

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**January 27, 2021**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 27, 2021, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascheman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Rick Rognan	District Accountant
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held January 13, 2021 were presented and it was

*Moved by Director Grimes, and seconded by Director Ascheman* to approve the minutes of the regular and closed meeting held January 13, 2021. Motion approved and unanimously carried 3-0.

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**APPROVAL OF BILLS**

Chief Steitz presented the Board with the bills for review and payment, which totaled \$187,698.13. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.*

**TREASURER'S REPORT**

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Project 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 1/13/21</u>	<u>Balance as of 1/27/21</u>
General	\$7,096,294.86	\$10,181,501.87
Ambulance	\$2,168,428.92	\$1,954,387.09
Dispatch	\$722,408.22	\$514,297.67
Pension	\$762,750.17	\$762,750.17
Capital Project		
2019	\$13,241,410.58	\$12,613,471.82
Debt Services	\$2,123,260.43	\$2,123,260.43
HRA	\$4,926.32	\$4,021.96
FSA	\$5,540.11	\$6,128.03

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.*

Kimberly Smith advised the Board on her efforts to rebalance CDs within the general fund.

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**OLD BUSINESS**

Division Chief, Chris Thiemann presented the Board with an update on Stations 2 and 3. He advised that Station 2 was out to bid and thus far about twelve (12) contractors had requested bid packets. Chief Thiemann further advised that Station 3 continues to move along in an expedient manner with the epoxy flooring having been completed. He further showed the Board pictures of the various fixtures and furniture that will be used in the Station and the outside work on the hose tower. The building is near completion.

Deputy Chief McCarthy then updated the Board on Covid-19 related issues. He said the District has one (1) employee who is positive with the virus and one (1) employee awaiting test results. He updated the Board on status of the vaccine. DC McCarthy indicated about 61% of the employees had been vaccinated. He further noted that the District opted out of being a vaccine clinic but will provide support staff to area vaccine clinics in need.

**NEW BUSINESS**

Mr. Rognan presented the Financial Report and Statements as of December 31, 2020. He indicated that with timing items the District used 88.7% of the general fund budget, or was (11.3%) under budget year to date, or (\$978,848.00); and 89.0% of the ambulance fund budget, or was (11%) under budget year to date, or (\$396,989.00).

Mr. Rognan indicated that for the twelve (12) month period year versus last year, the District had (\$551,411.00), or (3.60%) less in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$931,355.00). The District has a reserve of 13.95 months compared to 12.27 last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

***Moved by Director Grimes, and seconded by Director Ascherman*** to accept and approve the report and financial statements of the District as of December 31, 2020. Motion approved and unanimously carried 3-0.

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Mr. Rognan next addressed the concept of using capital bond proceeds to pay for capital expenses as opposed to general fund monies. He advised that while the District is in good financial condition the fallout from Covid is still unknown. He indicated the current bond will have to be used and renewed within eight (8) to ten (10) years or it will be lost. The renewal would be a no-cost increase which will help continue the District towards a strong financial outlook.

Battalion Chief James Watkins provided the Board with the C Crew quarterly report. He discussed the percentage of calls responded to as well as the fire damage associated with the Fourth quarter of 2020 and part of the First quarter of 2021.

Deputy Chief McCarthy next presented the Board with a Resolution to allow SSM Hospital Systems to form an ambulance service, pursuant to Chapter 190.109.03 RSMo, within the established geographical boundaries of the District. He stated the resolution is required by the Missouri Bureau of EMS. DC McCarthy indicated the resolution would allow SSM to provide for interfacility transports only of neonatal-pediatric patients between SSM St. Clare and Cardinal Glennon Children's Hospital and not for any 911 response or other transports unless specifically authorized by District personnel. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascheman* to resolve to authorize SSM to form an ambulance service pursuant to Chapter 190.109.3 RSMo within the established geographical boundaries of the District for the sole purpose of providing interfacility transports. Resolution passed and unanimously carried 3-0. A copy of Resolution 2021-01 is attached hereto and made a part hereof these minutes.

### **CHIEF'S REPORT**

Chief Steitz reported on several fires including an internal fire at Dierbergs in Des Peres, house fires in Saline Valley, Kirkwood, a barn fire in Eureka and a First Alarm house fire in Eureka. Chief Steitz further reported on a vehicle rescue involving 1345. He noted that the person that hit 1345 was pinned in her car but the quick actions of the crew on-board 1345 were able to rescue the victim without injury.

Chief Steitz reported unit 1345 was taken to Sentinel after the accident. He was happy to report there was no apparent frame damage to the outrigger after the initial inspection.

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**SHOP STEWARD'S REPORT**

Shop Steward Boushard advised the Board the Shop morale remained upbeat despite the upswing in Covid related cases with District personnel. He advised there were minor issues but despite not all employees liking the guidelines in place they are all following them.

**NEXT MEETING DATE**

Tuesday, February 10, 2021 at 4:00 p.m.

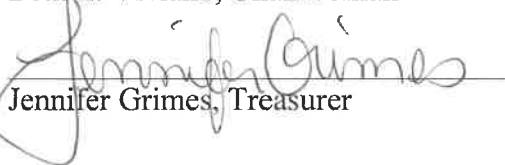
**ADJOURNMENT**

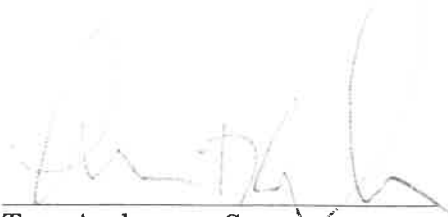
There being no further business before the Board of Directors, at 5:35 p.m., it was

*Moved by Director Ascheman, and seconded by Director Viviano* to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

  
Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

  
Tom Ascheman, Secretary