

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**February 10, 2021**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 10, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascheman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward
Roy Mangan	Arch Images

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular meeting held January 27, 2021 were presented and it was

***Moved by Director Grimes, and seconded by Director Ascheman*** to approve the minutes of the regular meeting held January 27, 2021. Motion approved and unanimously carried 3-0.

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**APPROVAL OF BILLS**

Chief Steitz presented the Board with the bills for review and payment, which totaled \$116,455.74. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.*

**TREASURER’S REPORT**

Chief Steitz presented the Board with the Treasurer’s Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 1/27/21</u>	<u>Balance as of 2/10/21</u>
General	\$10,181,501.87	\$8,772,163.13
Ambulance	\$1,954,387.09	\$2,636,687.14
Dispatch	\$514,297.67	\$636,095.92
Pension	\$762,750.17	\$1,011,811.87
Capital Project		
2019	\$12,613,471.82	\$12,609,359.53
Debt Services	\$2,123,260.43	\$2,617,910.05
HRA	\$4,021.96	\$11,779.661
FSA	\$6,128.03	\$6,792.96

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer’s Report as presented. Motion approved and unanimously carried 3-0.*

**OLD BUSINESS**

Roy Mangan, with Arch Images was present and opened the bids presented from General Contractors for the construction of House 2. Nine (9) contractors submitted bids. The projected cost of construction including the land purchase was \$10,500,000.00. Roy Mangan

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will prepare a comparison worksheet of the submitted proposals. A copy of the bid sheet with base bids and associated items is attached hereto and made a part hereof these minutes.

The only construction update regarding House 3 was the possibility of a one to two week weather delay.

Deputy Chief McCarthy updated the Board on Covid-19 related issues. He said the District has one (1) employee who remains out on COVID leave. He informed the Board on status of the vaccine and symptoms personnel have experienced post the second shot. DC McCarthy apprised the Board about the status of providing support staff to local vaccine clinics. Lastly, he discussed Assistant Chief Kaminski is in the preliminary stages of working with federal and state agencies for reimbursement of costs incurred to assist with the vaccine clinics.

**NEW BUSINESS**

Battalion Chief Andy Anderson provided the Board with the A Crew quarterly report. He discussed how COVID vaccines were going for his crew. A Crew personnel were involved in the incident with 1345. He provided a description of the incident scene and how the personnel immediately began assessing and triaging the scene. He discussed crew changes and about a recent meeting held with A Shift Captains to review procedures and to set goals for the upcoming year. BC Anderson informed the Board about purchasing the budget approved radiation monitors and how they can assist the fire fighters. He finished his presentation by reviewing a couple of the more challenging calls his shift faced over the last few months.

**CHIEF'S REPORT**

Chief Steitz reported on a basement fire within our District that required assistance from neighboring departments.

Chief Steitz provided information about the status of the District's ISO review. The report was submitted to the home office and the ISO representative is awaiting a response.

Chief Steitz advised the Missouri Department of Natural Resources approved the property where the Station 2 will be built as a clean site and ready for construction.

Chief Steitz updated the Board on the repairs for unit 1345. Repairs are underway, the current estimate is around \$60,000.00.

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Chief Steitz requested approval to issue the principal and interest bond payments in the amount of \$1,129,625.00. Payment is due by March 1, 2021. The Board of Directors granted approval to move forward with the payment.

Chief Steitz thanked Division Chief Thiemann for the recognition given to a security guard at Friendship Village. A small ceremony was held to recognize his efforts to extinguish a fire in one of the residences at Friendship Village. The person living in the residence was on oxygen. His actions were deserving of the acknowledgement and appreciation.

**SHOP STEWARD'S REPORT**

Shop Stewards Boushard and McKinney advised they had nothing to report at this time.

**NEXT MEETING DATE**

Tuesday, February 24, 2021 at 4:00 p.m.

There being no further public comment or further business, at 4:57 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman* to go into closed session for purposes of personnel to Section 621.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman – yea.

The closed session convened at 5:13 p.m and at 5:48 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**ADJOURNMENT**

There being no further business before the Board of Directors, at 5:49 p.m., it was

*Moved by Director Ascheman, and seconded by Director Viviano* to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


**Fire Protection District**

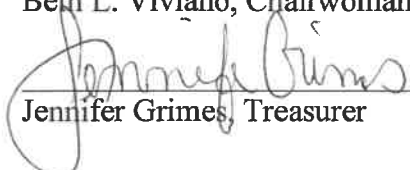
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Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

  
Tom Ascheman, Secretary

