

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**August 11, 2021**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 11, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascherman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Joe Boushard	Shop Steward
Aaron Schlipman	Pension Consultant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**NEW BUSINESS**

**PENSION CONSULTANT REPORT**

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman started off by reviewing the Request for Information (RFI) for recordkeeping and actuarial services. An in-depth discussion ensued regarding the firms who submitted proposals. The DB Request for Proposal Results is attached hereto and made a part hereof the minutes to the meeting. The Board of Directors requested Mr. Schlipman and Kimberly Smith, Office Manager, to further review the services offered by OneAmerica and to report their findings at the next Board Meeting.

Mr. Schlipman provided an overview on the state of the economy and then presented the investment review for the second quarter 2021. The market summary topics included: short term market increase in inflation, COVID impact on supply chain disruptions in certain sectors and prices settling back down with the exception of oil prices. Fund balance as of March 31, 2021 was \$39,899,553 with second quarter employer contributions of \$1,320,608.00, appreciation of

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\$2,558,392.00 and benefits paid of (\$1,128,168.00). Mr. Schlipman also advised there are no recommended fund changes for this quarter.

Mr. Schlipman was thanked for his time and excused from the meeting.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held July 28, 2021 were presented and it was

*Moved by Director Grimes, and seconded by Director Ascheman* to approve the minutes of the regular and closed meeting held July 28, 2021. Motion approved and unanimously carried 3-0.

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$121,792.14. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman,* to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

**TREASURER'S REPORT**

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 7/28/21</u>	<u>Balance as of 8/11/21</u>
General	\$6,731,891.79	\$6,401,507.24
Ambulance	\$2,568,719.74	\$2,446,852.69
Dispatch	\$504,378.99	\$500,621.08
Pension	\$206,149.78	\$206,194.96
Capital Projects		
2019	\$10,772,942.14	\$10,431,811.27
Debt Services	\$1,907,803.13	\$1,908,639.43
HRA	\$3,038.05	\$1,405.52
FSA	\$14,524.95	\$13,848.98

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After discussion, it was

***Moved by Director Grimes and seconded by Director Ascheman*** to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

**OLD BUSINESS**

Division Chief, Chris Thiemann presented the Board with a construction update for Stations 2 and 3. Division Chief Thiemann started by presenting pictures of the site and preparation for footings for the new headquarters building. If the workflow goes according to schedule, Lawlor will begin preparing pad work and the block walls for the engine bay within the next two to three weeks.

Division Chief, Chris Thiemann reported during a recent storm, water leaked through a pan in the HVAC system in the attic over the training room. The new building is under warranty by Lawlor who is working to repair the issue and replace the ceiling tiles. The on-duty crew did a great job to minimize the damage from the leak. The old Station 3 demolition has been delayed by confusion with AmerenUE in pulling of the electric meter. Demolition of the old building will be completed when the electric meter is pulled.

Division Chief, Chris Thiemann also notified the Board about an issue with the Stratford Inn building. The District is working with the City of Fenton to have the building demolished due to the status of the building as an unsafe structure.

Deputy Chief McCarthy provided an update about the effects of the COVID Delta variant in St. Louis County and throughout Missouri. As COVID cases for the Delta variant continue to rise, luckily at the time of the meeting the members of the Fenton Fire Protection District are unaffected. Today, locally, seven new first responder positive cases of COVID were reported. FEMA has brought in 30 ambulances to assist smaller community hospitals in the Southwest portion and Columbia area of Missouri to transport COVID patients to other care facilities, many times in other states. The District is well stocked on PPE supplies and additional employees are getting vaccinated. Employees are doing a great job sticking to PPE protocols. Trends show the St. Louis area is about five to six weeks behind Springfield Missouri for reaching the peak for the COVID variant and admissions into hospitals. Hospitals are once again preparing to suspend elective procedures here very soon. We are seeing an uptick in call volume and an increase length of time ambulance personnel are spending at the hospitals. This is a key metric in monitoring strains on EMS services in the area. Additional discussion took place regarding other upcoming COVID variants and the uptick in cases found in children under the age of 12.

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**CHIEF'S REPORT**

Chief Kaminski reminded the Board of Directors bond payments are due twice a year in March and September. Chief Kaminski requested approval for payment of the September 1, 2021 bond interest amount of \$368,375.00. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman, to approve the payment of the bond interest for \$368,375.00. Motion approved and unanimously carried 3-0.*

Chief Kaminski informed the Board of Directors the District received a letter from the City of Valley Park about a land development that was under consideration for tax incentives near Highway 141 and Interstate 44. Under advisement of Mr. McLaughlin, a letter and copy of the SB870 Resolution 2021-02 was sent in response. No additional correspondence was received at the time of the Board Meeting.

Chief Kaminski advised regarding the status of the yearbooks ordered and paid for in 2018. Chief Kaminski thanked Sally Hupfeld for time and efforts put forth to get the yearbook company to cancel the order for extra yearbooks and obtain a refund of \$960.00.

**SHOP STEWARD'S REPORT**

Shop Steward Boushard commented on the great work Private Jake Nichols and the Community Outreach Committee are doing to schedule events like the golf tournament set for September and the new pink t-shirts for cancer awareness month in October. Keep an eye on social media for upcoming details. Shop Steward Boushard will try to have Private Nichols attend an upcoming Board Meeting to discuss the Community Outreach events.

**NEXT MEETING DATE**

Wednesday, August 28, 2021 at 4:00 p.m

There being no further public comment or further business, at 5:04p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.*

At 5:20 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

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**ADJOURNMENT**

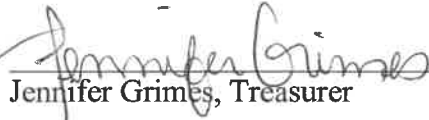
There being no further business before the Board of Directors, at 5:21 p.m., it was

*Moved by Director Ascheman, and seconded by Director Viviano* to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

