

Fenton Fire Protection District

Meeting of the Board of Directors

May 31, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 31, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	District Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Greg Lottes	Lakenan Insurance Group

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 17, 2023, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes May 17, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$171,525.80. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 05/17/23</u>	<u>Balance as of 05/31/23</u>
General	\$18,195,016.68	\$17,050,509.79
Ambulance	\$ 8,088,878.47	\$ 7,960,415.85
Dispatch	\$ 783,622.74	\$ 775,480.13
Pension	\$ 1,380,005.09	\$ 1,000.09
Capital Projects		
2022	\$ 5,213,927.28	\$ 5,211,453.92
Debt Services	\$ 2,297,438.14	\$ 2,297,438.14
HRA	\$ 5,107.93	\$ 1,253.24
FSA	\$ 22,739.84	\$ 25,164.01

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board that the grass and landscaping at Station #2 has been completed. He advised that the outside is complete and they are still working on a few things on the inside of the building. Chief Thiemann advised the Steering Committee continues to work with ArchImages over changes to Station #1 remodel.

NEW BUSINESS

Greg Lottes, with Lakenan Insurance Group presented the renewals for property, casualty and worker’s compensation insurance.

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A copy of the renewals are attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the renewals as presented for property, casualty and worker's compensation insurance. Motion approved and unanimously carried 3-0.

Rick Rognan presented the April 2023 financial report. He indicated that with timing items the District used 25.95% of the general fund budget, or was (7.35%) under budget year to date, or (\$956,061.00); and 32.59% of the ambulance fund budget, or was (0.71%) under budget year to date, or (\$31,101.00).

Mr. Rognan indicated that for the four (4) month period year versus last year, the District had \$5,963,933.00, or 128.63% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of \$944,657.00. The District has a reserve of 12.99 months compared to 8.72 last year, less future contingencies.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of April 30, 2023. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the Amended Budget for 2022 for the General, Ambulance, Dispatch, Pension, Debt Service and Capital Projects Funds. Only two (2) categories were over budget in the general fund, bank service charges by \$95.00 and payroll taxes by \$439.00. Three (3) categories were under budget with approximately \$2,700,000.00 being added to the reserves. The ambulance budget had five (5) categories over budget but the expenses were only amended by \$181,434.00.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the Amended 2022 Budget. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented the assignment of funds for future appropriations. Mr. Rognan recommends assigning \$4,000,000.00 for future appropriations, \$5,000,000.00 for future pension

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obligations, \$3,000,000.00 for emergency preparedness, \$5,000,000.00 for equipment and vehicle replacement and \$3,000,000.00 for a new fire station. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve the future assignment of funds as presented. Motion approved and unanimously carried 3-0.

Mr. Rognan next presented Resolution 2023-02 for purposes of setting a 100% reimbursement rate for property taxes of every type for the purposes of providing emergency services as authorized under Chapters 99, 100 and 353. After discussion, it was

Moved by Director Ascheman, and seconded by Director Viviano to accept and approve Resolution 2023-02. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski asked Captain Seemeyer to advise the Board on a cardiac save his crew had just before today's meeting.

Chief Kaminski then discussed the EMS open house on May 20, 2023. Chief Kaminski thanked Division Chief DiMercurio for his hard work in getting the event together and discussed all the activities. She mentioned it was nice to see all of the former members of the organization that showed up for the open house.

Chief Kaminski next addressed the upcoming pension trustee election and the need to replace the two retiring trustees. She indicated there are four (4) candidates on the list; three (3) will be elected and presented to the Board who will then select two (2) to serve as trustees. Chief Kaminski advised these names will be presented at the June 28, 2023 Board meeting.

Chief Kaminski also advised the Board that #1325 participated in the memorial service for 1st Lt Melvin Meyer, who was shot down and killed in 1944. She indicated his remains were recently identified. Chief Kaminski advised that #1325 flew the flag at the memorial service.

Chief Kaminski next advised that the administration has been holding shift meetings to discuss and review the District's new mission and vision along with reviewing the long-term planning budget.

Chief Kaminski next advised the Board that Rick Dornseif officially put in his notice of retirement as of September 1, 2023. She indicated he had twenty (20) years with the District.

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PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, June 14, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:49 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.


At 5:19 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT


There being no further business before the Board of Directors, at 5:20 p.m., it was

Moved by Director Grimes and seconded by Director Viviano to adjourn the meeting. Motion approved and carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

