\$653.77	\$653.77
Capital Projects		
2022	\$5,251,019.02	\$5,244,550.98
Debt Services	\$3,923,262.69	\$1,851,344.69
HRA	\$6,235.76	\$5,173.19
FSA	\$11,377.74	\$13,090.46

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board they are continuing to work through the finishing touches on the punch list at Station #2.

Division Chief Thiemann advised the City of Fenton has allowed the use of temporary modulars at Station #1. He said Planning and Zoning meets on April 5, 2023. The District needs a Special Use Permit for the storm shelter and gear locker addition.

Division Chief Thiemann advised the Board that the Station #1 bids are due April 5, 2023. He advised lots of contractors were at the pre-bid meeting.

Division Chief Thiemann advised the City of Fenton picked up the donated furniture from Station #1 and was extremely grateful. He further advised the City of Brentwood toured the training tower as they are looking at building one for their city.

Division Chief DiMercurio advised there was currently no employees out with COVID.

NEW BUSINESS

Mr. Rognan presented the Preliminary Non-binding Tax Rate. It appears the general fund should receive approximately \$600,000, ambulance fund \$185,000 and pension fund \$58,000. After discussion,

Fenton Fire Protection District

Meeting of the Board of Directors

March 22, 2023

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Moved by Director Grimes, and seconded by Director Ascherman to authorize Chief Kaminski to submit the Preliminary Non-binding Tax Rate to St. Louis County. Motion passed and unanimously carried 3-0.

Mr. Rognan next presented the February 2023 financial report. He indicated that with timing items the District used 13.37% of the general fund budget, or was (3.33%) under budget year to date, or (\$433,154.00); and 12.80% of the ambulance fund budget, or was (3.90%) under budget year to date, or (\$165,342.00).

Mr. Rognan indicated that for the two (2) month period year versus last year, the District had \$2,406,702.00, or 56.07% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of \$1,842,445.00. The District has a reserve of 10.99 months compared to 8.48 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of February 28, 2023. Motion approved and unanimously carried 3-0.

Battalion Chief Mike Martin presented a report on the B Crew activities. He noted that as of today the District had run 1,149 calls. He discussed the purchase of new equipment and apparatus as well as equipping the back-up trucks. He discussed the District's new aggressive approach in certain areas of training that will make all rescues quicker, faster and more efficient.

Chief Kaminski advised the ARPA Grant Funding, in the amount of \$19,959.41 has been received for radio purchases. She noted it represents 50% of the matching grant. Chairwoman Viviano executed the required documents to accept the grant monies.

CHIEF'S REPORT

Chief Kaminski presented the Accreditation Rules and Regulations for execution and signature by Chairwoman Viviano.

Chief Kaminski next discussed the Operations Committees decisions around moving up certain apparatus, where they will be housed and response times when Station #1 construction begins. The ambulance will be moved to Station #2 while fire trucks will remain at Station #1.

Chief Kaminski advised the Board the District will recoup \$379,534.30 from GEMT but will be required to pay \$196,298.61. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

March 22, 2023

Page 4 of 5

Moved by Director Grimes, and seconded by Director Ascheman to approve the payment of \$196,298.61 to GEMT. Motion passed and unanimously carried 3-0.

Chief Kaminski commented on the relationship with the City of Fenton continuing to improve and how nicely they were treated at the recent Council meeting.

Chief Kaminski next advised the Board that Lt. Joel Cooper's last day of work will be Friday, March 24, 2023. She noted he has been at the District for 27 years and will be greatly missed.

SHOP STEWARD'S REPORT

Brett Mueller discussed the IAFF v NFPA confrontation over "forever chemicals" and chemicals in turn-out gear.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, April 5, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:56 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:48 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

There was one action taken during closed session, the Board of Directors approved the potential hiring of one part-time inspector.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:48 p.m., it was

Fenton Fire Protection District

Meeting of the Board of Directors

March 22, 2023

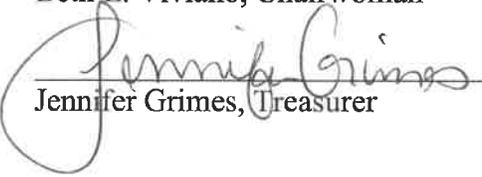
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Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

April 5, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 5, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:02 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (via telephone)

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Fire Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Brett Mueller	Shop Steward

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held March 22, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes March 22, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$387,583.95. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

April 5, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital

Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 03/22/23</u>	<u>Balance as of 04/05/23</u>
General	\$17,676,520.85	\$17,461,204.94
Ambulance	\$7,406,006.26	\$7,093,566.03
Dispatch	\$679,483.02	\$676,603.18
Pension	\$1,147,853.97	\$1,152,864.96
Capital Projects		
2019	\$653.77	\$656.62
Capital Projects		
2022	\$5,244,550.98	\$5,244,788.28
Debt Services	\$1,851,344.69	\$1,852,180.64
HRA	\$5,173.19	\$8,977.55
FSA	\$13,090.46	\$16,157.16

After discussion, it was

Moved by Director Ascherman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board they are continuing to work through the finishing touches on the punch list at Station #2.

Division Chief Thiemann advised he will be attending the City of Fenton Special Use Permit for the storm shelter and gear locker addition this evening.

Division Chief DiMercurio advised there were currently no employees out with COVID.

NEW BUSINESS

Chief Kaminski presented the bids for the Station #1 project. Two (2) bids were received: Lawlor Corporation in the amount of \$4,972,840.00 and Wright Construction in the amount of \$5,168,000.00. Arch Images will review the submissions and report back at the next Board meeting.

Fenton Fire Protection District

Meeting of the Board of Directors

April 5, 2023

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CHIEF'S REPORT

Chief Kaminski advised the Board that the District sent three (3) members with the Region 3 Strike Force USSAR team to Marble Hill for disaster relief.

Chief Kaminski discussed recent training tower activities, including NFPA 1700 training and live burn training for the crews. Deputy Chief Mueller discussed the various training procedures. He advised the NFPA 1700 training was conducted with grant monies so there were instructors from across the area.

Chief Kaminski advised Lt. Joel Cooper will officially retire on April 1, 2023 and Joe Kaltenbach will be promoted to Lieutenant. There will be a retirement ceremony for Lt. Joel Cooper on April 12, 2023 at 8:30 am.

SHOP STEWARD'S REPORT

Brett Mueller reminded the Board the Shop will hold its annual trivia night on May 12, 2023.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, April 19, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:22 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (9) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 4:57 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

Fenton Fire Protection District

Meeting of the Board of Directors

April 5, 2023

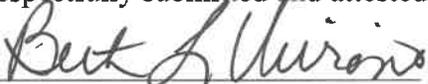
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ADJOURNMENT

There being no further business before the Board of Directors, at 4:57 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

April 19, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 19, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Steve McKinney	Shop Steward

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held April 5, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes April 5, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$417,062.47. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

April 19, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital

Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 04/05/23</u>	<u>Balance as of 04/19/23</u>
General	\$17,461,204.94	\$19,334,494.25
Ambulance	\$7,093,566.03	\$8,251,647.31
Dispatch	\$676,303.18	\$784,850.44
Pension	\$1,152,864.96	\$1,371,436.02
Capital Projects		
2019	\$656.62	\$656.62
Capital Projects		
2022	\$5,244,788.28	\$5,225,345.78
Debt Services	\$1,852,180.64	\$2,289,476.77
HRA	\$8,977.55	\$5,721.20
FSA	\$16,157.16	\$18,807.09

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board they are continuing to work through the finishing touches on the punch list at Station #2.

Division Chief Thiemann advised the bids were reviewed for Station #1. He further advised the Steering Committee will be meeting Friday to review these bids.

Division Chief Thiemann advised the Architect and Engineer will be out to Station #2 to work on the air conditioning noise and other noises heard in the Board Room.

Division Chief Thiemann next discussed the impact of the heavy rains over the winter on the top soil that was in place to cover the landscape seeding. He indicated it has eroded and created severe run-off. Division Chief Thiemann advised he received a bid from Bopp Landscaping in the amount of \$19,585.00 to re-dig the coverts, add rock and repair the eroded ditch areas. They

Fenton Fire Protection District
Meeting of the Board of Directors

April 19, 2023

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will add brown river rock and gravel in certain areas, sod the front of the building with fescue and re-seed the back areas and cover with straw. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the Bopp Landscaping bid in the amount of \$19,585.00. Motion passed and unanimously carried 3-0.

Division Chief DiMercurio advised there were currently no employees out with COVID.

NEW BUSINESS

Chief Kaminski presented the Board with a proclamation for Dana Williams who will be retiring May 1, 2023.

Chief Kaminski then presented the quarterly collateralization report. She noted the District is collateralized in the amount of \$5,281,146.32.

CHIEF'S REPORT

Chief Kaminski advised the Board that Tony Royslance has requested early retirement for June 1, 2023. She noted the Shop will need to replace him as a Pension Trustee.

Chief Kaminski next presented the Quarterly Overtime Report for the first quarter 2023 compared to last year bereavement and sick leave, along with worker's compensation leave are all higher than last year. Covid, Military and FMLA are all down. A copy of the report is attached hereto and made a part hereof these minutes.

Chief Kaminski next advised the crews ran several calls over the weekend due to the storms. She said Valley Park Fire, Assistant Chief VanGaasbeek, commended the crews on their responses.

Chief Kaminski reported one call on Sunday was to a building with a natural gas leak above explosive levels. She indicated the building had to be ventilated.

