

Fenton Fire Protection District

Meeting of the Board of Directors

September 8, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 8, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris McCarthy	Deputy Chief of EMS
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held August 25, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the minutes of the regular meeting held August 25, 2021. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$957,699.90. Director Ascherman requested to have a representative with Miken Technologies attend a future Board Meeting to discuss the services they provide to the District. Director Viviano also inquired if the invoice amount of \$121,261.86 was the last payment to Lawlor Construction for the new Station 3. Division Chief Thiemann responded it was not. The list of bills is attached hereto and made a part hereof of the minutes to the meeting.

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After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER’S REPORT

Chief Kaminski presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 8/25/21</u>	<u>Balance as of 9/8/21</u>
General	\$6,207,685.51	\$5,820,962.45
Ambulance	\$2,388,829.21	\$2,253,752.08
Dispatch	\$498,419.28	\$496,532.34
Pension	\$206,194.98	\$206,237.33
Capital Projects		
2019	\$10,426,303.27	\$10,403,785.81
Debt Services	\$1,540,264.43	\$1,541,008.43
HRA	\$1,097.21	\$5,097.22
FSA	\$10,336.65	\$9,934.48

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

The first item of old business was the continued discussion and vote regarding whether to move the pension recordkeeping and actuarial services from VOYA and AON respectively to OneAmerica. Private Roylance, Pension Trustee, recommended switching to OneAmerica. He also commented that Tom Meyer, Pension Trustee, was in agreement.

After discussion, it was

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Moved by Pension Trustee Roylance and seconded by Director Ascheman to switch from VOYA and AON to OneAmerica for pension recordkeeping and actuarial services. Motion approved and unanimously carried 4-0.

Division Chief Thiemann then reported on the construction of the new headquarters building and the demolition of Station 3. He presented the Board with pictures of the engine bay block wall construction and the site development of the maintenance building area. Division Chief

Thiemann also stated many of the Lawlor construction crew including the superintendent are currently out with COVID, but this is not slowing the construction process. An order was placed with the State for the purchase of the furniture for the Administration building and Crew Quarters. Division Chief Thiemann updated the Board of Directors about the demolition of the old Station 3. AmerenUE disconnected power and Spirtas Wrecking has obtained the demolition permit through St. Louis County. Demolition of the old Station 3 will begin shortly.

Division Chief Thiemann then spoke about a Steering Committee Meeting being scheduled for October to begin planning the renovations for the current Station 1/Administration building.

Deputy Chief McCarthy then updated the Board on COVID related issues. He reported on a variety of meetings he attended discussing the COVID status in St. Louis County and throughout Missouri. Some areas of the state like Warren and Lincoln County are seeing a significant uptick in cases while our area, Region C, has seen cases and hospitalizations plateau, but not start to go down yet. Statewide, FEMA approved the Ambulance Task Force to remain in Missouri for another 30 days. Call volume throughout the area is similar to the last couple of months. The Public Health Department is awaiting emergency approval for boosters to begin their process of distributing shots. Some pharmacies are already marketing booster shots. Our personnel are holding steady with no one out on COVID leave and no tests given recently. A brief discussion took place regarding the possibilities of hospitals mandating vaccinations and the additional strain that could place on staffing shortages. Chairwoman Viviano thanked the personnel for providing great care to our residents and those in neighboring areas. Director Grimes inquired about ER wait times. Deputy Chief McCarthy stated he has heard of varying wait times.

NEW BUSINESS

Deputy Chief McCarthy provided a memo to the Board of Directors regarding budgeted purchases of EMS equipment for 2021. The memo is attached hereto and made a part hereof the minutes to the meeting. A lengthy discussion ensued about buying replacement LUCAS3 machines and AEDS. Deputy Chief McCarthy provided a description of the equipment, their uses in patient care, age of current equipment and ongoing maintenance support contracts.

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Director Ascheman inquired about value of the current equipment and trade in value versus selling equipment on the open market. Deputy Chief McCarthy stated he would research this option through the Bureau of EMS. An additional discussion took place regarding the actions needed to release the District of liability from the sale of medical equipment. The bid quote for both devices is from the Savvik Purchasing Group which is similar to other governmental purchasing groups used in the past. Mr. McClaughin, District Attorney, approved the use of the bid quotes in lieu of doing an RFP process from the buying group given that they would provide copies from their bid process. Deputy Chief McCarthy originally budgeted to replace nine AEDs. The vendor was able to reduce the cost of each AED which would allow us to possibly purchase three or four more AEDs. The additional cost of equipment and maintenance plan costs would come in \$1,656 over budget.

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman for Deputy Chief McCarthy to purchase the LUCAS3 machines using the Savvik Purchasing Group pricing and to use his discretion as to trade or sell the current equipment. Motion approved and unanimously carried 3-0.

Moved by Director Grimes and seconded by Director Ascheman for Deputy Chief McCarthy to purchase nine AEDs using the Savvik Purchasing Group pricing. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Kaminski informed the Board of Directors the annual physicals are underway and will continue throughout the month of September. Chief Kaminski expressed her gratitude to Kimberly Smith, Office Manager, for her work in scheduling the physicals and directing personnel during the on-site lab days.

Chief Kaminski reported an Officer's Meeting was held on Tuesday, September 7, 2021. During the meeting, operational topics were reviewed and efforts made to keep communications flowing between the Command Staff and Captains. The goal is to hold three Officer Meetings next year.

Chief Kaminski noted the 2022 Budget Requests were due and received as of August 25, 2021. We have started working on the budget process for presentation to the Board of Directors later in the year.

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Chief Kaminski advised the District will be taking part in the funeral services next week for Lance Corporal Jared Schmitz by having the fire apparatus fly a flag at the over pass at Big Bend Road.

SHOP STEWARD'S REPORT

Shop Steward Boushard thanked the Board of Directors for approving the purchase of the new LUCAS3 devices. He then spoke of the upcoming Community Outreach golf tournament scheduled for September 21, 2021. Lastly, Shop Steward Boushard informed pink t-shirts are now available and orders can be placed via the fffco.org site. Proceeds from t-shirt sales will go to St. Clare's Hospital Auxiliary for the Cancer Center. Director Viviano thanked the Shop for sending her flowers after her recent accident.

NEXT MEETING DATE

Wednesday, September 22, 2021 at 4:00 p.m

There being no further public comment or further business, at 4.55p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:23p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

There being no further business before the Board of Directors, at 5:24p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

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Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary