

Fenton Fire Protection District

Meeting of the Board of Directors

March 9, 2022

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the “District”) was held via video conferencing on Wednesday, March 9, 2022, originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman (Absent)

Also present was:

Romona Kaminski	District Chief
Chris Thiemann	Division Chief - District Fire Marshal
Brett Mueller	Shop Steward
Daniel McLaughlin	District Legal Counsel
Martin Ghafoori	Managing Director, Stifel, Nicolaus & Company, Inc.
Mark Grimm	Gilmore & Bell, P.C.
Stephanie Bogue	Gilmore & Bell, P.C.

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

NEW BUSINESS

Martin Ghafoori, Managing Director, at Stifel, Nicolaus & Company, Inc. along with Mark Grimm and Stephanie Bogue from Gilmore & Bell, P.C. explained how the sale of the last \$5,000,000.00 in General Obligation Bonds went earlier in the day. They discussed the repayment structure, soft bond market and overall economic environment. The District received orders from a variety of retail, banks, money managers and trust departments. At the end of the day Stifel committed capital to underwrite approximately \$515,000.00 of unsold bonds. The District maintained its rating of “AA+”, one notch below the highest credit rating. During the pricing process, they were able to lower the interest rate 2 basis points (0.02%) in years 2023 and 2024 and 1 basis point (0.01%) in 2025. Below is a summary of the final pricing from the general obligation bond sale:

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<u>Description</u>	<u>Final Pricing</u>
Total Par Amount	\$5,000,000
Projected Fund Deposit	\$5,386,511
Total Interest	\$907,178
Total Debt Service	\$5,907,178
Average Annual Debt Service	\$656,350
All-in True Interest Cost	2.1777%

The Board of Directors were sent a resolution prior to the Board for review. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to approve the General Obligation Bond Resolution. Motion approved and unanimously carried 2 -0.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held February 23, 2022, were presented and it was

Moved by Director Grimes and seconded by Director Viviano to approve the minutes of the regular and closed meeting February 23, 2022. Motion approved and unanimously carried 2 -0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$940,439.96. Chief Kaminski noted refund overpayments from the Ambulance Fund are due to a billing error that occurred with residential billings by EMS/MC. The error continues to be monitored to ensure it does not happen again. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER'S REPORT

Chief Kaminski reviewed investments which came due with Alliance Credit Union and Meramec Valley Bank. Chief Kaminski presented the Board with the Treasurer's Report on balances of

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account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 2/23/22</u>	<u>Balance as of 3/9/22</u>
General	\$18,994,866.99	\$18,727,092.78
Ambulance	\$6,500,764.14	\$6,428,089.53
Dispatch	\$662,723.68	\$660,310.46
Pension	\$1,023,050.21	\$1,027,791.74
Capital Projects		
2019	\$6,434,202.98	\$6,431,969.29
Debt Services	\$3,205,724.69	\$2,062,560.80
HRA	\$8,489.09	\$7,721.20
FSA	\$3,997.63	\$5,276.30

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 2-0.

OLD BUSINESS

Division Chief Thiemann reviewed photos and provided an update regarding the construction of the new Station 2/Headquarters building. The photos were of the overall construction of the main building and of the almost finalized maintenance building. The construction project is moving along well.

The next item of old business was the COVID report. Assistant Chief McCarthy was on vacation. Chief Kaminski stated no employees were currently on leave due to COVID. As COVID in the area continues to decline restrictions have lessened. The Fire Service Safety Plan has dropped to the yellow level, one level above normal services levels.

CHIEF'S REPORT

Chief Kaminski reported the GEMT administrative fee amount due this year. The amount of \$207,375.57 is required to be paid to the Office of the Missouri State Treasurer by April 14, 2022, to receive the amount of \$589,528.84 in GEMT funding by May 6, 2022. After discussion, it was

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Moved by Director Grimes and seconded by Director Viviano to transfer funds of \$207,375.257 to the Office of the Missouri State Treasurer for GEMT administrative fees. Motion approved and unanimously carried 2-0.

Chief Kaminski spoke about the dedication of the new House 2 in the Affton Fire Protection District. The Affton Fire Protection District dedicated its new station on 8110 Valcour to Joseph Ritter. Mr. Ritter passed from a heart attack while fighting a house fire in December of 1981 and was posthumously promoted to captain last year.

Chief Kaminski stated 39 applications were received for the Administrative Assistant position. We are in the process of reviewing the applications to narrow the list down to a maximum of ten interviews. More updates to come as we move through the hiring process.

Chief Kaminski requested Battalion Chief Martin speak about a couple of recent incidents responded to by the crews. The first call described was a difficult rescue involving vehicle extrication that occurred at the intersection of Highway 141 and Gregory Lane. A car collided with a trash truck. The extrication took over an hour and the person in the car has a long road to recovery, but survived. The next incident was a confined space rescue in a manhole. The personnel on the scene were prepared and demonstrated the importance of rope rescue training. The final call was an assist to Saline Valley Fire Protection District. The crews responded to three structures that were on fire at the same time.

Chief Kaminski discussed with the decline of COVID, the reinstatement of ceremonies. The first event will be held at 6:00 p.m on Thursday, March 10, 2022. This will be a pinning new hire ceremony for Cindy Hake and Michael Long both hired in 2020.

SHOP STEWARD REPORT

Shop Steward Mueller was pulled away from the meeting to respond to a call. No Shop Steward Report was given for this meeting.

PUBLIC COMMENT

No public comment.

NEXT MEETING DATE

Wednesday, March 23, 2022, at 4:00 p.m.

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There being no further public comment or further business, at 4:38 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to go into closed session for purposes of hiring, firing, disciplining, or promoting of particular employees Section 621.021 (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 5:21 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

The Board of Directors announced the promotion of Nate Miller to Lieutenant effective as of March 10, 2022.

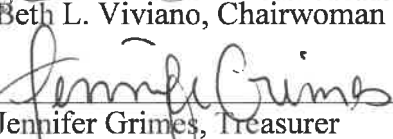
ADJOURNMENT

There being no further business before the Board of Directors, at 5:22 p.m., it was

Moved by Director Grimes, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