Chief Kaminski reported on the District's participation in the procession for the Kentucky fallen soldier that lived in the St. James area.

Chief Kaminski advised the Board that Assistant Chief McCarthy has successfully completed, and graduated from, the National Fire Officer's Academy. The Board congratulated Assistant Chief McCarthy on his accomplishment.

Fenton Fire Protection District

Meeting of the Board of Directors

April 19, 2023

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Chief Kaminski next presented drafts of new proposed logos. She advised the District continues to work on rebranding. Deputy Chief Mueller's wife, Lisa, was thanked for her donation of time to help with the designs.

SHOP STEWARD'S REPORT

Steve McKinney reminded the Board the Shop will hold its annual trivia night on May 12, 2023. He also advised the Board there will be a gun raffle on June 1, 2023.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, May 3, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:29 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (9) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:40 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board announced it has offered positions of employment to two firefighters and a part-time inspector subject to passing all physicals and background checks.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:41 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Fenton Fire Protection District

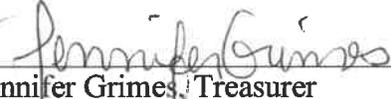
Meeting of the Board of Directors

April 19, 2023

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Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

May 3, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 3, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held April 19, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes from April 19, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$241,241.45. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

May 3, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 04/19/2023</u>	<u>Balance as of 05/3/2023</u>
General	\$19,334,494.25	\$19,008,059.84
Ambulance	\$8,251,647.31	\$8,146,993.85
Dispatch	\$784,850.44	\$781,759.61
Pension	\$1,371,436.02	\$1,376,277.15
Capital Projects		
2019	\$656.62	\$0.00
Capital Projects		
2022	\$5,225,345.78	\$5,226,203.11
Debt Services	\$2,289,476.77	\$2,289,971.03
HRA	\$5,721.20	\$8,867.47
FSA	\$18,807.09	\$21,825.28

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board that work continues to finish up the loose ends to finalize construction at Station #2.

Chief Kaminski advised that the Steering Committee met with Archimages on Friday, April 21, 2023. At the meeting, the House #1 project bids were reviewed and cost reduction options were discussed. Another Steering Committee meeting will be held on Thursday, May 4, 2023 to continue discussions.

Division Chief DiMercurio advised there were currently no employees out with COVID

Fenton Fire Protection District

Meeting of the Board of Directors

May 3, 2023

Page 3 of 4

NEW BUSINESS

None at the time of the Board Meeting.

CHIEF'S REPORT

Chief Kaminski reported eight (8) members of our District attended the Fire Department Instructors Conference (FDIC) held in Indianapolis, Indiana. Deputy Chief Mueller added there were a variety of classes taken and all attendees valued the education they received during the week-long conference. Congratulations to Private Stephanie Spaniol on her first place team finish in the Firefighter Combat Challenge.

Chief Kaminski reported Fenton Fire hosted a Car Seat Technician Class organized by Captain Tony Schrempf. Several agencies attended the class.

Chief Kaminski advised the Board Mr. Keith Slusser from Fick, Eggemeyer & Williamson CPA's, will be at the District on May 16, 2023 to begin the annual 2022 Audit.

Chief Kaminski presented the Board with the new mission, vision, and values statements of the District. An ad-hoc committee was formed to revise the mission, vision, and values of the Fenton Fire Protection District. Private Nick Robben elaborated on the committee's efforts and the finished product was presented to the board.

SHOP STEWARD'S REPORT

Neither Shop Steward was in attendance.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, May 17, 2023, at 4:00 p.m.

Fenton Fire Protection District

Meeting of the Board of Directors

May 3, 2023

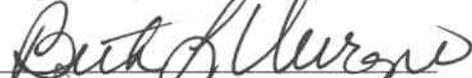
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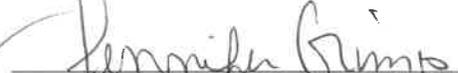
ADJOURNMENT

There being no further business before the Board of Directors, at 4:27 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

May 17, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 17, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Connor Eastman	Lockton
Tom Meyer	Pension Trustee
Brett Mueller	Shop Steward

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 3, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Viviano to approve the minutes May 3, 2023. Motion approved and carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$400,548.60. After discussion, it was

Moved by Director Grimes and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and carried 2-0.

Fenton Fire Protection District

Meeting of the Board of Directors

May 17, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital

Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 05/03/23</u>	<u>Balance as of 05/17/23</u>
General	\$19,008,059.84	\$18,195,016.68
Ambulance	\$ 8,146,993.85	\$8,088,878.47
Dispatch	\$781,759.61	\$783,622.74
Pension	\$1,376,277.15	\$1,380,005.09
Capital Projects		
2022	\$5,226,203.11	\$5,213,927.28
Debt Services	\$2,289,971.03	\$2,297,438.14
HRA	\$8,867.47	\$5,107.93
FSA	\$21,825.28	\$22,739.84

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and carried 2-0.

OLD BUSINESS

Division Chief Thiemann advised the Board that the Steering Committee met with Arch Images over changes to Station #1 remodel. The Committee submitted the changes and are currently waiting on a response to see what cost impact those proposed changes will bring. He advised the Board they are actively working towards making the best decisions for the taxpayers and District as a whole while continuing to adhere to the principle of delivering the promises made to the taxpayers. Chief Kaminski advised the Board there is a lot of good listening that is going on as ideas are being discussed and shared.

Division Chief Thiemann discussed the remaining punch list items on Station #2. He said the engineer and architects walked through today and they are down to a few items, such as the

Fenton Fire Protection District

Meeting of the Board of Directors

May 17, 2023

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generator. He said the engineer made a final punch list so things can be addressed while everything remains under warranty.

Division Chief DiMercurio advised there was currently one (1) employee out with COVID.

NEW BUSINESS

PENSION CONSULTANT REPORT

Connor Eastman, with Creative Planning, provided the Board with the current market commentary. He advised the first quarter of 2023 was strong with a positive return. Mr. Eastman advised large growth had a reversion to mean and returned very well for the Fund. He advised the market remains down for the year in every category, but the first quarter remained positive. Mr. Eastman believes higher interest rates will be good for the Fund as many managers are buying long-term bonds which will help our fixed return. He advised the Fund balance as of March 31, 2023, was \$36,585,726.26. Mr. Eastman discussed capital preservation and stable value options. He provided that while money markets are good there are not predictable rates of return; they go back and forth as the Federal Reserve moves rates and the market is pricing out any further moves. The recommendation is to not replace stable value with any money market account. Currently, the asset allocation has 6.68% in money markets.

A copy of the report is attached hereto and made a part hereof these minutes.

The Board next discussed the current \$2,200,000.00 to be invested. Mr. Eastman advised he planned to invest the entire amount at once. Kimberly Smith said she first needs to transfer the \$750,000.00 from the general fund and that would be available by Friday.

Moved by Director Grimes and seconded by Director Viviano to approve the transfer of \$750,000.00 from the general fund and the remaining balance to Creative Planning for investment per Mr. Eastman's recommendation. Motion approved and carried 2-0.

Fund Counsel inquired of Mr. Eastman's opinion to restructure the current asset allocation to be more heavily weighted towards fixed income to better help meet the Fund's assumed rate of return. While he agrees the fixed market could help, Mr. Eastman advised that Creative Planning has not changed its current capital market assumptions to adhere to that and believes long-term investment outlook will not change.

Mr Eastman was thanked for his time and excused from the meeting.

Fenton Fire Protection District

Meeting of the Board of Directors

May 17, 2023

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The Board next discussed replacement trustees as the two (2) current plan participant trustees are retiring. Discussion ensued on who can serve as a trustee. Fund Counsel will have to research Plan document to determine definition of “plan participant”.

Fund Counsel presented procurement action plan for 2023. After discussion,

Moved by Director Grimes and seconded by Director Viviano to the 2023 Missouri Procurement Action Plan Annual Report. Motion approved and carried 2-0.

A copy of the Action Plan is attached hereto and made a part hereof these minutes.

Paul Wirth was welcomed into the meeting to present medical, dental and vision renewal.

Mr. Wirth reported to the Board the medical renewal is 4% with a rate cap of 9.5% next year. He believes one of these years it will come back to get us, but we have been doing well and the 9.5% gives us piece of mind going into next year. Mr. Wirth advised there was no change in benefits, medical, dental or vision. The dental and vision coverages negotiated last year included a 2-year rate guarantee with rates not changing until 2024. Discussion on DDP network and UHC push to drive participants to their network labs, etc. Discussion on having a UHC representative come to the next health insurance committee meeting to discuss all benefits.

Moved by Director Grimes and seconded by Director Viviano to accept the UHC medical, dental and vision renewals as presented. Motion approved and carried 2-0.

A copy of the UHC renewals are attached hereto and made a part hereof these minutes.

Mr. Wirth was thanked for his time and excused from the meeting.

Chief Kaminski next presented the Board with two (2) proclamations for signatures for the upcoming retirements of Tom Meyer and Tony Roycastle. She advised that Tom Meyer’s retirement ceremony will be July 1, 2023.

CHIEF’S REPORT

Chief Kaminski discussed the need to change fuel providers. She indicated there has been continuous, on-going issues with Sieveking Fuel Company and several times the District has run out of fuel.

