

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**July 14, 2021**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 14, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascherman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Steve McKinney	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held June 30, 2021 were presented. A correction to the regular minutes to add Capital Project to the Treasurer's Report chart was noted and it was

*Moved by Director Grimes, and seconded by Director Ascherman* to approve the corrected minutes of the regular and closed meeting held June 30, 2021. Motion approved and unanimously carried 3-0.

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$147,323.02. A question was addressed by Director Ascherman regarding the payment to Tech Electronics for fire alarm monitoring at Station 3. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascherman,* to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

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**TREASURER’S REPORT**

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. A discussion ensued regarding a negative tax check in arrears for the amount of (\$233,790.30). Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 6/30/21</u>	<u>Balance as of 7/14/21</u>
General	\$7,144,678.16	\$6,950,265.59
Ambulance	\$2,708,315.68	\$2,645,255.70
Dispatch	\$714,799.28	\$505,329.51
Pension	\$206,128.77	\$206,149.78
Capital Projects		
2019	\$11,193,332.37	\$10,794,353.94
Debt Services	\$1,907,053.53	\$1,907,803.13
HRA	\$7,249.76	\$6,156.58
FSA	\$18,274.81	\$16,553.83

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman* to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

**OLD BUSINESS**

Division Chief, Chris Thiemann presented the Board with a construction update for Stations 2 and 3. Station 3 is nearing total completion. Preparations are being made for the demolition of the old Station 3. The timeline depends on when the utilities will be disconnected and the removal of a small amount of asbestos.

Station 2 is making good progress with site work preparation and utility installation. ArchImages received the Peer Review Assessment Report and forwarded to St. Louis County to complete the plan review process and to have permits issued. The Peer Review Assessment Report was needed due to a code interpretation difference regarding storm shelter requirements.

Division Chief, Chris Thiemann wrapped up his construction report with a rough outline for the future remodel projects at Station 1 and 4.

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Deputy Chief McCarthy provided an update about the effects of the COVID Delta variant in St. Louis County and throughout Missouri. It was decided to add the COVID report back as an agenda item for future Board Meetings. Hospitals have stepped up PPE requirements for their internal personnel. Central County Emergency has discontinued asking COVID questions as part of their dispatching procedures as of last Friday. This has little effect on our response to calls and was having a bigger impact on the dispatching facility operationally. The District still has a good level of pandemic supplies and held a refresher training with personnel. Protocols and guidelines are being reviewed in preparation of the next wave of the COVID pandemic. The general message is to be prepared, especially as the demographic of most of our District are in the higher at risk group.

Dan McLaughlin, District Legal Counsel, addressed the Board of Directors regarding the Local 2655 Self-Funded Insurance project. Mr. McLaughlin expressed he had a positive conversation with Shop Steward Joe Boushard. He stated during the Shop Meeting last week personnel were in support of the idea and willing to participate in the research process. The personnel's main concern had to do with what plans would be available. Mr. McLaughlin informed plan information would be available later in the process. Mr. McLaughlin addressed the question posed at the last Board Meeting regarding if the process included retirees enrolled in the medical insurance plan. Yes, is the answer to the question. The process includes approximately 1100 personnel spanning over 20 plus Districts. The goal is for 100% participation with the expectation of 90% - 92% participation. This should provide enough data to start costing out plan options. The data collected via FormFire belongs to the Districts' and can be used by each individual District during their insurance renewals. Further discussion ensued about the workflow process and responsibilities of Administration and Labor. The Board of Directors approves of the District participation in IAFF 2655 Self-Funded Insurance project.

**NEW BUSINESS**

Captain Curtis Aytes provided a vehicle maintenance report to the Board of Directors. He discussed each fire apparatus in detail and provided a cost report for each unit. The cost report is attached hereto and made a part hereof the minutes to the meeting. Captain Aytes further addressed the status and maintenance of the ambulance fleet. The Board of Directors thanked Captain Aytes for his dedication and hard work in maintaining the District's fleet of apparatus, ambulances, vehicles and boats.

Chief Kaminski then provided the quarterly collateralization report. Review of the information verifies deposited funds are 100% collateralized. As of June 30, 2021 the amount of funds protected by FDIC insurance is \$747,702.97.

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**CHIEF'S REPORT**

Chief Kaminski reported the District ran a couple of house fires over the past couple of weeks. One was out of District and one major house fire occurred in District. Battalion Chief Watkins ran command on the scene and provided a size up of the call explaining how the incident was handled. The 15 year old son living in the house saw the fire and was instrumental in calling 911 and for getting his family and dog to safety. The son's actions were partially credited to fire personnel educating children at PR events held at school events. Jeff Bernthal of Fox 2 news did a media story about the incident which was picked up by several national networks.

**SHOP STEWARD'S REPORT**

Assistant Shop Steward McKinney stated the Community Outreach 2021 Golf Tournament is planned for September 21, 2021. Assistant Shop Steward McKinney also extended to Kimberly Smith, Office Manager, to contact the Shop Stewards if assistance is needed with completing the Formfire process for the Local 2665 Self-Funded Insurance project.

**NEXT MEETING DATE**

Wednesday, July 28, 2021 at 4:00 p.m

There being no further public comment or further business, at 5:01 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman* to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:40 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

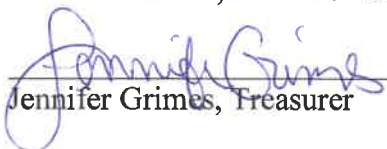
**ADJOURNMENT**

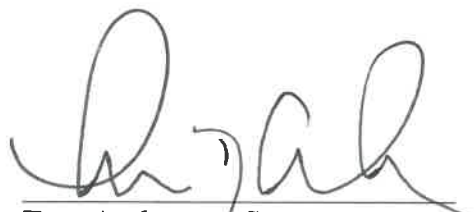
There being no further business before the Board of Directors, at 5:41 p.m., it was

*Moved by Director Ascheman, and seconded by Director Viviano* to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

  
Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

  
Tom Ascheman, Secretary