

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**March 24, 2021**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 24, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris McCarthy	Deputy Chief - EMS
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular meeting held March 10, 2021 and closed session meetings held on February 24, 2021 and March 10, 2021 were presented and it was

***Moved by Director Grimes, and seconded by Director Ascheman*** to approve the minutes of the regular meeting held March 10, 2021 and the closed session meetings from February 24 and March 10, 2021. Motion approved and unanimously carried 3-0.

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**APPROVAL OF BILLS**

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$662,088.59. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.*

**TREASURER'S REPORT**

Interim Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 3/10/2021</u>	<u>Balance as of 3/24/2021</u>
General	\$8,416,058.23	\$8,245,237.54
Ambulance	\$2,599,020.82	\$2,539,503.57
Dispatch	\$642,021.71	\$639,782.47
Pension	\$1,029,300.78	\$1,029,300.78
Capital Project		
2019	\$12,303,895.40	\$12,303,544.16
Debt Services	\$1,523,542.15	\$1,523,542.15
HRA	\$7,696.94	\$7,494.43
FSA	\$6,338.44	\$6,221.23

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.*

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**OLD BUSINESS**

Division Chief Thiemann apprised the Board of Directors regarding the 3 House construction and Missouri American Water issue. After engaging the attorney in discussions with representatives from Missouri American Water, the conclusion ended with no choice but to use a contractor approved by Missouri American Water. A meeting was held earlier in the day with two of the lowest bidders. A check was approved in the amount of \$59,665.00 for payment to Missouri American Water to move forward with the installation for the water connection. Next Division Chief Thiemann showed several pictures of 3 House as construction is nearly completed. The estimated move date to the new building is the weekend of April 16, 2021.

Division Chief Thiemann commented Lawlor Construction is applying for permits and prepping for fencing to begin site work at Station 2/Headquarters building in early April.

Deputy Chief McCarthy updated the Board on Covid-19 related issues. He shared none of the District employees are out on COVID leave. Deputy Chief McCarthy apprised the Board about the continued staffing support provided to Affton Fire Protection District and other mass vaccination sites. He then reported on working with Mehlville Fire Protection District over the next couple of weeks regarding Homebound vaccinations for residents living within the District.

**NEW BUSINESS**

Mr. Rognan was delayed in joining the meeting. The remainder of the Board Meeting topics were covered. It was then decided to move into closed session and postpone Mr. Rognan's presentations until the next meeting scheduled for April 7, 2021.

**CHIEF'S REPORT**

Interim Chief Kaminski advised the EMS Open House traditionally held in May is being postponed. She is currently looking into options for a Fall event with the community.

Interim Chief Kaminski informed the repairs to 1345 are complete and the apparatus is placed back in service.

Interim Chief Kaminski stated the new hire interviews will be conducted on Wednesday, March 31, 2021.

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Interim Chief Kaminski informed that small group in person training has resumed. Over the course of the last week, Deputy Chief Mueller in coordination with Deputy Chief Beirne from Metro West Fire Protection District held officer training in fire ground communications “Blue Card”.

**SHOP STEWARD’S REPORT**

Shop Steward Boushard discussed the Community Outreach Committee is working to hold a golf tournament or put together some other type of event for this year.

Shop Steward Boushard also commented the Shop Stewards have scheduled a meeting with Interim Chief Kaminski on Friday and request a future meeting with Chairwoman Viviano.

**NEXT MEETING DATE**

Wednesday, April 7, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:29 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman* to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

The closed session convened at 4:30 p.m and at 5:38 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**ADJOURNMENT**

There being no further business before the Board of Directors, at 5:39 p.m. it was

*Moved by Director Ascheman, and seconded by Director Viviano* to adjourn the meeting. Motion approved and unanimously carried 3-0.

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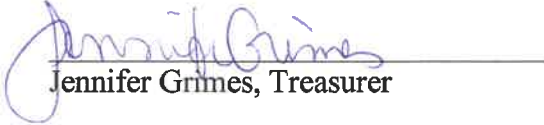
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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