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May 17, 2023

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Curtis Aytes advised the Board he reached out to Energy Petroleum, which is a St. Louis based company that has been in the business for over 100 years. He indicated that several area Districts, along with the City of Fenton, currently utilize their services. Captain Aytes advised the Board the pricing schedule will be consistent with that being utilized by the City of Fenton. He indicated they all go with the flat rate discount for diesel fuel plus a slight markup for delivery. Energy Petroleum will provide all of the dispensary equipment free of charge so long as the District purchases fuel through the Company.

Moved by Director Grimes and seconded by Director Viviano to terminate services with Sieveking Fuel Company and engage the services of Energy Petroleum. Motion approved and carried 2-0.

A copy of the Energy Petroleum and City of Fenton contract is attached hereto and made a part hereof these minutes.

Chief Kaminski next advised the Board that the President of St. Clare Hospital, Kyle Grate, did a ride-along with the Crews last Friday, May 12, 2023. She indicated he ran a few calls and was overall a great guy. Division Chief DiMercurio said he was very appreciative of the opportunity and said if there is anything the District needs to simply reach out. He is scheduled to come again Saturday.

Chief Kaminski also advised there will be an EMS open house this Saturday at Station #2. Division Chief DiMercurio is in charge of the event and it will also be considered the official ceremony for the opening of Station #2. Division Chief DiMercurio discussed some of the events, such as a live burn demonstration, helicopter, maze, bubble bus, etc.

Chief Kaminski next presented the 2024 rate letter from Central County 911. She indicated the rates are remaining flat at \$465,492.02 for 2024.

Chief Kaminski next advised the Board the Missouri legislative spring session had come to a conclusion and no personal property legislation was passed but it is not going away. She indicated there was one good piece of legislation with the establishment of a mental health fund for First Responders. It was funded by the State with an initial \$7,000,000.00 investment. It will not operate like the Missouri Critical Illness pool but details are set to come.

Chief Kaminski advised the Board of a fire call the Crews ran in Tapawingo this past Saturday evening. She indicated the fire resulted from a lightning strike. The homeowners were unaware of the lightning strike, but it was noticed by a passerby. The crews took five (5) minutes and

Fenton Fire Protection District

Meeting of the Board of Directors

May 17, 2023

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thirty-three (33) seconds to response. Chief Kaminski indicated the fire was under control quickly and reported to Central County that it was completely under control within forty-four (44) minutes.

Chief Kaminski next announced she and Assistant Chief McCarthy recently met with several new hires. They met with Evan Artinger, who will be going to C Crew at Station #3 and starting on June 9th as well as Sean Robinson who will be assigned to A Crew at Station #1 and will be starting June 11th. Chief Kaminski indicated there will be a pinning ceremony for four (4) new hires soon. She further indicated they met with the new part-time inspector, Justin Spraul who was the former Assistant Chief from Boles Fire Protection District. He will start on May 25th.

SHOP STEWARD'S REPORT

Shop Steward Brett Mueller advised the Board the trivia night, held May 12, 2023, was a huge success and all had a good time.

Shop Steward Mueller next advised Extra Mile Fitness will be doing a fitness challenge on June 10, 2023 with all of the proceeds going to Community Outreach.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, May 31, 2023, at 4:00 p.m.

There being no further public comment or further business, at 5:08 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (9) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

Fenton Fire Protection District

Meeting of the Board of Directors

May 17, 2023

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At 6:06 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

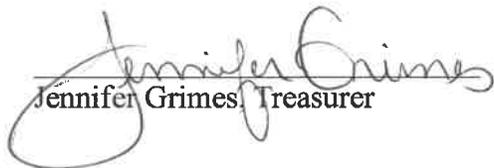
ADJOURNMENT

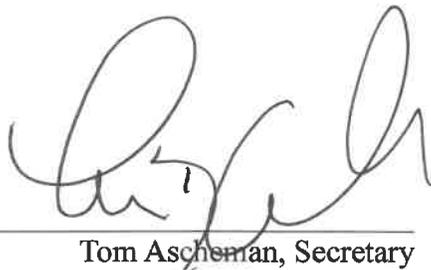
There being no further business before the Board of Directors, at 6:07 p.m., it was

Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting.
Motion approved and carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Aschenman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

May 31, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 31, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Greg Lottes	Lakenan Insurance Group

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 17, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes May 17, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$171,525.80. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

May 31, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 05/17/23</u>	<u>Balance as of 05/31/23</u>
General	\$18,195,016.68	\$17,050,509.79
Ambulance	\$ 8,088,878.47	\$ 7,960,415.85
Dispatch	\$ 783,622.74	\$ 775,480.13
Pension	\$ 1,380,005.09	\$ 1,000.09
Capital Projects		
2022	\$ 5,213,927.28	\$ 5,211,453.92
Debt Services	\$ 2,297,438.14	\$ 2,297,438.14
HRA	\$ 5,107.93	\$ 1,253.24
FSA	\$ 22,739.84	\$ 25,164.01

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board that the grass and landscaping at Station #2 has been completed. He advised that the outside is complete and they are still working on a few things on the inside of the building. Chief Thiemann advised the Steering Committee continues to work with ArchImages over changes to Station #1 remodel.

NEW BUSINESS

Greg Lottes, with Lakenan Insurance Group presented the renewals for property, casualty and worker’s compensation insurance.

Fenton Fire Protection District

Meeting of the Board of Directors

May 31, 2023

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A copy of the renewals are attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the renewals as presented for property, casualty and worker's compensation insurance. Motion approved and unanimously carried 3-0.

Rick Rognan presented the April 2023 financial report. He indicated that with timing items the District used 25.95% of the general fund budget, or was (7.35%) under budget year to date, or (\$956,061.00); and 32.59% of the ambulance fund budget, or was (0.71%) under budget year to date, or (\$31,101.00).

Mr. Rognan indicated that for the four (4) month period year versus last year, the District had \$5,963,933.00, or 128.63% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of \$944,657.00. The District has a reserve of 12.99 months compared to 8.72 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of April 30, 2023. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the Amended Budget for 2022 for the General, Ambulance, Dispatch, Pension, Debt Service and Capital Projects Funds. Only two (2) categories were over budget in the general fund, bank service charges by \$95.00 and payroll taxes by \$439.00. Three (3) categories were under budget with approximately \$2,700,000.00 being added to the reserves. The ambulance budget had five (5) categories over budget but the expenses were only amended by \$181,434.00.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the Amended 2022 Budget. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the assignment of funds for future appropriations. Mr. Rognan recommends assigning \$4,000,000.00 for future appropriations, \$5,000,000.00 for future pension

Fenton Fire Protection District

Meeting of the Board of Directors

May 31, 2023

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obligations, \$3,000,000.00 for emergency preparedness, \$5,000,000.00 for equipment and vehicle replacement and \$3,000,000.00 for a new fire station. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the future assignment of funds as presented. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented Resolution 2023-02 for purposes of setting a 100% reimbursement rate for property taxes of every type for the purposes of providing emergency services as authorized under Chapters 99, 100 and 353. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve Resolution 2023-02. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski asked Captain Seemeyer to advise the Board on a cardiac save his crew had just before today's meeting.

Chief Kaminski then discussed the EMS open house on May 20, 2023. Chief Kaminski thanked Division Chief DiMercurio for his hard work in getting the event together and discussed all the activities. She mentioned it was nice to see all of the former members of the organization that showed up for the open house.

Chief Kaminski next addressed the upcoming pension trustee election and the need to replace the two retiring trustees. She indicated there are four (4) candidates on the list; three (3) will be elected and presented to the Board who will then select two (2) to serve as trustees. Chief Kaminski advised these names will be presented at the June 28, 2023 Board meeting.

Chief Kaminski also advised the Board that #1325 participated in the memorial service for 1st Lt Melvin Meyer, who was shot down and killed in 1944. She indicated his remains were recently identified. Chief Kaminski advised that #1325 flew the flag at the memorial service.

Chief Kaminski next advised that the administration has been holding shift meetings to discuss and review the District's new mission and vision along with reviewing the long-term planning budget.

Chief Kaminski next advised the Board that Rick Dornseif officially put in his notice of retirement as of September 1, 2023. She indicated he had twenty (20) years with the District.

Fenton Fire Protection District
Meeting of the Board of Directors

May 31, 2023

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PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, June 14, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:49 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 5:19 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:20 p.m., it was

Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting. Motion approved and carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

June 14, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 14, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Daniel McLaughlin	Legal Counsel

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 31, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes May 31, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$600,787.86. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

June 14, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 05/31/23</u>	<u>Balance as of 06/14/23</u>
General	\$17,050,509.79	\$16,887,293.77
Ambulance	\$ 7,960,415.85	\$ 7,948,834.23
Dispatch	\$ 775,480.13	\$ 778,504.22
Pension	\$ 1,000.09	\$ 8,988.86
Capital Projects		
2022	\$ 5,211,453.92	\$ 5,197,716.93
Debt Services	\$ 2,297,438.14	\$ 2,304,362.85
HRA	\$ 1,253.24	\$ 3,363.78
FSA	\$ 25,164.01	\$ 28,727.24

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann advised the Board that things are getting closer to being finalized on the punch list at Station #2. He indicated the engineers are continuing to work on the HVAC system to alleviate the noise. Division Chief Thiemann advised the final landscaping items have been completed with decorative rocks being placed at the corner so the Grey Eagle 18-wheelers stop cutting the corner and running over the sprinkler piping system.

