

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**September 6, 2023**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 6, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)

Jennifer Grimes

Tom Ascheman

Also present was:

Romona Kaminski

Chris McCarthy

Chris Thiemann

Dan McLaughlin

Roy Mangan

Brett Mueller

District Chief

Assistant District Chief

Division Chief - District Fire Marshal

Legal Counsel (via telephone)

Archimages, Inc.

Shop Steward

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held August 23, 2023, were presented and it was

*Moved by Director Ascheman and seconded by Director Viviano* to approve the minutes of the August 23, 2023, meeting. Motion approved and unanimously carried 3-0.

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$691,283.08. After discussion, it was

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*Moved by Director Ascheman and seconded by Director Viviano* to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

**TREASURER’S REPORT**

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 8/23/23</u>	<u>Balance as of 9/06/23</u>
General	\$15,197,793.27	\$14,860,997.59
Ambulance	\$ 7,418,409.48	\$ 7,334,217.28
Dispatch	\$ 538,594.42	\$ 536,321.56
Pension	\$ 15,601.16	\$ 15,669.79
Capital Projects		
2022	\$ 5,174,638.07	\$ 5,174,208.48
Debt Services	\$ 2,319,347.79	\$ 1,891,939.34
HRA	\$ 2,860.59	\$ 6,860.63
FSA	\$ 18,177.71	\$ 18,392.22

After discussion, it was

*Moved by Director Ascheman and seconded by Director Viviano* to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

**OLD BUSINESS**

Division Chief Thiemann advised Station #2 is close to being fully complete. Roy Mangan, with Archimages, updated the Board on the status of the Station #1 revisions and drawings. He indicated they will be in the hands of Lawlor Construction the week of September 25, 2023. Mr. Mangan advised due to staffing issues he was regrettably behind. Chief Kaminski and the Board expressed their frustration with Archimages and the lack of communication. She further expressed her sincere desire that no more delays occur. He then discussed the timeline of re-bidding once Lawlor Construction receives the new drawings.

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Division Chief Thiemann provided the Board with an update on the remediation and remodeling efforts at Station #4 and the status of the final mold and air quality reports. Chief Kaminski advised the District should have the final report within the next few weeks. Division Chief Thiemann indicated things are moving along and are on-schedule. He hopes to have the crews back in the station by mid-October. Director Ascherman asked if an insurance claim had been made. Chief Kaminski advised she has communicated with the insurance carrier and it was determined a claim could be more detrimental to the District in the long run and discussed the issues with actually determining the exact cause of the issues that lead to the remediation and remodeling.

Chief Kaminski next advised that after the initial completion of the project, phase 1, the Administration plans to meet with the Steering Committee to determine what else can be done to improve Station #1 and the renovation project.

**CHIEF'S REPORT**

Chief Kaminski updated the Board on Task Force 1 that went to Florida to help with the recent hurricane and tropical storms. She advised some of our crew members went and helped in the disaster.

Chief Kaminski next advised the Board there have been eighty-one (81) applications for the Administrative Staff position as of this morning. She indicated applications will continue to be accepted applications through September 18, 2023.

Chief Kaminski further advised the Board a class was held at the training center by St. Louis Fusion Center. She indicated the purpose of the group and training is prevention of terrorism with critical incident structure in times of civil unrest.

Chief Kaminski next discussed the labor -management meeting was recently held after a summer hiatus. They have met the last two (2) Tuesdays and are currently working on the collective bargaining agreement.

Chief Kaminski then discussed a recent house fire this past Friday evening. She indicated the crews responded to the call within one (1) minute and were on scene within five (5) minutes of dispatch. Chief Kaminski advised water on the fire within one (1) minute of arrival. She advised that the crews were able to rescue a family pet but were unable to save the pet's life. Chief Kaminski advised that the crew stayed with the pet and helped the family with the process of laying it to rest.

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Division Chief DiMercurio, Assistant Chief McCarthy and Kimberly Smith updated the Board on the status of the on-going issues with GEMT. An in depth discussion ensued about the services offered by PCG and the challenges the GEMT audits have had on the administrative personnel involved in the project. Once the amendment to the current contract with the ambulance billing company is received it is to be forwarded to Mr. McClaughlin and the Board of Directors for review.

**SHOP STEWARD'S REPORT**

Brett Mueller advised the golf tournament is September 25, 2023.

**PUBLIC COMMENT**

No public comment.

**NEXT MEETING DATE**

Wednesday, September 20, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:52 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

***Moved by Director Ascheman and seconded by Director Viviano*** to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea

At 5:25 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**ADJOURNMENT**

There being no further business before the Board of Directors, at 5:25 p.m., it was

***Moved by Director Ascheman and seconded by Director Viviano*** to adjourn the meeting. Motion approved and unanimously carried 3-0.

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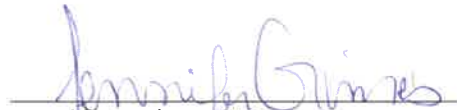
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Respectfully submitted and attested to by,

  
Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

  
Tom Ascherman, Secretary

