

Fenton Fire Protection District

Meeting of the Board of Directors

June 1, 2022

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, June 1, 2022, originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Chris Thiemann	Division Chief - District Fire Marshal
Dan McLaughlin	Legal Counsel
Greg Lottes	Insurance Broker

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held May 18, 2022, were presented and it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular and closed meeting May 18, 2022. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$774,934.29. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

June 1, 2022

Page 2 of 5

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Capital Projects 2022, Debt Service, HRA and FSA Funds.

Simmons

<u>Fund</u>	<u>Balance as of 5/18/22</u>	<u>Balance as of 6/1/22</u>
General	\$21,074,078.57	\$18,718,854.24
Ambulance	\$6,432,613.41	\$6,885,892.01
Dispatch	\$643,219.26	\$745,148.75
Pension	\$1,037,161.45	\$1,254,052.48
Capital Projects		
2019	\$4,431,823.06	\$3,575,763.55
Capital Projects		
2022	\$5,403,456.85	\$5,403,594.77
Debt Services	\$2,081,429.05	\$2,521,685.38
HRA	\$4,584.03	\$6,998.12
FSA	\$8,035.66	\$9,282.50

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update and pictures on the construction Station #2. He indicated the project remains on target for an August completion date.

Division Chief Thiemann next advised the Board there is a meeting with Arch Images tomorrow, June 2, 2022 to present plans for Station #1. Once the plans are approved they will begin to work on getting the bid specifications ready.

Assistant Chief McCarthy reported that no members of the organization are out with COVID.

NEW BUSINESS

Greg Lottes with Lakenan Insurance company presented the renewals for Property, Casualty and Worker’s Compensation insurance coverages. Mr. Lottes recommends staying with MEM for worker’s compensation as the District will realize a 6.6% decrease in premiums and Evolve for Cyber Security coverage with a \$2,730.00 increase. With regards to property and casualty

Fenton Fire Protection District

Meeting of the Board of Directors

June 1, 2022

Page 3 of 5

there are two (2) options, remaining with ESIP with an 8.8% increase in the premium or going with Selective with a \$21,073 savings over ESIP. The only issue with Selective is they do not have earthquake coverage. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept the recommendation of Greg Lottes and stay with MEM, Evolve and ESIP and accept the current renewals. Motion passed and unanimously carried 3-0. A copy of the report and renewals are attached hereto and made a part hereof these minutes.

Mr. Lottes was thanked for their time and excused from the meeting.

Deputy Chief Mueller next presented a memorandum regarding the purchase of a forceable entry door with \$30,000.00 in grant monies from Phillips 66. The committee obtained three (3) bids from H&R Machine at \$9,155.00, East Coast Rescue Solutions at \$11,495.00 and KFT Fire Trainer at \$11,936.00. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to purchase a forceable entry door from H&R Machine for \$9,155.00. Motion passed and unanimously carried 3-0. A copy of the memorandum is attached hereto and made a part hereof these minutes.

Assistant Chief McCarthy next presented the Board with information relative to switching coax and fiber services to AT&T for Station #2. He indicated the current provider, Spectrum, will run fiber but not coax. Assistant Chief McCarthy indicated it would cost the District \$60,000.00 to have coax run. He further noted that CC 911 is switching its fiber to AT&T. Assistant Chief McCarthy indicated he would also like to move data, telephone and video conferencing to AT&T. The cost to stay with Spectrum would be \$1,100.00 per month plus the \$60,000.00 to run the coax. AT&T would also be \$1,100.00 per month with a new phone system that is hosted. After discussion,

Moved by Director Grimes, and seconded by Director Ascherman to move fiber and coax services for Station #2 to AT&T. Motion passed and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski presented the Board with a fuel usage report. She indicated the cost of fuel has dramatically increased over this time last year. A copy of the report is attached hereto and made a part hereof. Division Chief Thiemann discussed the cost options with purchasing our own tank and buying bulk fuel. He indicated it would not present a significant cost savings

Chief Kaminski next presented the Board with a Staffing Recommendation chart through 2027. A copy of the report is attached hereto and made a part hereof these minutes.

Fenton Fire Protection District

Meeting of the Board of Directors

June 1, 2022

Page 4 of 5

Chief Kaminski next presented the Board with a Large Purchase Replacement Schedule for Fire Apparatus, Ambulances, Staff Vehicles, Utility Vehicles, Watercraft, EMS, Fire and Communication Equipment. A copy of the report is attached hereto and made a part hereof these minutes.

Chief Kaminski then advised the Board that a new hire ceremony was held last week for all new hires dating back to December 2020.

Chief Kaminski reported on a duplex garage fire with C Crew. She reported the fire was contained and no injuries were suffered.

Chief Kaminski then reported on the District Yearbook. She indicated the project was started in 2018 and it is still not finished. Chief Kaminski indicated the Company is asking for updated picture as there are fifteen (15) new hires since the project was started. She is currently trying to locate a photographer.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, June 15, 2022, at 4:00 p.m.

There being no further public comment or further business, at 5:07 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021(3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to go into closed session for purposes of confidential or privileged communications Section 621.021(3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman – yea.

At 5:38 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:39 p.m., it was

Fenton Fire Protection District

Meeting of the Board of Directors

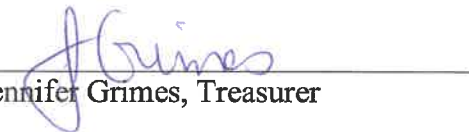
June 1, 2022

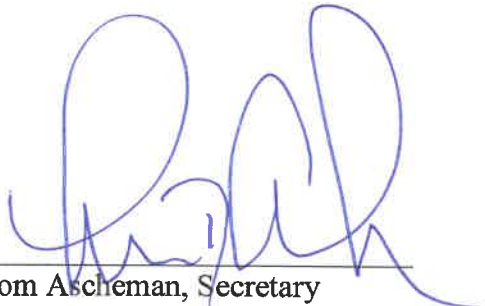
Page 5 of 5

Moved by Director Grimes and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