Division Chief Thiemann then updated the Board on the most recent Steering Committee meeting last Monday over the Station #1 rebuild. He indicated a meeting was held with the Committee, Lawlor Construction’s project manager and Arch Images to review the new plans and cost savings. Division Chief Thiemann advised the revised price is hopefully around

Fenton Fire Protection District

Meeting of the Board of Directors

June 14, 2023

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\$3,800,000 or less. He said Lawlor has to go back to the subcontractors to re-bid the respective aspects of the project and that due to the changes the District is looking at around two (2) to three (3) months to get architects and plans done and another ten (10) months for construction. Division Chief Thiemann advised the District is hoping for a September 2023 start to the project and likely a September 2024 move-in date. Chief Kaminski presented the plans for the Board's review and discussed some of the new plan designs and cost savings.

CHIEF'S REPORT

Chief Kaminski advised the Board that Tom Meyer's official retirement celebration will be held on July 1, 2023.

Chief Kaminski next advised the Board that the Shop will be holding an election for new Pension Trustees on June 26, 27 and 29, 2023.

Chief Kaminski further advised the Board that the Southwest Area Chamber of Commerce will be honoring some of our communities First Responders on June 20, 2023. Fenton has nominated Jake Nichols for his outstanding and continued service to the District. Chief Kaminski will be attending on behalf of the District.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, June 28, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:20p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea.

Fenton Fire Protection District
Meeting of the Board of Directors

June 14, 2023

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At 4:42 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:43p.m., it was

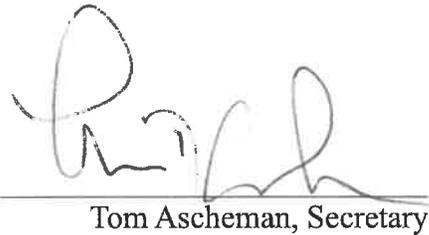
Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting.
Motion approved and carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

June 28, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 28, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Brett Mueller	Shop Steward
Dan McLaughlin	Legal Counsel
Rick Rognan	District Accountant
Keith Slusser	District Auditor

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 14, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes June 14, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$907,526.75. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

June 28, 2023

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Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 06/14/23</u>	<u>Balance as of 06/28/23</u>
General	\$16,887,293.77	\$16,523,114.77
Ambulance	\$ 7,948,834.23	\$ 7,826,015.96
Dispatch	\$ 778,504.22	\$ 543,640.67
Pension	\$ 8,988.66	\$ 8,988.66
Capital Projects		
2022	\$ 5,197,716.93	\$ 5,197,036.64
Debt Services	\$ 2,304,362.85	\$ 2,304,362.85
HRA	\$ 3,363.78	\$ 3,363.78
FSA	\$ 28,727.24	\$ 30,668.74

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

NEW BUSINESS

Keith Slusser, with Fick, Eggemeyer & Williamson presented the 2022 Annual Financial Statement for review and approval.

He noted the opinion was an unmodified and clean audit opinion. The District ended 2022 with \$41,027,065.00 which was \$6,579,095.00 more than the year ended 2021. Mr. Slusser indicated there were no deficiencies or internal controls thus the management letter was issued without comment or recommendation. After discussion and review, it was

Fenton Fire Protection District

Meeting of the Board of Directors

June 28, 2023

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Moved by Director Grimes, and seconded by Director Ascheman to adopt and approve the 2022 Annual Financial Statement as presented. Motion passed and unanimously carried 3-0. A copy of the 2022 Annual Financial Statement is attached hereto and made a part hereof these minutes.

Rick Rognan presented the May 2023 financial report. He indicated that with timing items the District used 32.08% of the general fund budget, or was (9.62%) under budget year to date, or (\$1,251,334.00); and 39.47% of the ambulance fund budget, or was (2.23%) under budget year to date, or (\$94,542.00).

Mr. Rognan indicated that for the five (5) month period year versus last year, the District had \$2,693,682.00, or 32.86% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures in the amount of \$597,511.00. The District has a reserve of 13.39 months compared to 11.32 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of May 31, 2023. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that a Sunshine Law class will be held here on August 3, 2023. The class will be offered by the Missouri Attorney General's Office and conducted by Assistant AG Jay Turner.

Chief Kaminski next advised the Board the election for the Pension Board of Trustees is currently being held with one (1) more day, tomorrow. She indicated the names will be presented for consideration at the next meeting.

Chief Kaminski next presented Lieutenant Joe Kaltenbach for his pinning ceremony. Chief Kaminski said he has been doing a fabulous job in his new position.

Fenton Fire Protection District

Meeting of the Board of Directors

June 28, 2023

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SHOP STEWARD

Brett Mueller advised the golf tournament will be held at Riverside Golf Course on September 25, 2023. The goal is to work towards obtaining playground equipment.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, July 12, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:24 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Ascheman – yea, Grimes – yea.

At 4:30 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:30 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District
Meeting of the Board of Directors

June 28, 2023

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Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

July 12, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 12, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief - District Fire Marshal
Brett Mueller	Shop Steward
Dan McLaughlin	Legal Counsel

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 28, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Grimes to approve the minutes June 28, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$146,727.56. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

July 12, 2023

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Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 06/28/23</u>	<u>Balance as of 07/12/23</u>
General	\$16,523,114.77	\$15,967,033.56
Ambulance	\$ 7,826,015.96	\$ 7,620,519.13
Dispatch	\$ 543,640.67	\$ 543,095.88
Pension	\$ 8,988.66	\$ 10,868.67
Capital Projects		
2022	\$ 5,197,036.64	\$ 5,192,696.91
Debt Services	\$ 2,304,362.85	\$ 2,309,033.32
HRA	\$ 3,363.78	\$ 2,332.06
FSA	\$ 30,668.74	\$ 31,543.44

After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann advised the Board the District is waiting on Arch Images to get the redesign so Lawlor can begin the project.

Fenton Fire Protection District

Meeting of the Board of Directors

July 12, 2023

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NEW BUSINESS

Chief Kaminski advised there were four (4) names on the ballot for the election of new pension trustees: Andrew Erickson with 51 votes, Doug Evard with 39 votes, Chris McCarthy with 27 votes and Brett Mueller with 56 votes.

The Board discussed selecting the two (2) candidates that received the most votes. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to appoint Andrew Erickson and Brett Mueller as the new Pension Trustees. Motion approved and unanimously carried 3-0.

Chief Kaminski presented the Board with the proclamation for Richard Dornseif. His official retirement date is September 1, 2023.

Chief Kaminski presented the Quarterly Collateralization Report. She indicated all deposited funds are 100% collateralized; and as of June 30, 2023 the amount of funds protected by FDIC insurance was \$5,058,000.00.

CHIEF'S REPORT

Chief Kaminski advised the Board there will be a swearing-in ceremony for the three (3) new hires on July 27, 2023 at 6 p.m.

Chief Kaminski next addressed Senate Bill 190 which allows for a freeze of senior citizens property taxes provided they are over the age of sixty-two (62) and are receiving a social security benefit amongst other conditions. The Board discussed the bill and the St. Louis County Council's tabling of its respective action.

SHOP STEWARD

Brett Mueller advised the Board that the crews are extremely thankful for the on-going training classes that Division Chief of EMS DiMercurio continues to bring to the District.

Fenton Fire Protection District

Meeting of the Board of Directors

July 12, 2023

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PUBLIC COMMENT

Division Chief of EMS, Tom DiMercurio, advised the Board that due to the hard work of the crews the District recently received the Lifeline EMS Recognition Quality Achievement Award. He commended the crews for their hard work and efforts.

NEXT MEETING DATE

Wednesday, July 26, 2023, at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:20 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

July 26, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 26, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Brett Mueller	Shop Steward
Emily Perez	Legal Counsel

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 12, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Grimes to approve the minutes July 12, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$440,961.78. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

July 26, 2023

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Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 07/12/23</u>	<u>Balance as of 07/26/23</u>
General	\$15,967,033.56	\$15,710,174.74
Ambulance	\$ 7,620,519.13	\$ 7,558,918.73
Dispatch	\$ 543,095.88	\$ 540,678.89
Pension	\$ 10,868.67	\$ 10,868.67
Capital Projects		
2022	\$ 5,192,696.91	\$ 5,184,458.35
Debt Services	\$ 2,309,033.32	\$ 2,309,033.32
HRA	\$ 2,332.06	\$ 5,177.16
FSA	\$ 31,543.44	\$ 21,959.08

After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann advised the Board there are still loose ends being tied up on the new building, but he expects those to be completed soon. They are still in a holding pattern regarding the new project.

NEW BUSINESS

Rick Rognan updated the Directors on the passage of SB 190, which was recently signed by Governor Parson and will become law on August 28, 2023. The bill ultimately freezes the residential real estate tax rate for seniors if the county of residence adopts an ordinance authorizing the freeze. The new law will likely face legal challenges, especially over its application to special

Fenton Fire Protection District

Meeting of the Board of Directors

July 26, 2023

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taxing districts like schools and fire protection districts, over which counties are not supposed to have any authority. However, if St. Louis County adopts an ordinance authorizing the tax freeze and if the law is ultimately deemed valid and enforceable (generally or as applied to special taxing districts), the impact on tax revenue to the Fire Protection District would be significant. For now, Rick advised that a “wait and see” approach is really the only course of action.

Next, Rick reviewed the District’s financial statements through June 30, 2023. He indicated that through the first six months of the year, the District used 44.06% of the general fund budget, or was (5.94%) under budget, or (\$772,653.00); and 49.72% of the ambulance fund budget, or was (0.28%) under budget, or (\$11,871.00).

