

**Fenton Fire Protection District**  
***Meeting of the Board of Directors***

**May 19, 2021**

Page 1 of 6

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 19, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Rick Rognan	District Accountant
Tom Meyer	Pension Trustee
Tony Roylance	Pension Trustee
Aaron Schlipman	Pension Consultant
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held May 5, 2021 were presented and it was

***Moved by Director Grimes, and seconded by Director Ascheman*** to approve the minutes of the regular and closed meeting held May 5, 2021. Motion approved and unanimously carried 3-0.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**May 19, 2021**

Page 2 of 6

---

**APPROVAL OF BILLS**

Chief Kaminski presented the Board with the bills for review and payment, which totaled \$570,343.02. The list of bills is attached hereto and made a part hereof of the minutes to the meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.*

**TREASURER'S REPORT**

Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Services, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 5/5/21</u>	<u>Balance as of 5/19/21</u>
General	\$7,422,061.86	\$6,341,879.19
Ambulance	\$2,304,456.54	\$2,101,760.28
Dispatch	\$634,607.30	\$633,188.48
Pension	\$157,550.97	\$472,195.12
Capital Project		
2019	\$11,752,342.36	\$11,200,786.93
Debt Services	\$1,541,04.24	\$1,550,613.26
HRA	\$11,846.52	\$10,062.33
FSA	\$11,032.05	\$11,254.50

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.*

**Fenton Fire Protection District**  
***Meeting of the Board of Directors***

**May 19, 2021**

Page 3 of 6

---

**NEW BUSINESS**

**PENSION CONSULTANT REPORT**

Aaron Schlipman, with Lockton Investment Advisors, LLC, was present at the meeting. Mr. Schlipman gave the Board an in-depth overview on the state of the economy and then presented the investment review for the first quarter 2021. Fund balance as of March 31, 2021 was \$39,899,553.00 beginning balance was \$38,716,727.00 with employer contributions of \$404,203.00, quarterly earnings of 2.68.01% versus 2.52% for the first quarter and 44.73% versus 38.86% YTD. Mr. Schlipman did have one recommendation relative to moving of previously agreed to investment funds. Of the \$1,760,811.00 that was to be dollar cost averaged into the market with one (1) deposit remaining he recommends depositing into the Voya Fixed Account. After discussion, it was

*Moved by Trustee Ascheman, and seconded by Trustee Grimes* to accept the recommendations of Lockton Retirement Services. Motion approved and unanimously carried 5-0. A copy of the report is attached hereto and made a part hereof these minutes.

Mr. Schlipman next discussed the RFI for recordkeepers. He noted only two (2) responded, OneAmerica and Principal. Principal, same as Voya, is at 11 bps. OneAmerica is 5 bps but there are investment caveats to consider. Mr. Schlipman believes the current fee structure with Voya is reasonable as he is unaware of others that work with Defined Benefit pension plans. Fund Counsel suggested contacting both Ekon Benefits and Empower.

Mr. Schlipman was thanked for their time and excused from the meeting.

Mr. Rognan presented the Financial Report and Statements as of April 30, 2021. He indicated that with timing items the District used 27.53% of the general fund budget, or was (5.77%) under budget year to date, or (\$503,246.00); and 27.65% of the ambulance fund budget, or was (5.65%) under budget year to date, or (\$211,502.00).

Mr. Rognan indicated that for the four (4) month period year versus last year, the District had (\$275,730.00), or (4.1%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$196,605.00). The District has a reserve of 12.74 months compared to 9.80 last year.

**Fire Protection District**

***Meeting of the Board of Directors***

**May 19, 2021**

Page 4 of 6

---

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

***Moved by Director Grimes, and seconded by Director Ascherman*** to accept and approve the report and financial statements of the District as of April 30, 2021. Motion approved and unanimously carried 3-0.

Chief Kaminski next discussed the GEMT payment of \$190,714.66 for the year. Payment of this amount would result in a reimbursement of \$554,327.69. The budgeted revenue was \$120,000.00. Payment is due by June 17, 2021, with reimbursement expected June 30, 2021. After discussion, it was

***Moved by Director Grimes, and seconded by Director Ascherman*** to make payment of \$190,714.66 to GEMT by June 17, 2021. Motion approved and unanimously carried 3-0.

**OLD BUSINESS**

Division Chief, Chris Thiemann presented the Board with an update on Stations #2 and 3. He advised that Station #3 was almost complete with the water tap currently being performed. He noted that once complete the crews will move in. Deputy Chief McCarthy advised he is working with the Charter fiberoptic and Voice Techs. He noted the fiber in-network connection will be done by next Wednesday. Voice services will be completed on the day the crews move in.

As for Station #2 Division Chief Thiemann noted the plans were still in Peer Review for the tornado shelter. He hopes they will be able to use the original shelter. Chief Kaminski advised the Steering Committee is considering ground breaking ceremony for Station #2 on June 4, 2021. She noted they are considering an open house for the Citizens Advisory Board for Station #3 on June 18, 2021 with a community ceremony in August 2021.

**CHIEF'S REPORT**

Deputy Chief McCarthy updated the Board on need for cardiac monitor equipment. He noted they were budgeted for but will need an RFP. After discussion, it was

***Moved by Director Grimes, and seconded by Director Ascherman*** to but the cardiac monitor equipment out for bid. Motion passed and unanimously carried 3-0.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**May 19, 2021**

Page 5 of 6

---

Chief Kaminski next reviewed the recent P&C discussions with Scott Robson with Cornerstone. She advised he produced some decent savings but believes without current numbers it would be best to wait until next February 2022 and put everything out to bid.

Chief Kaminski presented the Board with a letter of thank you from the Afton Fire Protection District for Fenton's assist on the Manor Chemical Plant fire.

Chief Kaminski addressed various trainings and community events the crews are beginning to engage in once again including the SSM kickball and softball tournaments.

**SHOP STEWARD'S REPORT**

Shop Steward Boushard advised the Board that Jake Nichols would be taking over the Community Outreach Committee. He further noted that there had been no applications for the scholarship as of now.

**NEXT MEETING DATE**

Tuesday, June 2, 2021 at 4:00 p.m.

There being no further public comment or further business, at 5:22 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

***Moved by Director Grimes, and seconded by Director Ascheman*** to go into closed session for purposes of privileged communication and personnel subject to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

At 5:41 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**May 19, 2021**

Page 6 of 6

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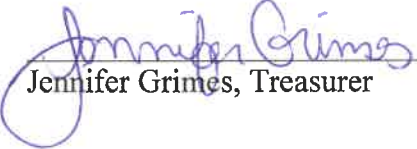
**ADJOURNMENT**

There being no further business before the Board of Directors, at 5:41 p.m., it was

***Moved by Director Ascheman, and seconded by Director Viviano*** to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

  
\_\_\_\_\_  
Beth L. Viviano, Chairwoman

  
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Jennifer Grimes, Treasurer

  
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Tom Ascheman, Secretary