

Fenton Fire Protection District

Meeting of the Board of Directors

September 7, 2022

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 7, 2022, originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes (via telephone)
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held August 24, 2022, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes August 24, 2022 meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$1,340,448.05. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 8/24/22</u>	<u>Balance as of 9/07/22</u>
General	\$16,138,171.94	\$15,808,890.49
Ambulance	\$6,370,438.15	\$6,155,719.04
Dispatch	\$732,593.55	\$727,756.81
Pension	\$673,177.16	\$674,636.38
Capital Projects		
2019	\$2,532,229.42	\$1,783,824.70
Capital Projects		
2022	\$5,391,429.64	\$5,391,658.63
Debt Services	\$2,533,328.54	\$2,090,008.03
HRA	\$4,438.76	\$4,438.81
FSA	\$7,091.27	\$7,161.74

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction Station #2. He indicated the switch gear was in and will take about one week to install. Once it is in, the HVAC system can be turned on. Division Chief Thiemann advised the epoxy will start to be laid down on Monday in the fire side and will work towards the administration portion of the building. He indicated we are still looking at an October move-in date.

Division Chief Thiemann next presented a Sunshine Request from Sheetmetal Local 36 for certified payroll records on the project. Legal Counsel indicated they are likely looking to ensure prevailing wage is being paid on the project. The request was provided to Legal Counsel for response.

Assistant Chief McCarthy indicated there were two new employee(s) out with COVID but still only two (2). The Board discussed the new vaccine due out next week.

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NEW BUSINESS

Battalion Chief Watkins provided an update on C Crew. He indicated there were five (5) new babies on the crew. He further reported on several fires and advised that C Crew has run approximately 2,000 of the District's 6,000 calls this year. BC Watkins next addressed the Crews training and handling of the mental distress side of the job. He advised most people have someone to speak with and it seems EAP is underutilized. Chief Kaminski advised the District has protocols in place to promote help for employees who are experiencing stress and mental distress issues.

CHIEF'S REPORT

Chief Kaminski advised the Board the Fire Chief's Association Awards Night will be held on October 23, 2022 at Maritz. She noted C Crew, Unit 1302, will be receiving a Class VI Citation, for their quick and professional response on the 1787 Hawkins Road fire; BC Watkins, Captains Aytes and Schwable, Privates Konkel, Dornseif, Wilderman, Lampe, Spaniol and Wilkens will all be awarded and receive the citation. Additionally, Private Wilderman will receive a Class III Bronze Medal of Valor for his actions.

Chief Kaminski reported on a call from a resident to thank and give praise to Lieutenant Boushard for his accommodating and compassionate care on a call for a nosebleed in the middle of the night. It turned out that his quick care and response actually saved the residents life.

Chief Kaminski reported the administrative staff met to begin reviewing District procedures and employee manuals.

Chief Kaminski noted the accreditation process continues with C Crew recently helping to upload documents. The process will continue tomorrow with a new crew.

Chief Kaminski indicated the RFP for Pension Legal Services will be sent out tomorrow. She advised there will be one for lawn care that goes out shortly.

Chief Kaminski next advised the State Auditor has received our audited financial statements. She further advised the administration along with Community Outreach helped with Bingo at Fountain View this past week. Chief Kaminski advised it was a great PR event.

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PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, September 21, 2022, at 4:00 p.m.

There being no further public comment or further business, at 4:39 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of confidential or privileged communications Section 621.021 (1) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:16 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors. There was one (1) announcement that the Board accepted an offer to sell old Station #2.

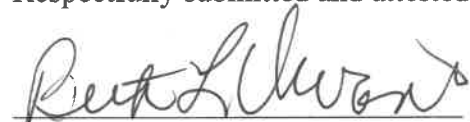
The Board authorized two (2) actions: (1) the Board agreed to a thirty (30) day extension on the due diligence period for the sale of House #2; and (2) the Board agreed to extend the current Covid Leave policy and apply half days to positive flu tests through the end of the year 2022.

ADJOURNMENT

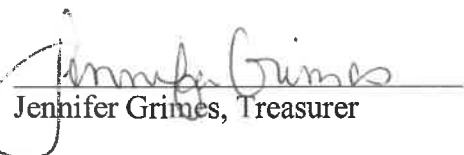
There being no further business before the Board of Directors, at 5:17 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer

Tom Ascheman, Secretary