Mr. Rognan indicated that for the first six (6) months of this year, the District has \$11,139,343.00 in total revenue or 32.81% more than the total revenue over the first six (6) months of last year. The District had expenditures over revenues in the amount of \$2,550,735.00. Regarding reserves, Rick noted that even if the District does not end the year under budget, reserves will be at approximately \$20m, the equivalent of 14 months.

The report is attached to these Minutes and was made a part of the record. After discussion, it was

Moved by Director Ascherman and seconded by Director Grimes to approve the financial statements through June 30, 2023. Motion approved and unanimously carried 3-0.

Mr. Rognan presented the Public Hearing Notice for review, noting that most residential assessments will experience ~17% increases and commercial assessments will experience ~27% increases, but appeals are expected. Revenues will total about \$1.5b if assessments hold through appeals, though Mr. Rognan reminded the Directors that the District only gets 5% of that total.

Next, Assistant Chief McCarthy updated the Board on EMS/MC Communications, noting that a component of the District’s software that manages the movement of data from one server to another was exploited and compromised. Cybersecurity firms have been engaged for the response and the insurance carrier has been notified. The District is satisfying all of its legal obligations in responding to the breach. Around 50 other local agencies were also victims of the attack. Importantly, he noted, the amount of the District’s data that was compromised appears to be minimal.

Next, Chief Kaminski presented the Fenton Fire District Ethics Policy and Resolution. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

July 26, 2023

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Moved by Director Ascheman and seconded by Director Grimes to approve the policy and resolution as presented. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski introduced Brett Mueller and Andy Erickson as Pension Trustees.

She noted MCG Consulting Group and Pension and Retirement Services will host a pension board member educational event on September 21, 2023.

Regarding GEMT, Chief Kaminski noted that supposedly the District was overpaid in 2020 and now is being asked for reimbursement by August 21, 2023, but noted that Kimberly is investigating further.

Chief Kaminski advised the Board there will be a swearing-in ceremony for four (4) new hires on July 27, 2023 at 6 p.m.

Chief Kaminski advised the Board that a member recently participated in an on-camera segment with Channel 2 News on the topic of boat safety and represented the District well.

SHOP STEWARD

There was no Shop Steward report.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

Wednesday, August 9, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:50 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

July 26, 2023

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Moved by Director Ascheman and seconded by Director Grimes to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion carried 3-0.

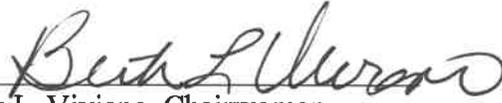
At 5:03 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

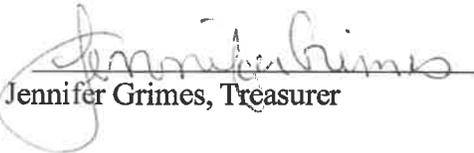
There being no further business before the Board of Directors, at 5:03 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District
Meeting of the Board of Directors

August 9, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 9, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Fire Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 26, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Grimes to table for approval until the next meeting.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$126,934.06. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

August 9, 2023

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Moved by Director Ascheman and seconded by Director Grimes to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 07/26/23</u>	<u>Balance as of 08/09/23</u>
General	\$15,710,174.74	\$15,407,539.94
Ambulance	\$ 7,558,918.73	\$ 7,481,560.44
Dispatch	\$ 540,678.89	\$ 540,702.46
Pension	\$ 10,868.67	\$ 15,601.16
Capital Projects		
2022	\$ 5,184,458.35	\$ 5,175,919.01
Debt Services	\$ 2,309,033.32	\$ 2,319,347.79
HRA	\$ 5,117.16	\$ 8,999.30
FSA	\$ 21,959.08	\$ 22,619.53

After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann advised the Board the District is still waiting on revised plans for Station #1. Once received they will be sent back to Lawlor Construction for repricing.

Fenton Fire Protection District

Meeting of the Board of Directors

August 9, 2023

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NEW BUSINESS

Battalion Chief Jim Watkins presented his report on the activities of C Crew. He reported the Crew has been engaging in normal fire and EMS saves. In addition, he reported there have been three (3) senior employees retire from C Crew. BC Watkins said they will all be missed. He reported on a fourth alarm printing company fire response in Kirkwood as well as an out-of-town tornado response for some on the crew. BC Watkins reported the recent storms resulted in several calls including one lightning strike which resulted in a complete loss of the dwelling's roof.

CHIEF'S REPORT

Chief Kaminski advised the Board of a grease fire on B Crew that was mitigated quickly with one relatively small injury when removing the grease.

Chief Kaminski advised the Board of upcoming bond interest payments. The first one relates to the \$20,000,000.00 bond and is \$344,375.00; the second one relates to the \$5,000,000.00 bond and is \$84,000.00. She noted the payments will be reflected on an upcoming bill report.

Chief Kaminski reported on her recent attendance at the Governor's signing of the First Responder PTSD bill, Senate Bill 24, and the \$7,000,000.00 funding.

Chief Kaminski reported on recent discussions with Rockwood School District and other Districts surrounding school safety.

Chief Kaminski reported that Grey Eagle has asked for permission for Guns n Hoses to engage the District for filming on the District's property to produce a spotlight piece on a Texas Firefighter who lost his leg and remains a first responder in addition to being an America Ninja Warrior participant. The filming event is set for August 16, 2023 and she believes the actual airing of the piece will take place sometime in November.

Chief Kaminski gave thanks to Captain Tony Schrempf and his crew for their recent initiative to fix the roof at station 1 that was damaged in the recent storms. She indicated this demonstrates the Crews care for the District as a whole and the cost saving measures they take each and every day.

Fenton Fire Protection District

Meeting of the Board of Directors

August 9, 2023

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NEXT MEETING DATE

Wednesday, August 23, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:28 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Grimes to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Ascheman – yea, Grimes – yea.

At 4:39 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

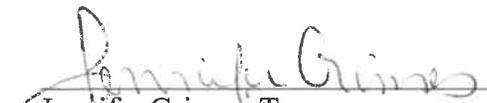
ADJOURNMENT

There being no further business before the Board of Directors, at 4:39 p.m., it was

Moved by Director Ascheman and seconded by Director Grimes to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

August 23, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 23, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Connor Eastman	Pension Consultant
Phillip Lotus	Pension Actuary
Rebecca Deluga	Pension Actuary
Rick Rognan	District Accountant
Brett Mueller	Shop Steward/Pension Trustee

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 26, 2023 and August 9, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Viviano to approve the minutes of the July 26, 2023 and August 9, 2023 meetings. Motion approved and carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$366,293.37. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

August 23, 2023

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Moved by Director Grimes and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 8/09/23</u>	<u>Balance as of 8/23/23</u>
General	\$15,407,539.94	\$15,197,793.27
Ambulance	\$ 7,481,560.44	\$ 7,418,409.48
Dispatch	\$ 540,702.46	\$ 538,594.42
Pension	\$ 15,601.16	\$ 15,601.16
Capital Projects		
2022	\$ 5,174,638.07	\$ 5,174,638.07
Debt Services	\$ 2,319,347.79	\$ 2,319,347.79
HRA	\$ 8,999.30	\$ 2,860.59
FSA	\$ 22,619.53	\$ 18,177.71

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and carried 2-0.

OLD BUSINESS

Division Chief Thiemann advised Station #2 is close to being fully complete. He further advised the District continues to wait on revised plans for Station #1. Once received, the revised plans will be sent back to the subcontractors who will update their respective bids.

Fenton Fire Protection District

Meeting of the Board of Directors

August 23, 2023

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NEW BUSINESS

PENSION ACTUARY REPORT

Phillip Lotus and Rebecca DeLuga, with OneAmerica, presented the Actuarial Valuation for January 1, 2023. The recommended contribution for 2023 is \$1,874,403.00. It is slightly higher than last year but it is designed to account for the lost investment earnings in 2022. Ms. DeLuga next presented the GASB Statement #67 and #68 Disclosure for fiscal year December 31, 2022. She noted the total pension plan expense for 2022 was \$1,429,581.00 compared to (\$1,036,916.00) in 2021. Ms. Deluga advised this was again due to the investment loss in 2022.

OneAmerica was thanked for their time and excused from the meeting.

PENSION CONSULTANT REPORT

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the second quarter 2023. Fund balance as of June 30, 2023 was \$38,929,255.10.

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Eastman was thanked for their time and excused from the meeting.

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of July 31, 2023. He indicated that with timing items the District used 46.90% of the general fund budget, or was (11.40%) under budget year to date, or (\$1,482,870.00); and 56.57% of the ambulance fund budget, or was (1.73%) under budget year to date, or (\$73,344.00).

Mr. Rognan indicated that for the seven (7) month period year versus last year, the District had \$2,741,550.00, or 31.90% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures in the amount of \$2,236,298.00. The District has a reserve of 13.88 months compared to 10.94 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

August 23, 2023

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Moved by Director Grimes, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of July 31, 2023. Motion approved and carried 2-0.

Mr. Rognan next presented the Public Tax Hearing Notice. He indicated the District's general fund should increase by \$1,728,877.00. The Notice is attached hereto and made a part hereof these minutes. Mr. Rognan stated the Notice provides for a September 27, 2023 Public Hearing but he has to confirm with Kimberly Smith tomorrow. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to set the Public Tax Hearing for a date on September 6 or 20, 2023. Motion approved and carried 2-0.

