

Fenton Fire Protection District

Meeting of the Board of Directors

February 24, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 24, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Rick Rognan	District Accountant
Tom Meyer	Pension Trustee
Tony Roylance	Pension Trustee
Aaron Schlipman	Pension Consultant
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order and read a statement relative to the current status of the District.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 27, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular and closed meeting held January 27, 2021. Motion approved and unanimously carried 3-0

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APPROVAL OF BILLS

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$1,776,742.91. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Interim Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 2/10/21</u>	<u>Balance as of 2/24/21</u>
General	\$8,786,213.07	\$8,379,241.38
Ambulance	\$2,727,163.37	\$2,515,537.72
Dispatch	\$638,275.49	\$633,077.09
Pension	\$1,011,811.87	\$1,011,811.87
Capital Project		
2019	\$12,616,232.88	\$12,301,475.20
Debt Services	\$2,617,910.05	\$1,488,285.05
HRA	\$11,779.61	\$10,779.61
FSA	\$6,792.96	\$7,560.12

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

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NEW BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the fourth quarter 2020. Fund balance as of December 31, 2020 was \$38,716,727.00 with fourth quarter employer contributions of \$0.00, appreciation of \$4,007,127.00 and benefits paid of (\$1,092,912.00). The Fund outperformed the benchmark 11.19% versus 9.08% for the fourth quarter and 17.21% versus 13.11% YTD. Mr. Schlipman discussed dollar cost averaging future contributions of \$1,760,811.00 into the market over the next twelve (12) weeks: \$440,202.75 over four (4) transactions. Contributions will be focused on increasing cash, real estate and fixed income exposure. After discussion, it was

Moved by Trustee Ascheman, and seconded by Trustee Grimes to accept the recommendations of Lockton Retirement Services. Motion approved and unanimously carried 5-0. A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Schlipman was thanked for their time and excused from the meeting.

OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with an update on Stations 2 and 3. He advised that Station 3 was currently behind schedule due to the recent weather events. They are now looking at an end of March date for crews to move in. Chief Thiemann advised that on House 2 Arch Images had begun the interview process of all contractors that bid on the project and hoped to have a recommendation at the next Board meeting.

Deputy Chief McCarthy then updated the Board on Covid-19 related issues. He said the District had no employees out and the percentage of employees being vaccinated remained at approximately 61%. He further noted that the District continued to provide support staff to area vaccine clinics in need.

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NEW BUSINESS

Mr. Rognan presented the Financial Report and Statements as of January 31, 2021. He indicated that with timing items the District used 6.62% of the general fund budget, or was (1.68%) under budget year to date, or (\$146,528.00); and 6.70% of the ambulance fund budget, or was (1.60%) under budget year to date, or (\$59,894.00).

Mr. Rognan indicated that for the one (1) month period year versus last year, the District had (\$481,506.00), or (8.08%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$479,339.00). The District has a reserve of \$12,340,612.00 compared to \$10,011,752.00 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of December 31, 2020. Motion approved and unanimously carried 3-0.

Battalion Chief Mike Martin next provided the quarterly BC report for B Crew. He indicated there were 712 calls as of today, mostly traffic incidents, falls and psychiatric calls. He discussed dispatch and response times and indicated they were above average.

CHIEF'S REPORT

Interim Chief Kaminski reported the District retained its ISO 1 rating and received a new clarification of ISO 1-1X. Division Chief Thiemann was investigating the new classification. Chief Kaminski thanked the entire department for their hard work and effort.

Interim Chief Kaminski reported #1345 has parts on back order and its about 1 month out from being back in service.

Interim Chief Kaminski reported there were sixteen (16) applicants tested this past Monday through Wednesday. She indicated the numbers were low as they are usually forty to forty-five (40-45). However, she indicated numbers were down everywhere.

Interim Chief Kaminski reported she is working with Ms. Smith and Deputy Chief McCarthy on FEMA reimbursement for overtime related to personnel working with area vaccination clinics.

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SHOP STEWARD'S REPORT

Shop Steward Boushard read a statement into the record regarding Shop support for Chief Steitz over the years and the concern his dismissal has left with the Shop members.

PUBLIC COMMENT

Joel Cooper inquired if there was a full and fair investigation into the dismissal of Chief Steitz. Legal Counsel advised the Board could not discuss as it was an on-going personnel matter.

NEXT MEETING DATE

Tuesday, March 10, 2021 at 4:00 p.m.

There being no further public comment or further business, at 5:11 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascherman – yea.

At 5:49 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

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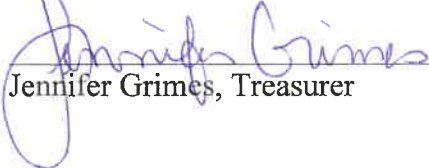
ADJOURNMENT

There being no further business before the Board of Directors, at 5:50 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary