

Fenton Fire Protection District
Meeting of the Board of Directors

October 20, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, October 20, 2021 via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Chief
Chris McCarthy	Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held October 6, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting October 6, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$945,267.47. Chairwoman Viviano made note of the electric bill amount for the new Station 3 for future budgeting considerations. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

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Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski conveyed to the Board the CD purchase as approved at the last Board Meeting from Carrolton Bank for \$550,000.00 is in process. The signature cards are prepared for the members to sign, which needs to be completed by Friday. Chief Kaminski also advised a CD is coming due with Alliance Credit Union on November 1, 2021. It is anticipated the renewal rate will be at .25% matching the rate for the CD’s which matured and renewed in October with their institution. Chairwoman Viviano asked about if Carrolton Bank had given rates for additional funding. Chief Kaminski and Kimberly Smith provided more details and stated Katie Roberts will be in attendance of the Board Meeting scheduled for November 3, 2021.

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments, and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 10/6/21</u>	<u>Balance as of 10/20/21</u>
General	\$5,286,421.06	\$5,305,846.41
Ambulance	\$2,090,525.61	\$2,027,389.32
Dispatch	\$493,241.05	\$490,287.84
Pension	\$206,279.71	\$206,279.71
Capital Projects		
2019	\$9,546,304.70	\$9,541,683.85
Debt Services	\$1,541,641.72	\$1,541,641.72
HRA	\$4,438.18	\$4,398.07
FSA	\$8,057.29	\$5,098.93

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He presented pictures showing the progress of the cinder block walls of the apparatus bay and hose tower, concrete slab of the administration building, starts of the walls for the crew quarters and concrete retaining

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wall and block work for the maintenance building at the new Headquarters location. He next showed a picture of the continued site work for the demolition of the old Station 3. Lawlor Construction is working to have the Headquarters building under roof by mid to late December and working to have the Station 3 parking lot completed within the next couple weeks pending weather. A discussion ensued regarding potential price increases and delays in the construction of the Headquarters building.

The next item of old business was the COVID report. Assistant Chief McCarthy explained the process for our personnel to receive the Pfizer booster vaccinations and why the shots were being distributed that way. He also spoke to his own personal experience after receiving the booster shot. Assistant Chief McCarthy shared none of our personnel are currently out, but a couple of area Fire Districts have personnel who are hospitalized and intubated due to COVID.

NEW BUSINESS

Mr. Rognan informed the State Auditor's office sent the certification letters showing the 2022 tax rates were received and are confirmed. He then presented the Financial Report and Statements as of September 30, 2021. He indicated that with timing items the District used 69.13% of the general fund budget, or was (5.87%) under budget year to date, or (\$511,967.00); and 75.18% of the ambulance fund budget, or was .18 over budget year to date, or \$6,738.00.

Mr. Rognan indicated that for the nine (9) month period year versus last year, the District had (\$270,845.00), or (3.13%) less in tax revenue, miscellaneous and bond refinancing income for the general and ambulance funds combined. The District has a reserve of 15.65 months compared to 12.95 months last year. The cash balance after reserves is \$4,257,800.00 or 4.10 months compared to 1.13 months last year.

Mr. Rognan ended his report by reviewing the monthly and annual call volume. Through September of 2021 compared to 2020, the District has run 49 more fire related incidents and 413 more EMS related incidents.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept and approve the report and financial statements of the District as of September 30, 2021. Motion approved and unanimously carried 3-0.

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CHIEF'S REPORT

Chief Kaminski and Assistant Chief McCarthy addressed the Board of Directors regarding the next ambulance purchase scheduled for 2023. With the lingering pandemic and supply chain issues, they asked about starting the RFP process now with the stipulation in the specifications the District would not take ownership of the new ambulance until after January 1, 2023 for budgeting purposes. The specifications would be similar to the last ambulance purchased and were recently reviewed by the EMS Committee. Assistant Chief McCarthy will get additional information and budget amounts together to review with the Board at a future meeting.

Chief Kaminski talked about call volume continuing to increase and the nature of a couple of incidents including an elevator rescue and a particularly challenging motor vehicle accident. The accident involved a car going at high speed with multiple injuries and children. B Crew ran this call and a post incident analysis was held to review the call. A great job was done by all those on the scene.

SHOP STEWARD REPORT

Shop Steward Boushard commented a Labor Management Meeting is planned for Friday, October 29, 2021.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

Wednesday, November 3, 2021, at 4:00 p.m.

There being no further public comment or further business, at 4.41p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (9) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (9) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

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At 5:13p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.


The Board announced future Board Meetings will resume to in-person meetings held at the administrative offices located at 845 Gregory Lane following CDC guidelines.

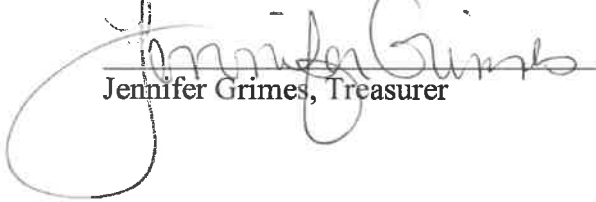
ADJOURNMENT

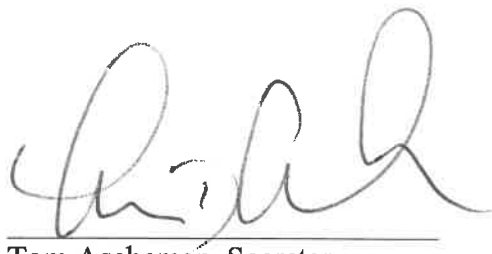
There being no further business before the Board of Directors, at 5:14p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