CHIEF'S REPORT

Chief Kaminski updated the Board on the Guns 'n Hoses filming. She said it was a great experience.

Chief Kaminski advised the Board of a recent Flag Detail for Jeremy Newton, a fallen firefighter from Frontenac.

Chief Kaminski next provided the Board with a flyer for Rick Dornseif's official retirement ceremony on September 9, 2023.

Chief Kaminski advised the Board that Sally Hupfeld will be retiring February 1, 2024. She indicated there will need to be a hiring process that will happen later this year.

Chief Kaminski presented a letter from the Girl Scouts of Southern Arizona recognizing Gina Anderson's continued help and support of Camp Fury.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, September 6, 2023, at 4:00 p.m.

Fenton Fire Protection District

Meeting of the Board of Directors

August 23, 2023

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There being no further public comment or further business, at 5:10 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 6:13 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

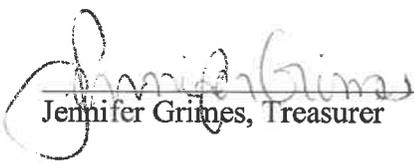
ADJOURNMENT

There being no further business before the Board of Directors, at 6:14 p.m., it was

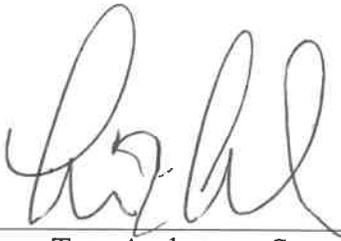
Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting. Motion approved and carried 2-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

September 6, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 6, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)

Jennifer Grimes

Tom Ascheman

Also present was:

Romona Kaminski

Chris McCarthy

Chris Thiemann

Dan McLaughlin

Roy Mangan

Brett Mueller

District Chief

Assistant District Chief

Division Chief - District Fire Marshal

Legal Counsel (via telephone)

Archimages, Inc.

Shop Steward

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held August 23, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the August 23, 2023, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$691,283.08. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

September 6, 2023

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Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 8/23/23</u>	<u>Balance as of 9/06/23</u>
General	\$15,197,793.27	\$14,860,997.59
Ambulance	\$ 7,418,409.48	\$ 7,334,217.28
Dispatch	\$ 538,594.42	\$ 536,321.56
Pension	\$ 15,601.16	\$ 15,669.79
Capital Projects		
2022	\$ 5,174,638.07	\$ 5,174,208.48
Debt Services	\$ 2,319,347.79	\$ 1,891,939.34
HRA	\$ 2,860.59	\$ 6,860.63
FSA	\$ 18,177.71	\$ 18,392.22

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised Station #2 is close to being fully complete. Roy Mangan, with Archimages, updated the Board on the status of the Station #1 revisions and drawings. He indicated they will be in the hands of Lawlor Construction the week of September 25, 2023. Mr. Mangan advised due to staffing issues he was regrettably behind. Chief Kaminski and the Board expressed their frustration with Archimages and the lack of communication. She further expressed her sincere desire that no more delays occur. He then discussed the timeline of re-bidding once Lawlor Construction receives the new drawings.

Fenton Fire Protection District

Meeting of the Board of Directors

September 6, 2023

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Division Chief Thiemann provided the Board with an update on the remediation and remodeling efforts at Station #4 and the status of the final mold and air quality reports. Chief Kaminski advised the District should have the final report within the next few weeks. Division Chief Thiemann indicated things are moving along and are on-schedule. He hopes to have the crews back in the station by mid-October. Director Ascherman asked if an insurance claim had been made. Chief Kaminski advised she has communicated with the insurance carrier and it was determined a claim could be more detrimental to the District in the long run and discussed the issues with actually determining the exact cause of the issues that lead to the remediation and remodeling.

Chief Kaminski next advised that after the initial completion of the project, phase 1, the Administration plans to meet with the Steering Committee to determine what else can be done to improve Station #1 and the renovation project.

CHIEF'S REPORT

Chief Kaminski updated the Board on Task Force 1 that went to Florida to help with the recent hurricane and tropical storms. She advised some of our crew members went and helped in the disaster.

Chief Kaminski next advised the Board there have been eighty-one (81) applications for the Administrative Staff position as of this morning. She indicated applications will continue to be accepted applications through September 18, 2023.

Chief Kaminski further advised the Board a class was held at the training center by St. Louis Fusion Center. She indicated the purpose of the group and training is prevention of terrorism with critical incident structure in times of civil unrest.

Chief Kaminski next discussed the labor -management meeting was recently held after a summer hiatus. They have met the last two (2) Tuesdays and are currently working on the collective bargaining agreement.

Chief Kaminski then discussed a recent house fire this past Friday evening. She indicated the crews responded to the call within one (1) minute and were on scene within five (5) minutes of dispatch. Chief Kaminski advised water on the fire within one (1) minute of arrival. She advised that the crews were able to rescue a family pet but were unable to save the pet's life. Chief Kaminski advised that the crew stayed with the pet and helped the family with the process of laying it to rest.

Fenton Fire Protection District

Meeting of the Board of Directors

September 6, 2023

Page 4 of 5

Division Chief DiMercurio, Assistant Chief McCarthy and Kimberly Smith updated the Board on the status of the on-going issues with GEMT. An in depth discussion ensued about the services offered by PCG and the challenges the GEMT audits have had on the administrative personnel involved in the project. Once the amendment to the current contract with the ambulance billing company is received it is to be forwarded to Mr. McClaughlin and the Board of Directors for review.

SHOP STEWARD'S REPORT

Brett Mueller advised the golf tournament is September 25, 2023.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, September 20, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:52 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:25 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:25 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

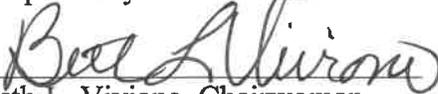
Fenton Fire Protection District

Meeting of the Board of Directors

September 6, 2023

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Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascherman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

September 20, 2023

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 20, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 6, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the September 6, 2023, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$362,351.19. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

September 20, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 9/06/23</u>	<u>Balance as of 9/20/23</u>
General	\$14,860,997.59	\$15,356,782.13
Ambulance	\$ 7,334,217.28	\$ 7,266,830.68
Dispatch	\$ 536,321.56	\$ 535,598.59
Pension	\$ 15,669.79	\$ 15,669.79
Capital Projects		
2022	\$ 5,174,208.48	\$ 5,102,925.77
Debt Services	\$ 1,891,939.34	\$ 1,891,939.34
HRA	\$ 6,860.63	\$ 5,998.40
FSA	\$ 18,392.22	\$ 17,327.20

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski advised the Board the remediation work is continuing at Station #4. She indicated the District has currently spent over \$80,000.00. Chief Kaminski indicated that once the building is completely remediated and undergoes a retesting process then installation will begin. It is believed the District is still three (3) weeks out.

Chief Kaminski also advised the Board that Arch Images has until September 25, 2023, to deliver the revised plans to Station #1.

NEW BUSINESS

PUBLIC TAX HEARING

Rick Rognan, District Accountant, presented the Board with the Post Board of Equalization (BOE) 2023 tax rates. He noted residential was up \$88,694,480.00 but subject to Hancock; agricultural was up \$510.00, commercial was up \$75,783,970.00 and Personal Property was up

Fenton Fire Protection District

Meeting of the Board of Directors

September 20, 2023

Page 3 of 5

\$37,897,100.00 for a total tax assessment of \$204,881,224.00, or 16.47%. Total anticipated revenue realized to the District is \$1,677,640.00 which is up 9.53% from last year. The total tax rate for all funds is as follows: Residential 1.2920, down (.0890), Agricultural 1.453, remained even, Commercial 1.3460, down (.1360) and Personal Property 1.5230, which stayed the same.

Board Chairwoman asked for public comment. There being none, after discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to approve Resolution 2023-04 setting the 2023 tax rates. Motion passed and unanimously carried 3-0. A copy of the Public Hearing report is attached hereto and made a part hereof these minutes.

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of August 31, 2023. He indicated that with timing items the District used 53.39% of the general fund budget, or was (13.21%) under budget year to date, or (\$1,718,308.00); and 65.24% of the ambulance fund budget, or was (1.36%) under budget year to date, or (\$57,668.00).

Mr. Rognan indicated that for the eight (8) month period year versus last year, the District had \$2,836,779.00, or 32.31% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures in the amount of \$2,029,535.00. The District has a reserve of 14.07 months compared to 11.06 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of August 31, 2023. Motion approved and unanimously carried 3-0.

Chief Kaminski addressed the EMS/MC Contract and GEMT Amendment. She indicated the contract has been reviewed and approved by legal counsel. EMS/MC's fee is fifteen percent (15%) of the incremental revenue received. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to enter into a contract for services with EMS/MC for the purpose of analyzing financial and billing data to enable the District's completion of agreement to participate in the Missouri GEMT program for the one (1) year period of July 1, 2022 through June 30, 2023. Motion passed and unanimously carried 3-0. A copy of the EMS/MC contract is attached hereto and made a part hereof these minutes.

Fenton Fire Protection District

Meeting of the Board of Directors

September 20, 2023

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CHIEF'S REPORT

Chief Kaminski advised the Board that tomorrow is the pension training that will be held here at Station #2. She indicated both new employee pension board trustee members will be attending.

Chief Kaminski updated the Board on a response to a house fire last Friday evening. She advised that due to apparatus being moved up to other District's and employee's participating in physicals, unit 1337 was the first apparatus on-scene which happened to be an ambulance with two (2) new employees. Chief Kaminski advised they handled the scene remarkably. Deputy Chief Mueller, added crews have recently been training under certain conditions and scenarios that was extremely helpful in this search and rescue situation.

