

Fenton Fire Protection District

Meeting of the Board of Directors

April 21, 2021

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, April 21, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Thomas Ascheman

Also present was:

Romona Kaminski	District Interim Chief
Daniel McLaughlin	District Legal Counsel
Chris McCarthy	Deputy Chief - EMS
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting and closed session held on April 7, 2021 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting and close session held on April 7, 2021. Motion approved and unanimously carried 3-0.

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APPROVAL OF BILLS

Interim Chief Kaminski presented the Board with the bills for review and payment, which totaled \$528,055.74. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Interim Chief Kaminski presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 4/7/2021</u>	<u>Balance as of 4/21/2021</u>
General	\$7,912,298.00	\$7,732,239.29
Ambulance	\$2,448,556.51	\$2,424,727.89
Dispatch	\$638,920.95	\$638,604.59
Pension	\$589,309.72	\$157,472.79
Capital Project		
2019	\$11,961,953.55	\$11,947,242.67
Debt Services	\$1,523,867.83	\$1,540,401.49
HRA	\$1,939.27	\$1,929.27
FSA	\$7,017.57	\$8,310.93

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

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OLD BUSINESS

Division Chief Thiemann apprised the Board of Directors regarding the 3 House construction. He shared pictures of the 3 House day room and kitchen areas. The Spectrum fiber lines are installed but waiting on the final connections. Division Chief Thiemann continues to work with the contractor and Missouri American Water for the water tap installation and final testing. The latest projection for installation is April 26th. Following installation, it takes approximately a week to complete testing. Other than the water tap installation, the building is ready for personnel to move in.

Division Chief Thiemann notified the Board of Directors a Utility Easement document is prepared for signature for the Station 2/Headquarters building. Signing of the document grants the multiple utility companies a permanent easement for utility improvements and maintenance.

Division Chief Thiemann informed the Board of Directors regarding a St. Louis County Plan Review and construction matter with the Station 2/Headquarters building. St. Louis County adopted the 2015 ICC Building Code in Mid- 2020. The 2015 Code includes the requirement of a storm shelter for entire occupancy load of the building for schools, police structures and fire structures. The occupancy load takes account how many people the engine house quarters, administration, board room and training room can hold. After discussions with the St. Louis County Plan Reviewer, Architects and Engineers, the best way to meet this requirement is to alter the building plans to make the training room and adjoining restroom an ICC rated storm shelter. A lengthy conversation followed about the interpretation of the 2015 ICC Building Code, timing of the permit submission, possible grants and the potential of a substantial cost increase to the construction of the building. Division Chief Thiemann is meeting with the Architect on Monday, April 26 to review this issue and to narrow in on the associated cost.

Division Chief Thiemann commented Lawlor Construction is starting to bring equipment on site to begin construction of the Station 2/Headquarters building. Lawlor Construction is working through the permit process with some delay because of the storm shelter issue.

Deputy Chief McCarthy updated the Board on COVID related issues. He shared none of the District employees are out on COVID leave and the overall status of COVID in the community. He also stated he is noticing a scaling back on the vaccination sites due to less demand. He predicts an upswing again once vaccinations are available to adolescents. Lastly, Deputy Chief McCarthy provided an update on the program for Homebound residents. With the scaling back of the Johnson and Johnson vaccine, this program is placed on hold while options are vetted to

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find the best means to move forward. Also, everyone continues to work with FEMA to address their hurdles for reimbursement.

NEW BUSINESS

Mr. Rognan provided the Financial Statements ending March 31, 2021 for the Board of Directors to review. He will return in May to answer questions regarding the March Statements and to present the April Financial Statements.

CHIEF'S REPORT

Interim Chief Kaminski first alerted the Board that due to the timing of the Board Meeting the Commerce Bank Visa Statement was not received for payment. This will require a check to be signed prior to the next Board Meeting to avoid possible late fees.

Interim Chief Kaminski stated she continues to work with FEMA for reimbursement of overtime wages for those personnel participating in vaccination clinics.

Interim Chief Kaminski reviewed a new quarterly overtime report. The report sorts overtime hours and cost into several categories to track the causes generating overtime. From January 1 thru March 17, 2021, 45% of the overtime was COVID related: covering personnel on leave or participation in vaccination clinics.

SHOP STEWARD'S REPORT

Shop Steward Boushard stated a Labor Management meeting was held recently and there are a few items being worked on, but nothing of major issue.

Shop Steward Boushard restarted the conversation regarding the storm shelter situation at the new headquarters building. The discussion was about possible options and building code interpretations.

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NEXT MEETING DATE

Wednesday, May 5, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:53 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea; Ascheman – yea.

The closed session convened at 4:54 p.m and at 5:19 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT


There being no further business before the Board of Directors, at 5:20 p.m. it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

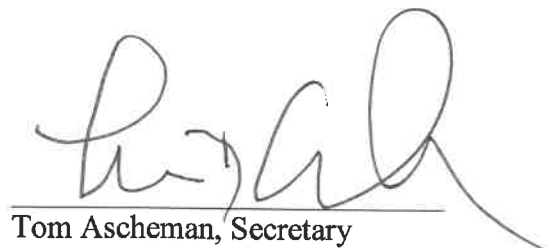
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary

