

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**June 14, 2023**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 14, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes (via telephone)  
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Daniel McLaughlin	Legal Counsel

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held May 31, 2023, were presented and it was

***Moved by Director Grimes and seconded by Director Ascheman*** to approve the minutes May 31, 2023. Motion approved and unanimously carried 3-0.

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$600,787.86. After discussion, it was

***Moved by Director Grimes and seconded by Director Ascheman*** to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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**TREASURER’S REPORT**

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 05/31/23</u>	<u>Balance as of 06/14/23</u>
General	\$17,050,509.79	\$16,887,293.77
Ambulance	\$ 7,960,415.85	\$ 7,948,834.23
Dispatch	\$ 775,480.13	\$ 778,504.22
Pension	\$ 1,000.09	\$ 8,988.86
Capital Projects		
2022	\$ 5,211,453.92	\$ 5,197,716.93
Debt Services	\$ 2,297,438.14	\$ 2,304,362.85
HRA	\$ 1,253.24	\$ 3,363.78
FSA	\$ 25,164.01	\$ 28,727.24

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman* to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

**OLD BUSINESS**

Division Chief Chris Thiemann advised the Board that things are getting closer to being finalized on the punch list at Station #2. He indicated the engineers are continuing to work on the HVAC system to alleviate the noise. Division Chief Thiemann advised the final landscaping items have been completed with decorative rocks being placed at the corner so the Grey Eagle 18-wheelers stop cutting the corner and running over the sprinkler piping system.

Division Chief Thiemann then updated the Board on the most recent Steering Committee meeting last Monday over the Station #1 rebuild. He indicated a meeting was held with the Committee, Lawlor Construction’s project manager and Arch Images to review the new plans and cost savings. Division Chief Thiemann advised the revised price is hopefully around

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\$3,800,000 or less. He said Lawlor has to go back to the subcontractors to re-bid the respective aspects of the project and that due to the changes the District is looking at around two (2) to three (3) months to get architects and plans done and another ten (10) months for construction. Division Chief Thiemann advised the District is hoping for a September 2023 start to the project and likely a September 2024 move-in date. Chief Kaminski presented the plans for the Board's review and discussed some of the new plan designs and cost savings.

**CHIEF'S REPORT**

Chief Kaminski advised the Board that Tom Meyer's official retirement celebration will be held on July 1, 2023.

Chief Kaminski next advised the Board that the Shop will be holding an election for new Pension Trustees on June 26, 27 and 29, 2023.

Chief Kaminski further advised the Board that the Southwest Area Chamber of Commerce will be honoring some of our communities First Responders on June 20, 2023. Fenton has nominated Jake Nichols for his outstanding and continued service to the District. Chief Kaminski will be attending on behalf of the District.

**PUBLIC COMMENT**

No public comment.

**NEXT MEETING DATE**

Wednesday, June 28, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:20p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

***Moved by Director Grimes and seconded by Director Ascherman*** to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman - yea.

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At 4:42 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**ADJOURNMENT**

There being no further business before the Board of Directors, at 4:43p.m., it was

*Moved by Director Grimes and seconded by Director Viviano* to adjourn the meeting.  
Motion approved and carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman

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Jennifer Grimes, Treasurer



Tom Ascherman, Secretary