

Fenton Fire Protection District

Meeting of the Board of Directors

August 23, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 23, 2023, originating at the Fenton Fire Protection District at Fire Station 2, at 1001 Assembly Parkway, Fenton, Missouri 63026

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant District Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Connor Eastman	Pension Consultant
Phillip Lotus	Pension Actuary
Rebecca Deluga	Pension Actuary
Rick Rognan	District Accountant
Brett Mueller	Shop Steward/Pension Trustee

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held July 26, 2023 and August 9, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Viviano to approve the minutes of the July 26, 2023 and August 9, 2023 meetings. Motion approved and carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$366,293.37. After discussion, it was

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Moved by Director Grimes and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 8/09/23</u>	<u>Balance as of 8/23/23</u>
General	\$15,407,539.94	\$15,197,793.27
Ambulance	\$ 7,481,560.44	\$ 7,418,409.48
Dispatch	\$ 540,702.46	\$ 538,594.42
Pension	\$ 15,601.16	\$ 15,601.16
Capital Projects		
2022	\$ 5,174,638.07	\$ 5,174,638.07
Debt Services	\$ 2,319,347.79	\$ 2,319,347.79
HRA	\$ 8,999.30	\$ 2,860.59
FSA	\$ 22,619.53	\$ 18,177.71

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and carried 2-0.

OLD BUSINESS

Division Chief Thiemann advised Station #2 is close to being fully complete. He further advised the District continues to wait on revised plans for Station #1. Once received, the revised plans will be sent back to the subcontractors who will update their respective bids.

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NEW BUSINESS

PENSION ACTUARY REPORT

Phillip Lotus and Rebecca DeLuga, with OneAmerica, presented the Actuarial Valuation for January 1, 2023. The recommended contribution for 2023 is \$1,874,403.00. It is slightly higher than last year but it is designed to account for the lost investment earnings in 2022. Ms. DeLuga next presented the GASB Statement #67 and #68 Disclosure for fiscal year December 31, 2022. She noted the total pension plan expense for 2022 was \$1,429,581.00 compared to (\$1,036,916.00) in 2021. Ms. Deluga advised this was again due to the investment loss in 2022.

OneAmerica was thanked for their time and excused from the meeting.

PENSION CONSULTANT REPORT

Connor Eastman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Eastman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the second quarter 2023. Fund balance as of June 30, 2023 was \$38,929,255.10.

A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Eastman was thanked for their time and excused from the meeting.

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of July 31, 2023. He indicated that with timing items the District used 46.90% of the general fund budget, or was (11.40%) under budget year to date, or (\$1,482,870.00); and 56.57% of the ambulance fund budget, or was (1.73%) under budget year to date, or (\$73,344.00).

Mr. Rognan indicated that for the seven (7) month period year versus last year, the District had \$2,741,550.00, or 31.90% more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures in the amount of \$2,236,298.00. The District has a reserve of 13.88 months compared to 10.94 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

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Moved by Director Grimes, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of July 31, 2023. Motion approved and carried 2-0.

Mr. Rognan next presented the Public Tax Hearing Notice. He indicated the District's general fund should increase by \$1,728,877.00. The Notice is attached hereto and made a part hereof these minutes. Mr. Rognan stated the Notice provides for a September 27, 2023 Public Hearing but he has to confirm with Kimberly Smith tomorrow. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to set the Public Tax Hearing for a date on September 6 or 20, 2023. Motion approved and carried 2-0.

CHIEF'S REPORT

Chief Kaminski updated the Board on the Guns 'n Hoses filming. She said it was a great experience.

Chief Kaminski advised the Board of a recent Flag Detail for Jeremy Newton, a fallen firefighter from Frontenac.

Chief Kaminski next provided the Board with a flyer for Rick Dornseif's official retirement ceremony on September 9, 2023.

Chief Kaminski advised the Board that Sally Hupfeld will be retiring February 1, 2024. She indicated there will need to be a hiring process that will happen later this year.

Chief Kaminski presented a letter from the Girl Scouts of Southern Arizona recognizing Gina Anderson's continued help and support of Camp Fury.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, September 6, 2023, at 4:00 p.m.

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There being no further public comment or further business, at 5:10 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 6:13 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 6:14 p.m., it was

Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting. Motion approved and carried 2-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

