

Fenton Fire Protection District

Meeting of the Board of Directors

January 25, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 25, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano ruled that a quorum was present and called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Rick Rognan	District Accountant
Brett Mueller	Shop Steward

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 11, 2023, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes January 11, 2023. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$621,588.55. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 01/11/23</u>	<u>Balance as of 01/25/23</u>
General	\$16,830,543.72	\$16,104,139.07
Ambulance	\$6,980,118.87	\$6,770,446.83
Dispatch	\$793,559.02	\$553,111.79
Pension	\$882,616.63	\$882,616.63
Capital Projects		
2019	\$2,302.08	\$62,302.08
Capital Projects		
2022	\$5,265,909.76	\$5,265,909.76
Debt Services	\$3,402,101.03	\$3,402,101.03

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board they are continuing to work through the Board room punch list items. He further noted that IT continues to work through all items as well.

Division Chief Thiemann updated the Board that the Steering Committee was meeting on January 30, 2023 at 8 a.m. with the architect for Station #1 planning. The hope is to get the bid out March 2023.

Chief McCarthy advised there was currently no employees out with COVID.

NEW BUSINESS

ACCOUNTANT REPORT

Mr. Rognan presented the Financial Report and Statements as of December 31, 2022. He indicated that with timing items the District used 78.29% of the general fund budget, or was (21.71%) under budget year to date, or (\$2,730,498.00); and 99.38% of the ambulance fund budget, or was (0.62%) under budget year to date, or (\$23,858.00).

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Mr. Rognan indicated that for the twelve (12) month period year versus last year, the District had (\$769,083.00), or (5.76%) less in tax revenue (with one missed tax check) and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$2,113,826.00). The District has a reserve of 15.36 months compared to 12.68 last year, less future contingencies.

The report is attached hereto and made a part hereof of the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of December 31, 2022. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that GEMT audited the District for 2020. The District received \$554,000.00 and as a result of the audit it was overpaid \$86,000.00. There is not a requirement to repay as it will get netted against next April's payment.

Chief Kaminski said there was an on-going photo shoot so all employees and Directors can have their pictures on the wall. She indicated that all new employees will have pictures submitted for the year book with dress blues.

Chief Kaminski noted the new hire interviews took place last week with the Chiefs and Shop Stewards. She indicated it went well; Shop Steward Mueller says there will be several good candidates.

Chief Kaminski indicated that since the last meeting they have begun to hold classes at the training facility on topics from EMS to Tri-County Ice rescue. She noted the classes were attended by several area municipalities and Districts. Chief Kaminski noted the nice part is with the training taking place right here our firefighters can go if they want and sit in.

Chief Kaminski noted the District recently moved up to help out the Webster Groves Fire Department so its men and women could participate in the anniversary of one of their fallen firefighters.

Chief Kaminski advised the Board that she and Kimberly Smith participated in a zoom call to discuss the on-going trouble with retirees getting tax documents and beneficiary information off the web-site. She indicated it was basically in preparation for the February 8, 2023 meeting.

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SHOP STEWARD'S REPORT

Brett Mueller discussed the pending retirement of Tom Meyer and stated he will be sorely missed and will have big shoes to fill with all the committees, input and knowledge he has.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, February 8, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:40 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (9) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 4:54 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

There was one action taken during closed session, the Board of Directors voted to extend an offer of employment to certain individual(s) subject to their passing of the required background checks and physicals.

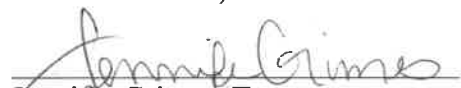
ADJOURNMENT

There being no further business before the Board of Directors, at 4:55 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary