

Fenton Fire Protection District

Meeting of the Board of Directors

January 11, 2023

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 11, 2023, originating at the Fenton Fire Protection District, 1001 Assembly Parkway, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 28, 2022, were presented and it was

Moved by Director Ascheman and seconded by Director Viviano to approve the minutes December 28, 2022. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$347,341.60. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 12/28/22</u>	<u>Balance as of 01/11/23</u>
General	\$14,852,249.71	\$16,830,543.72
Ambulance	\$6,857,269.70	\$6,980,118.87
Dispatch	\$681,535.87	\$796,559.02
Pension	\$647,204.66	\$882,616.83
Capital Projects		
2019	\$480,932.80	\$2,302.08
Capital Projects		
2022	\$5,279,128.53	\$5,265,909.76
Debt Services	\$2,930,578.95	\$3,402,101.03
HRA	\$4,778.48	\$2,547.09
FSA	\$8,128.46	\$8,647.68

After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann advised the Board that the bid packets for the rebuild of Station #1 are being finalized. He advised he is in the process of meeting with electrical contractors over temporary solutions due to long lead times in getting the necessary supplies.

Division Chief Thiemann next advised that they are continuing to work through all punch list items at Station #2.

Chief McCarthy advised there was currently one (1) employee out with COVID. He further advised the District is instituting the new COVID leave policy.

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Moved by Director Ascheman and seconded by Director Viviano to adopt Resolution 23-01 approving participation in the Missouri Fire Fighters Critical Illness Trust and Pool. Motion passed and unanimously carried 3-0. A copy is attached hereto and made a part hereof.

In addition, the Board approved the adoption of the Missouri Fire Fighters Critical Illness Trust and Pool and designation of Chief Kaminski and Assistant Chief McCarthy as the Member Representatives.

Chief Kaminski next presented the 4th Quarter 2022 Quarterly Collateralization Report. She indicated as of December 31, 2022 there was a total of \$4,806,711.38 protected by FDIC Insurance.

CHIEF'S REPORT

Chief Kaminski presented the 4th Quarter 2023 Overtime Breakdown. For the period of October through December there was a total of 2,717 hours of overtime totaling \$147,891.65. She noted that sick leave was once again the largest contribution at 40% of the overtime hours. For calendar year 2022 sick leave was the largest contributor at approximately \$190,000.00; worker's compensation was just over \$67,000.00 and COVID leave was approximately \$98,000.00.

Chief Kaminski next advised that candidate filing for the April 2023 Board of Director position closed and all necessary paperwork has been sent to the St. Louis County Board of Elections. She noted that Director Ascheman was unopposed so there will not be an election.

Chief Kaminski next advised the Board that EPSA, with the accreditation process, has requested permission to publish the Accreditation Peer Review Report on its website to better allow agencies to compare best practices. Chief McCarthy noted it would only remain up during Commission Hearings. The Board approved the publication of the report.

Assistant Chief McCarthy advised the Board that the testing process for new hires had begun. He noted there were seventy-three (73) letters of intent to test. On the first day sixteen (16) of the scheduled twenty-two (22) candidates for hire showed up to test.

Chief Kaminski presented the Board with the new Notice of Meeting signs that will be posted to notify of upcoming Board meetings.

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Chief Kaminski also reported on the house fire that gained much media attention due to the criminal investigation associated with the fire. She noted that one fire fighter sustained minor injuries.

Chief Kaminski next advised the Board that retired firefighter Don Brown passed away this past Sunday evening. He was seventy-eight (78) years old. The visitation will be held tomorrow

evening in Hillsboro, Missouri. She noted the on-duty crew will be present to participate in a fire fighter walk-thru.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, January 25, 2023, at 4:00 p.m.

There being no further public comment or further business, at 4:33 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (9) RSMo. After discussion, it was

Moved by Director Ascheman and seconded by Director Viviano to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) and (9) RSMo. Motion approved and unanimously carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 4:49 p.m. Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:49 p.m., it was

Moved by Director Ascheman and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

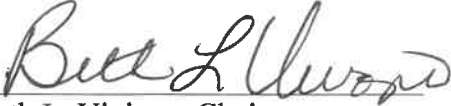
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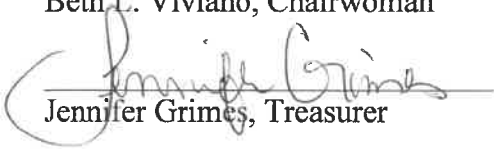
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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