Chief Kaminski next discussed the on-going yearbook meeting. She indicated the deadline for submitting pictures is next week.

Chief Kaminski then discussed the Rockwood School District's Crisis Response seminar today. She indicated the District participated with a number of area first responder agencies and school principals and administrative staff. Chief Kaminski advised about the partnership that has been built between these agencies is positive.

Chief Kaminski advised the Board that Chief Nick Fahs will be retiring from the Affton Fire Protection District on September 30, 2023.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, September 20, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:48 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into closed session for purposes of legal actions and confidential or privileged communications Section 621.021 (1) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea

Fenton Fire Protection District

Meeting of the Board of Directors

September 20, 2023

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At 5:03 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

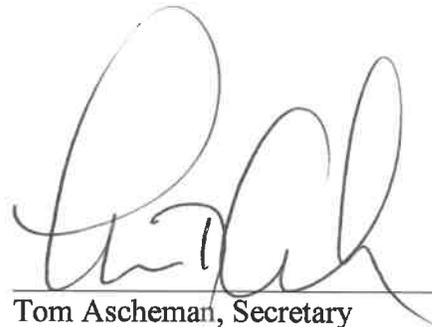
There being no further business before the Board of Directors, at 5:03 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

October 4, 2023

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 4, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 20, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the September 20, 2023, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$265,492.53. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

October 4, 2023

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 9/20/23</u>	<u>Balance as of 10/04/23</u>
General	\$15,356,782.13	\$15,079,167.81
Ambulance	\$ 7,266,830.68	\$ 7,194,818.59
Dispatch	\$ 535,598.59	\$ 533,026.88
Pension	\$ 15,669.79	\$ 15,742.99
Capital Projects		
2022	\$ 5,102,925.77	\$ 5,094,467.35
Debt Services	\$ 1,891,939.34	\$ 1,892,742.77
HRA	\$ 5,998.40	\$ 2,913.30
FSA	\$ 17,327.20	\$ 16,841.03

After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann updated the Board on the Station #4 mold issue. He indicated all mold has been removed with drywall work beginning tomorrow with HVAC work beginning next week. Division Chief Thiemann believes we are at least four (4) weeks away from the crews moving back into Station #4.

Chief Kaminski advised the new drawings for the Station #1 remodel were received earlier this week. Division Chief Thiemann has reviewed the drawings with Arch Images. He indicated the new drawings have been resubmitted to the subs for repricing. Chief Kaminski advised there will be a Steering Committee meeting on October 13, 2023. to discuss the Station #1 remodel and future plans for Station #4.

CHIEF’S REPORT

Chief Kaminski presented the Board with the 3rd quarter overtime breakdown. There was a total of \$84,188.12 in overtime paid during the 3rd quarter with worker’s compensation being the

Fenton Fire Protection District

Meeting of the Board of Directors

October 4, 2023

Page 3 of 4

leading cause at 41%. A copy of the report is attached hereto and made a part hereof these minutes.

Chief Kaminski advised the pension board training held at Station #2 was a success. She indicated there were many compliments received on the station and believes there could be other seminars held in the future. Chief Kaminski advised there will be an on-line training option in 2024. The Directors advised they would be interested in attending the on-line training.

Chief Kaminski updated the Board on the “Stop the Bleed” training with the Rockwood School District. She indicated the administrative staff have all stepped up to work with the school district on providing training. Division Chief of EMS Tom DiMercurio advised since 2012 many studies have determined with many incidents, such as an active shooter, many deaths could have been prevented if the victim’s bleeding could have been stopped.

Chief Kaminski further advised that Fire Prevention Week/Month has begun and is in full swing. She indicated this is the first year in a long time that we will have a full month. Chief Kaminski advised the crews are, and will continue to be, hard at work and enjoying the interaction with the kids.

Chief Kaminski next advised that Bentley-Yates will no longer be performing the District’s COBRA obligations. They will provide services through November 1, 2023. She indicated Marsh McClennan provides the service and has provided a proposal. Legal Counsel was directed to review and report back.

Chief Kaminski also addressed the memorial service for Deputy Chief Weffelmeyer. She indicated that along with the Valley Park Fire Protection District the District provided a flag and truck for the service.

Chief Kaminski advised the Board there will be a memorial service for former Chief Larry Boyle in Kingdom City on Sunday, October 8, 2023, where his name will be added to the wall. She indicated the District will be represented at the service.

Chief Kaminski next advised the interviews for the administrative staff support positions were held. There were ninety-nine (99) applicants.

PUBLIC COMMENT

Assistant Chief McCarthy advised the First Responder Canteen will be holding a bowling fundraiser on October 22, 2023, at Concord Lanes.

Fenton Fire Protection District

Meeting of the Board of Directors

October 4, 2023

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NEXT MEETING DATE

Wednesday, October 18, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:31 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of legal actions and confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:20 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

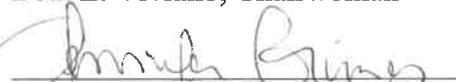
ADJOURNMENT

There being no further business before the Board of Directors, at 5:20 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

October 18, 2023

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 18, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (via telephone)

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held October 4, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the October 4, 2023, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$436,960.39. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

October 18, 2023

Page 2 of 4

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 10/04/23</u>	<u>Balance as of 10/18/23</u>
General	\$15,079,167.81	\$14,730,583.41
Ambulance	\$ 7,194,818.59	\$ 7,351,276.40
Dispatch	\$ 533,026.88	\$ 762,058.60
Pension	\$ 15,742.99	\$ 15,742.99
Capital Projects		
2022	\$ 5,094,467.35	\$ 5,094,276.85
Debt Services	\$ 1,892,742.77	\$ 1,892,742.77
HRA	\$ 2,913.30	\$ 7,388.69
FSA	\$ 16,841.03	\$ 16,399.29

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Chris Thiemann updated the Board on the Station #4 mold issue. He indicated all drywall work has been completed with mudding and taping beginning next week. Division Chief Thiemann also advised the HVAC system work has been completed. Chief Thiemann said everything remains on track.

Division Chief Thiemann advised a Steering Committee meeting was held on October 13, 2023, to discuss the Station #1 remodel and future plans for Station #4. He indicated the redesigned drawings for Station #1 have been sent to all sub-contractors for rebidding. In addition, Division Chief Thiemann advised there are plans to hire an architect to begin drawings for Station #4.

Fenton Fire Protection District

Meeting of the Board of Directors

October 18, 2023

Page 3 of 4

NEW BUSINESS

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of September 30, 2023. He indicated that with timing items the District used 58.39% of the general fund budget, or was (16.61%) under budget year to date, or (\$2,160,568.00); and 71.34% of the ambulance fund budget, or was (3.66%) under budget year to date, or (\$155,167.00).

Mr. Rognan indicated that for the nine (9) month period year versus last year, the District had \$2,917,060.00, or 32.58% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures in the amount of \$2,373,157.00. The District has a reserve of 14.25 months compared to 11.66 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of September 30, 2023. Motion approved and unanimously carried 3-0.

Chief Kaminski next presented the quarterly collateralization report as of September 30, 2023. She indicated that 100% of the District's funds were collateralized and protected by FDIC insurance in the amount of \$4,094,000.00.

CHIEF'S REPORT

Chief Kaminski advised the District participated in a fallen soldiers return home ceremony.

Chief Kaminski advised the District received the Missouri Department of Social Services, MO Healthnet Division, official notification of the GEMT final 2021 reconciliation and Supplemental Reimbursement. She indicated the non-federal share reimbursement is \$345.49.

Chief Kaminski advised the District's tax rates have been sent and certified with St. Louis County.

Chief Kaminski updated the Board on the status of the District's five-year plan as well as the crews continued experiences with area students for Fire Prevention Month.

Fenton Fire Protection District

Meeting of the Board of Directors

October 18, 2023

Page 4 of 4

NEXT MEETING DATE

Wednesday, November 1, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:31 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of legal actions and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:02 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:02 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

November 1, 2023

Page 1 of 4

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, November 1, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Dan McLaughlin	Legal Counsel
Brett Mueller	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held October 18, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the October 18, 2023, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$498,876.02. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Fenton Fire Protection District

Meeting of the Board of Directors

November 1, 2023

Page 2 of 4

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 10/18/23</u>	<u>Balance as of 11/1/23</u>
General	\$14,730,583.41	\$14,915,069.46
Ambulance	\$ 7,351,276.40	\$ 7,258,120.42
Dispatch	\$ 762,058.60	\$ 764,520.90
Pension	\$ 15,742.99	\$ 15,814.16
Capital Projects		
2022	\$ 5,094,276.85	\$ 5,057,896.24
Debt Services	\$ 1,892,742.77	\$ 1,893,520.61
HRA	\$ 7,388.69	\$ 6,400.39
FSA	\$ 16,399.29	\$ 15,887.76

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski advised the Board that Station #4 continues to move along. She indicated next week the cabinets and flooring are set to be installed.

Chief Kaminski next advised the Board of the status of Station #1. She indicated at first glance it appears pricing has increased dramatically since Station #2 was constructed. Chief Kaminski hopes to have firm numbers soon.

CHIEF’S REPORT

Chief Kaminski advised the Administration continues to work on the annual budget.

