

Fenton Fire Protection District

Meeting of the Board of Directors

April 7, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 7, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes

Also present was:

| | |
|-------------------|--|
| Romona Kaminski | District Interim Chief |
| Daniel McLaughlin | District Legal Counsel |
| Rick Rognan | District Accountant |
| Chris McCarthy | Deputy Chief - EMS |
| Chris Thiemann | Division Chief - District Fire Marshal |
| Joe Boushard | Shop Steward |
| Steve McKinney | Shop Steward |

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting and closed session held on March 24, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Viviano to approve the minutes of the regular meeting and close session held on March 24, 2021. Motion approved and unanimously carried 2-0.

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APPROVAL OF BILLS

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$162,076.03. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER'S REPORT

Interim Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

| <u>Fund</u> | <u>Balance as of 3/24/2021</u> | <u>Balance as of 4/7/2021</u> |
|-----------------|--------------------------------|-------------------------------|
| General | \$8,245,237.54 | \$7,912,298.00 |
| Ambulance | \$2,539,503.57 | \$2,448,556.51 |
| Dispatch | \$639,782.47 | \$638,920.95 |
| Pension | \$1,029,300.78 | \$589,309.72 |
| Capital Project | | |
| 2019 | \$12,303,544.16 | \$11,989,964.80 |
| Debt Services | \$1,523,542.15 | \$1,523,867.83 |
| HRA | \$7,494.43 | \$1,929.27 |
| FSA | \$6,221.23 | \$7,017.57 |

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 2-0.

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DISTRICT ACCOUNTANT REPORT

Mr. Rognan presented the 2021 Preliminary Estimated Non-Binding Tax Rates as required by Senate Bill 711 to notify residents in odd calendar years with reassessments. He noted the preliminary assessments increased substantially. The estimated reassessed value of all property is increasing \$109,000,000.00 or 9.62%. The Hancock Amendment in turn pushes the tax rates down for Residential and Commercial while Agriculture and Personal Property remain relatively the same. The Debt Service rate is also remaining the same as last year. The assessments will be reviewed by the Board of Equalization and decreased for the tax rates set later in the year. The proposed 2021 Preliminary Estimated Non-Binding Tax Rates are as follows: Residential 1.3730, Agriculture 1.4510, Commercial 1.3430 and Personal Property 1.5350.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to authorize Interim Chief Kaminski to forward the 2021 Preliminary Estimated Non-Binding Tax Rates to the St. Louis County Collector of Revenue. Motion approved and unanimously carried 2-0.

Mr. Rognan presented the Financial Report and Statements as of February 28, 2021. He indicated that with timing items the District used 12.83% of the general fund budget, or was (3.87%) under budget year to date, or (\$337,532.00); and 13.03% of the ambulance fund budget, or was (3.67%) under budget year to date, or (\$137,383.00).

Mr. Rognan indicated that for the two (2) month period year versus last year, the District had (\$337,661.00), or (5.48%) less in tax revenue and miscellaneous and bond refinancing income. The District had revenue over expenditures in the amount of \$4,243,486.00. The District has a reserve of \$12,714,040.00 compared to \$10,237,812.00 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of February 28, 2021. Motion approved and unanimously carried 2-0.

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OLD BUSINESS

Division Chief Thiemann apprised the Board of Directors regarding the 3 House construction. He continues to work with the contractor and Missouri American Water for the water tap installation and final testing. This process could take three weeks or more to complete. Charter should be installing the fiber connections next week. Division Chief Thiemann is scheduled for a walk through at 3 House tomorrow to develop a punch list of items in preparation of wrapping up construction. Division Chief Thiemann also commented regarding a slight delay when a gas line was struck today while putting in storm sewers.

Division Chief Thiemann commented Lawlor Construction continues prepping the site to begin construction of Station 2/Headquarters' building.

Deputy Chief McCarthy updated the Board on Covid-19 related issues. He shared none of the District employees are out on COVID leave. Deputy Chief McCarthy apprised the Board about an uptick of COVID cases in the Fenton Community for the 14-18 age group. Several quarantines occurred at Rockwood Summit High School over the last week showing COVID remains prevalent and is still around in our community. The good news is in the First Responder Community cases are extremely low. Staffing support is still being provided to Affton Fire Protection District and other mass vaccination sites. Next week a trial will begin with Valley Park Fire Protection District and Mehlville Fire Protection District to deliver Homebound vaccinations for residents living within the District. Deputy Chief McCarthy is currently aware of two Homebound residents. Interim Chief Kaminski continues to work with FEMA for overtime wage reimbursement.

NEW BUSINESS

Interim Chief Kaminski stated a new signature card was prepared by Alliance Credit Union for the CD's invested with their financial institution and requires the Board of Director's signatures.

Interim Chief Kaminski explained the Sunshine Law Policy is updated to name her as the Custodian of Records for the Fenton Fire Protection District. This document is a requirement of the Sunshine Law, should be adopted by public governmental bodies and requires the Board of Director's signatures.

Interim Chief Kaminski provided the Quarterly Collateralization Report showing all banks who currently have funds invested by the District over the \$250,000 FDIC coverage limited provided

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collateralization reports. A review of those reports verifies deposited funds are 100% collateralized. As of March 31, 2021, the amount of funds protected by FDIC insurance was \$747,702.97.

CHIEF'S REPORT

Interim Chief Kaminski advised Paul Wirth, Insurance Broker with JW Terrill, contacted the District stating United Healthcare is offering a zero percent increase for this year's medical renewal. We are waiting on the renewal proposal from Delta Dental. A quick discussion ensued regarding the three-year trend for insurance renewal rates.

Interim Chief Kaminski shared information from the Officer's Meeting that took place on April 6, 2021. Topics included training, operations and administration. Interim Chief Kaminski felt this was a productive meeting with good communication. Topics discussed will be forwarded to the various committees for further review.

Interim Chief Kaminski stated today marks the one-year anniversary of employment for Private Cindy Hake. She was the first employee hired during the COVID pandemic.

Interim Chief Kaminski discussed the Fenton Chamber of Commerce meeting attended earlier in the day. Scott Hailey of US Capital Development was the main speaker. He discussed the three phases of the Fenton Logistics Park development. Phase 1 is completely developed and occupied. These are the buildings closest to Mraz Lane. Phase 2 is moving steadily and includes Amazon, Grey Eagle and the Fenton Fire Protection District headquarters. Phase 3 is located at the front of the development planned as a retail area for restaurants and hotels. This phase also includes Wally's Travel Center.

SHOP STEWARD'S REPORT

Shop Steward Boushard discussed the Community Outreach Committee is working to hold a golf tournament or put together some other type of event for this year.

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NEXT MEETING DATE

Wednesday, April 21, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:35 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

The closed session convened at 4:36 p.m and at 5:41 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:42 p.m. it was

Moved by Director Grimes, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 2-0.

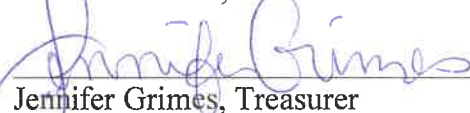
The Board announced the promotion of Anthony Schrempf to the position of Captain as of May 1, 2021 and Bradley Jokerest to the position of Lieutenant as of May 17, 2021.

The Board also approved to move forward with the hiring process of the next new hire as recommended by Interim Chief Kaminski.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman

Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer

Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

Tom Ascheman, Secretary