

Fenton Fire Protection District

Meeting of the Board of Directors

June 15, 2022

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 15, 2022, originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held June 1, 2022, were presented and it was

Moved by Director Grimes and seconded by Director Ascherman to table the approval of the minutes until the June 29, 2022 meeting. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$842,050.90. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 6/1/22</u>	<u>Balance as of 6/1/22</u>
General	\$18,739,489.22	\$17,996,505.53
Ambulance	\$6,980,757.73	\$6,668,814.32
Dispatch	\$746,061.75	\$739,675.25
Pension	\$1,254,052.48	\$810,066.70
Capital Projects		
2019	\$4,395,877.73	\$3,532,758.21
Capital Projects		
2022	\$5,403,678.91	\$5,401,594.77
Debt Services	\$2,521,685.38	\$2,525,433.68
HRA	\$6,998.12	\$3,613.88
FSA	\$9,282.50	\$10,843.03

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update and pictures on the construction Station #2. He indicated the project remains on target for an August completion date.

Chief Kaminski next advised the Board that the Steering Committee met with Arch Images to discuss plans for Station #1. They have also discussed temporary housing plans while the House is under construction so services may be continued. Chief Kaminski met with the City of Fenton City Council to discuss the possibility of using the old library.

Chief Kaminski next presented the Shannon-Wilson Phase 1 ESA proposal for approval. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept the Phase 1 ESA proposal. Motion passed and unanimously carried 3-0. A copy of the agreement is attached hereto and made a part hereof these minutes.

Assistant Chief McCarthy reported that no members of the organization are out with COVID.

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NEW BUSINESS

Rick Rognan presented the 2021 Amended Budget for review and approval. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to adopt and approve the 2021 Amended Budget. Motion passed and unanimously carried 3-0. A copy of the 2021 Amended Budget is attached hereto and made a part hereof these minutes.

Mr. Rognan next presented the General Fund Reserve allocation for auditing purposes to avoid excessive fund balances. The allocation is for future contingencies for pension obligations, equipment replacement and emergency preparedness. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to adopt and approve the General Fund Reserve allocation. Motion passed and unanimously carried 3-0. A copy of the General Fund Reserve allocation is attached hereto and made a part hereof these minutes.

Mr Rognan next presented Resolution 2022-01 for purposes of setting the TIF reimbursement rate in accordance with SB 870. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to adopt and approve the Resolution 2022-01. Motion passed and unanimously carried 3-0. A copy of the Resolution 2022-01 is attached hereto and made a part hereof these minutes.

Mr. Rognan then presented the Financial Report and Statements as of May 31, 2022. He indicated that with timing items the District used 29.78% of the general fund budget, or was (11.92%) under budget year to date, or (\$1,499,246.00); and 39.70% of the ambulance fund budget, or was (2.00%) under budget year to date, or (\$636,894.00).

Mr. Rognan indicated that for the five (5) month period year versus last year, the District had \$1,621,327.00, or 24.65 % more in tax revenue and miscellaneous and bond refinancing income. The District had revenues over expenditures over in the amount of \$618,915.00. The District has a reserve of 3.13 months compared to 0.50 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of May 31, 2022. Motion approved and unanimously carried 3-0.

Chief Kaminski presented the Board with a proclamation for signature for Mary Martens who will be retiring June 30, 2022. Her luncheon will be held on July 1, 2022.

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Division Chief Thiemann presented the Board with a contract from Preemption Engineering Services for the control of four (4) traffic signals including the one at Bowles Avenue and N. Highway Road. The price of the contract is \$9,900.00. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to adopt and approve the Preemption Engineering Services Agreement. Motion passed and unanimously carried 3-0. A copy of the Agreement is attached hereto and made a part hereof these minutes.

Division Chief Thiemann next discussed the need to put an electronic lift in the maintenance garage for service to the District's light duty trucks out for bid. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to authorize Division Chief Thiemann to develop an RFP for an electronic lift in the maintenance garage. Motion passed and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski advised the Board that she met with the Mayor of Sunset Hills and Chief of the Mehlville Fire Protection District last week to begin work on public education with the City and the MFPD. The entities are working towards developing a public relations event.

Chief Kaminski updated the Board on the recent cat rescue and adoption.

Chief Kaminski next discussed with the Board that Camp Fury was underway and the participation of multiple District employees.

Chief Kaminski also updated the Board that Deputy Chief Mueller was in Cincinnati at a Blue Card conference.

Chief Kaminski next advised the accreditation survey had begun and Assistant Chief McCarthy will be handling the administration. The survey will run June 20, 2022 through July 8, 2022.

SHOP REPORT

Chief Kaminski advised, on behalf of the Shop, that the Trivia night was a success.

PUBLIC COMMENT

No public comment.

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NEXT MEETING DATE

Wednesday, June 29, 2022, at 4:00 p.m.

There being no further public comment or further business, at 5:08 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021(3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into closed session for purposes of confidential or privileged communications Section 621.021(3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.


At 5:36 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

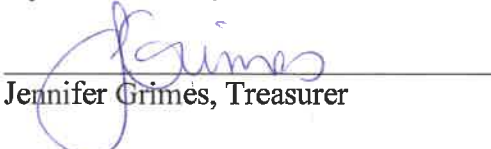
There being no further business before the Board of Directors, at 5:37 p.m., it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

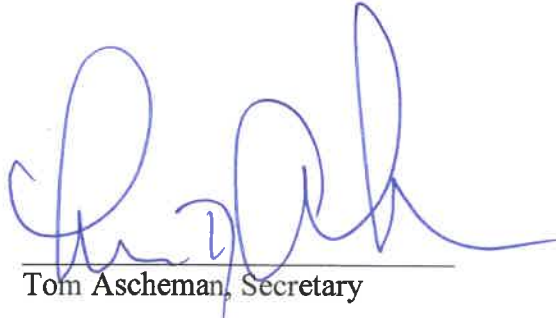
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

