

Fenton Fire Protection District
Meeting of the Board of Directors

August 25, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 25, 2021 via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:04 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman (Absent From Meeting)

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Steve McKinney	Assistant Shop Steward
Aaron Schlipman	Pension Consultant
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

OLD BUSINESS

PENSION CONSULTANT REPORT

Aaron Schlipman, with Lockton Investment Advisors, LLC, and Kimberly Smith, Office Manager, were asked to meet with representatives from OneAmerica to assess their recording keeping and actuarial services. A discussion ensued regarding key points from the meeting with OneAmerica. A list of the discussion points is attached hereto and made a part of the minutes to the meeting. The transition period to move the recordkeeper and actuarial services from VOYA and AON respectively to OneAmerica is roughly three months. A quorum of the Pension Trustee Board was not present. This topic will be readdressed and voted on during the Board Meeting scheduled for September 8, 2021.

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APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held August 11, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Viviano to approve the minutes of the regular and closed meeting held August 11, 2021. Motion approved and unanimously carried 2-0.

APPROVAL OF BILLS

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$816,681.93. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER'S REPORT

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 8/11/21</u>	<u>Balance as of 8/25/21</u>
General	\$6,401,507.24	\$6,207,685.51
Ambulance	\$2,446,852.69	\$2,388,829.21
Dispatch	\$500,621.08	\$498,419.28
Pension	\$206,194.96	\$206,194.98
Capital Projects		
2019	\$10,431,811.27	\$10,426,303.27
Debt Services	\$1,908,639.43	\$1,540,264.43
HRA	\$1,405.52	\$1,097.21
FSA	\$13,848.98	\$10,336.65

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After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 2-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He began by presenting pictures of Station 2/Headquarters building. Lawlor is making great progress. The footings are almost done and underground plumbing and electrical work is underway. Next week, mason block work for the apparatus bay and piers for the training tower should be started. One of the pictures showed the cut out into the hillside for the maintenance building along with materials to assemble the building once the pad is poured and cured.

Discussion proceeded to the status of the demo project of the old Station 3. Division Chief Thiemann explained the delay with AmerenUE and the pulling of the electrical meter. Due to damage related with recent storms and excessive heat, AmerenUE is approximately ten weeks behind. Spirtas Wrecking is ready to finish the building demolition as soon as the meter is pulled. A few remaining punch list items remain and the damage from the leak a couple of weeks ago has been repaired.

Deputy Chief McCarthy then updated the Board on COVID related issues. He stated there are a few facets to the current pandemic affecting our area. Throughout Region C they are seeing an increase in call volume and an influx of COVID positive or likely COVID positive cases. There has also been an uptick in COVID positive cases for First Responders. Jefferson County Ambulance District is dealing with an internal breakout, which could result in additional call volume for our personnel. St. Louis County Police Department is also experiencing a small outbreak. Discussion further ensued about the patient load at the hospitals, the use of private ambulances to fill in on emergency calls and the overall strain on the EMS system. Deputy Chief McCarthy continues to work with residents for homebound vaccines. Deputy Chief McCarthy also fielded questions regarding the booster shot and when shots may be available for our personnel.

ACCOUNTANT'S REPORT

Mr. Rognan presented the Financial Report and Statements as of July 31, 2021. He indicated that with timing items the District used 53.64% of the general fund budget, or was (4.68%) under budget year to date, or (\$406,434.00); and 58.48% of the ambulance fund budget, or was .18

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over budget year to date, or \$37,434. The overage is due mostly to the increased payment for GEMT funding.

Mr. Rognan indicated that for the seven (7) month period year versus last year, the District had (\$226,008.00), or (2.62%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of \$1,988,178.00. The District has a reserve of 15.60 months compared to 12.42 months last year. Mr. Rognan reviewed in detail the cash reserves as of July 31, 2021.

Mr. Rognan discussed the Fire District Public Hearing Notice and confirmed the September 22, 2020 hearing date was agreeable to the Board. The purpose of the hearing is to discuss the tax rate set to produce revenues for the District. Mr. Rognan reviewed the increase in assessments and the effect of Missouri's Hancock Amendment in regards to tax collections. The Hancock Amendment limits the amount of property taxes that can be used to fund local government taxing jurisdictions.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to accept and approve the financial statements of the District as of July 31, 2021 and the Public Hearing Notice for September 22, 2021. Motion approved and unanimously carried 2-0.

NEW BUSINESS

The first item of new business was about the unissued \$5,000,000 portion of the \$25,000,000 bond. Both Chief Kaminski and Mr. Rognan spoke to their recent meeting with Martin Ghafoori of Stifel. Chief Kaminski summarized the original \$20,000,000 bond amount being spent on construction projects, apparatus and equipment and the timing of when those funds will be completely spent. The remaining bond funds are for the House 1 and 4 construction projects. A discussion followed and it was proposed to issue the last \$5,000,000 of the bond in 2022 versus in 2021. Mr. Rognan explained when the \$5,000,000 is issued the projection is to accelerate payment to pay off the bond in eight to ten years compared to twenty. The tax rate will remain the same of 17.5 cents per hundred dollars of assessed evaluation. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the issuance of \$5,000,000 for future bond considerations in 2022 as opposed to 2021. Motion approved and unanimously carried 2-0.

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The last item of new business was the Fire Chief Process. Interested candidates are to forward their resume and qualifications to Mr. Dan McLaughlin's office. The announcement for the Fire Chief Position was posted in early August on the District's website, with Local 2665 Leadership and sent internally to personnel. The deadline for submission is 4:00 p.m. on August 31, 2021. Once the Board of Directors know the number of candidates, dates and times for the process will be set. As of the time of the Board Meeting, zero applications had been received

CHIEF'S REPORT

Chief Kaminski reported correspondence was received from Nicole Galloway, Missouri State Auditor expressing the audit report for the year ended December 31, 2020 was accepted as provided by Section 321.690.3, RSMo.

Chief Kaminski stated the District was notified we are due a \$33,453.00 premium return from Missouri Employer's Mutual for worker's compensation premium overages for the policy term of 6/15/2020 - 6/15/2021.

Chief Kaminski and Deputy Chief McCarthy reviewed data regarding a recent increase in call volume. Over the last two weeks 231 incidents were run by our personnel. Last year over the same time frame, call volume was 201 calls for a rise of approximately two calls per day. Deputy Chief McCarthy also spoke to a couple of serious accidents he was on the scene of and the way the employees who have been with the District for one – three years fit tremendously well into our system. This speaks to the training provided from the Deputy Chiefs, Battalion Chiefs and Captains. Lastly, he talked about an accident that occurred at Highway 141 and San Simeon involving a tractor trailer. The quick response to the scene and getting the patients to the hospital helped those people with extraordinary injuries toward a better chance of survival.

SHOP STEWARD REPORT

Assistant Shop Steward, Steve McKinney spoke about efforts to contact subscribers covered by the District's medical insurance to complete FormFire. The data collected will be used to assist the PFEM IAFF Local 2665 Health and Welfare Trust Fund see if they can develop competitive self-funded medical insurance plans. The deadline to complete FormFire is August 31, 2021.

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NEXT MEETING DATE

Wednesday, September 8, 2021 at 4:00 p.m.

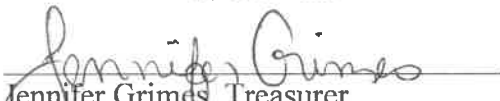
ADJOURNMENT


There being no further business before the Board of Directors, at 5:17 p.m., it was

Moved by Director Grimes, and seconded by Director Viviano to adjourn the meeting.
Motion approved and unanimously carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascherman, Secretary