Chief Kaminski indicated year’s last Officer’s Meeting was held to discuss all matters pertaining to the district from the administration to the shop.

Chief Kaminski next advised the crews are continuing to work with the Rockwood School District with its “Stop the Bleed” classes.

Fenton Fire Protection District

Meeting of the Board of Directors

November 1, 2023

Page 3 of 4

Chief Kaminski advised the Board the crews are currently participating in several unique rescue and training opportunities at Six Flags.

Chief Kaminski advised Division Chief Thiemann recently taught a successful fire inspection and investigation class at Station #2.

Chief Kaminski next advised the crews participated in numerous trunk or treats throughout the area which has resulted in some very good public relations for the District.

Chief Kaminski advised the Administration recently met with Lakenan Insurance regarding upcoming property and casualty increases. The representatives with Lakenan Insurance will be attending a Board Meeting in April to review claims driving the premium amount for the next renewal in June. She indicated they will be looking at additional public educational resources they can provide to the district over distracted driving.

SHOP STEWARD'S REPORT

Shop Steward Mueller discussed the upcoming holidays and Shop ideas. He indicated they are considering a food drive to impact more families but will consider doing both the adopt a family and food drive if possible.

Shop Steward Mueller also discussed the upcoming "Cookies with Santa" and a recent donation to Backstoppers.

NEXT MEETING DATE

Wednesday, November 15, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:16 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea

At 4:41 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board announced one matter was voted on and approved. Chairwoman Viviano advised the Board moved to increase the salary of Sara Williams.

Fenton Fire Protection District

Meeting of the Board of Directors

November 1, 2023

Page 4 of 4

ADJOURNMENT

There being no further business before the Board of Directors, at 4:42 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Fenton Fire Protection District

Meeting of the Board of Directors

November 29, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, November 29, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief
Rick Rognan (via telephone)	Accountant
Connor Eastman	Lockton
Dan McLaughlin	Legal Counsel
Brett Mueller	Shop Steward/Pension Trustee

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held November 15, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the November 15, 2023, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$427,025.35. After discussion, it was

Fenton Fire Protection District

Meeting of the Board of Directors

November 29, 2023

Page 2 of 5

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 11/15/23</u>	<u>Balance as of 11/29/23</u>
General	\$14,047,157.11	\$15,771,933.43
Ambulance	\$ 7,197,149.51	\$ 7,121,615.54
Dispatch	\$ 760,104.39	\$ 758,309.09
Pension	\$ 15,814.16	\$ 15,814.16
Capital Projects		
2022	\$ 5,045,814.82	\$ 5,033,965.98
Debt Services	\$ 1,893,520.61	\$ 1,893,520.61
HRA	\$ 6,199.86	\$ 5,930.07
FSA	\$ 17,665.16	\$ 14,425.92

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann updated the Board on the status of Station #4. He indicated the kitchen countertops were installed today and other kitchen remodeling remains on-going. Division Chief Thiemann advised they are waiting on drawings for renovations to other parts of the engine house.

Division Chief Thiemann advised he received new drawings from ArchImages today. He said they have been forwarded to Lawlor Construction. Division Chief Thiemann advised they are in the process of applying for demolition and building permits.

Division Chief Thiemann advised he just received notification that The Stratford is set to be demolished by March 2024. He understands it to be at the owner’s expense.

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NEW BUSINESS

PENSION CONSULTANT REPORT

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the third quarter 2023. Fund balance as of September 30, 2023 was \$37,347,591.58. Mr. Eastman advised the year-to-date return is 5.78%, the one (1) year is 12.9%, and the three (3) year is 4.0%

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Eastman was thanked for his time and excused from the meeting.

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of October 31, 2023. He indicated that with timing items the District used 64.04% of the general fund budget, or was (19.26%) under budget year to date, or (\$2,505,270.00); and 78.12% of the ambulance fund budget, or was (5.18%) under budget year to date, or (\$219,608.00).

Mr. Rognan indicated that for the ten (10) month period year versus last year, the District had \$2,922,027.00, or 31.97% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures in the amount of \$2,206,977.00. The District has a reserve of 14.38 months compared to 11.78 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of October 31, 2023. Motion approved and carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board of a recent "Scouting for Food" event held at Station #2 on November 18, 2023. She indicated there was a lot of good feedback on the building.

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Chief Kaminski next advised the District participated in the procession for the Hermann police officer that recently came home from medical treatment in Colorado. She advised it was refreshing to be part of an event such as this not involving the death of a first responder.

Chief Kaminski notified the Board that she participated in a Rockwood School District workshop with area leaders over inclusion and belonging in the community. She said it was a fantastic experience and she looks forward to the community partnership.

Chief Kaminski advised the Board there was a pinning ceremony held last night for the newest employee, Dalton Samuel.

Chief Kaminski reminded the Board the District's year end gathering will be held on December 16, 2023, from 11 a.m. – 2 p.m. She noted an invitation will be sent out soon. Chief Kaminski advised it will be a luncheon with Santa at Station #2.

Chief Kaminski updated the Board that Central County payment of 2024. She reiterated from last meeting that Central County agreed to a 5% increase which will now be \$488,767.00.

Chief Kaminski advised the Board that Private Long's wife gave birth to the newest member of the Fenton Fire family, Daisy May Long. She said mother and baby are healthy and feeling great.

Chief Kaminski advised the Board that a letter was received from Dr. Rapoff advising that he will no longer be the Medical Director for SSM beginning January 1, 2024. He indicated he was unsure where he will end up. Division Chief DiMercurio said in his conversations with SSM he was reassured there will be no changes to their current structure and the institution has no plans to charge the District for future services. Division Chief DiMercurio advised they are continuing to look at other options but will remain with SSM for medical direction for the foreseeable future.

Chief Kaminski updated the Board on the Webster Groves retirement center fire at Laclede Groves. She indicated eighteen (18) people were rescued. Chief Kaminski advised the Chief of Webster Groves sent a wonderful thank you note for the dedicated service of the crews.

SHOP STEWARD'S REPORT

Shop Steward Mueller further advised the Board the Shop will hold its annual "Cookies with Santa" on December 9, 2023, from 10 a.m. through 12 noon.

Shop Steward Mueller further advised the food drive is on-going and doing well.

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PUBLIC COMMENT

Carole Merrihew, with Paul Davis Restoration, spoke and said they were hoping to partner with the District, or sponsor some events in 2024. She said she would be open to suggestions and further discussions.

NEXT MEETING DATE

Wednesday, December 13, 2023, at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:42 p.m., it was

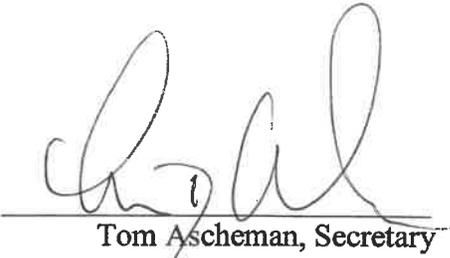
Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, December 13, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief
Dan McLaughlin	Legal Counsel

Acting Chairwoman Jennifer Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held November 29, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes of the November 29, 2023, meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$320,522.08. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 11/29/23</u>	<u>Balance as of 12/13/23</u>
General	\$15,771,933.43	\$16,446,756.10
Ambulance	\$ 7,121,615.54	\$ 7,695,396.75
Dispatch	\$ 758,309.09	\$ 865,704.58
Pension	\$ 15,814.16	\$ 233,982.80
Capital Projects		
2022	\$ 5,033,965.98	\$ 5,019,367.32
Debt Services	\$ 1,893,520.61	\$ 2,370,584.31
HRA	\$ 5,930.07	\$ 3,962.42
FSA	\$ 14,425.92	\$ 12,206.14

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann updated the Board on the status of Station #4. He indicated the kitchen continues to progress and the crews have moved back in. Chief Kaminski updated the Board on the Steering Committee meeting and drawings for the continued renovation of Station #4. She advised they are looking at remodels to be cost efficient. Chief Kaminski indicated to add a second story would likely cost millions. Assistant Chief McCarthy believes the current remodel plan is a relatively low cost, short-term solution until sufficient property becomes available.

Division Chief Thiemann advised Lawlor Construction is bringing a trailer to Station #1 and hopes to begin demolition soon.

NEW BUSINESS

Chief Kaminski presented Sally Hupfeld and Douglas Ruse Retirement Proclamations for signature.

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Chief Kaminski next introduced Meg DiCarlo, the newest Administrative Assistant. The Board welcomed her to the Fenton Fire family.

Chief Kaminski next presented the 2024 Final Budgets for the operating, capital projects and debt service accounts. She reviewed each budget and the revenue sources. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to approve the 2024 Final Budgets for the operating, capital projects and debt service accounts. Motion approved and unanimously carried 3-0. Copies of the respective budgets are attached hereto and made a part hereof these minutes.

CHIEF'S REPORT

Chief Kaminski reminded the Board the District's year end gathering will be held on December 16, 2023, from 11 a.m. – 1 p.m. Chief Kaminski advised it will be a luncheon with Santa at Station #2.

Chief Kaminski advised the Board the Community Outreach Cookies with Santa event was a success. It was less attended than last year's event but it is thought to be because Station #2 is in a less residential area.

NEXT MEETING DATE

Wednesday, January 10, 2024, at 4:00 p.m.

There being no further public comment or further business, at 4:53 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of hiring, personnel and confidential or privileged communications, Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:29 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

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There being no further business before the Board of Directors, at 5:30 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascheman, Secretary