

Fenton Fire Protection District
Meeting of the Board of Directors
January 13, 2021

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 13, 2021 via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:02 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascherman (Absent From Meeting)

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Chris McCarthy	Deputy Chief of EMS
Chris Thiemann	Division Chief-Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward
Daniel McLaughlin	District Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held December 30, 2020 were presented and it was

Moved by Director Grimes, and seconded by Director Viviano to approve the minutes of the regular and closed meeting held December 30, 2020. Motion approved and unanimously carried 2-0.

Fenton Fire Protection District

Meeting of the Board of Directors

January 13, 2021

Page 2 of 6

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$1,105,063.57. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 2-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 12/30/20</u>	<u>Balance as of 1/13/21</u>
General	\$5,458,477.48	\$6,920,193.35
Ambulance	\$1,685,089.35	\$2,032,064.88
Dispatch	\$631,216.85	\$515,608.83
Pension	\$574,501.16	\$762,750.17
Capital Project		
2019	\$13,247,197.98	\$12,654,261.71
Debt Services	\$1,749,278.34	\$2,123,260.43
HRA	\$6,536.91	\$4,926.32
FSA	\$4,983.80	\$5,540.11

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 2-0.

OLD BUSINESS

Division Chief Thiemann provided an update on the construction projects. He began by presenting pictures of the progress for House 3. Permanent power is on the schedule for

Fenton Fire Protection District

Meeting of the Board of Directors

January 13, 2021

Page 3 of 6

connection next week. They are preparing for the overhead doors to come in and weather permitting pouring the concrete for the back apron. Division Chief Thiemann also walked the Board of Directors through illustrations of the signage for House 3.

Discussion proceeded to the status of the new House 2 project. Division Chief Thiemann explained and requested to have the Agreement with MSD signed to tap onto the sewer line.

Chairwoman Viviano inquired about solar options for the new buildings. Division Chief Thiemann explained when the option was researched for House 3 it was not feasible. The energy rebates only apply for existing buildings not for new construction. House 3 and House 2 have the conduits built in for future considerations. Division Chief Thiemann stated he would review the solar programs for any changes.

Division Chief Thiemann informed the Board of Directors the House 2 project went out for bid on January 6, 2021 and the bid opening will take place during the February 10, 2021 Board Meeting. The architect expressed he has had a good response with ten larger contractors requesting bid packets on the initial day and several additional requests since.

Lastly, Division Chief Thiemann reported the road between the District's property and Grey Eagle has been built. At the current time, it does not appear the District owes money for the construction of the road, but may be responsible to pay a portion of future maintenance costs.

After discussion, it was

Moved by Director Grimes and seconded by Director Viviano to approve the Maintenance Agreement between the Fenton Fire Protection District and Metropolitan Sewer District. Motion approved and unanimously carried 2-0.

Deputy Chief McCarthy then updated the Board on COVID related issues. He said the District and other emergency services across St. Louis County have seen a significant uptick in COVID positive cases. Our organization has incurred eight positive cases. Of those, one returned to work and four are due to be released to return to duty today. Our employees have had a wide range of symptoms and levels of illness, but no hospitalizations have occurred. It is difficult to determine the point of origin. The District has implemented some additional precautions and sent safety reminders to the personnel.

Fenton Fire Protection District

Meeting of the Board of Directors

January 13, 2021

Page 4 of 6

Deputy Chief McCarthy discussed with the Board the status of vaccinations. Tentatively, our personnel will have the opportunity to obtain vaccinations through SSM Health this Saturday. A great effort was put forth within the EMS Community in the state of Missouri to move emergency service personnel from the 1B to the 1A category for vaccination considerations. It went into effect on Tuesday to move emergency service personnel to the 1A category allowing for the vaccinations to be expedited. All our employees were quick to respond to a survey to assist in the process.

NEW BUSINESS

The first item of new business were the annual financial disclosure statements. The forms are prepared for the Board of Directors to sign.

The second item of new business was the quarterly collateralization report. Chief Steitz conveyed all banks that currently have funds invested by the District for amounts over the \$250,000 FDIC coverage limits provided collateralization reports. Review of this information verifies deposited funds are 100% collateralized. As of December 31, 2020 the amount of funds protected by FDIC insurance was \$507,698.97. Chairwoman Viviano inquired about the upcoming CD maturing in the General Fund on January 24, 2021. Kimberly Smith, Office Manager, stated she would check the renewal rate from Simmons Bank along with rates from other banks.

CHIEF'S REPORT

Chief Steitz initiated his report by conveying it has been a quiet couple of weeks with no significant fire or rescue calls to review.

Chief Steitz reminded the Board, the close of candidacy filing is at 5:00 p.m. on Tuesday, January 19, 2021. To date Director Grimes is the only person to file. Director Ascherman will be required to sign the attestation of candidacy in time to meet the deadline of candidacy filing with the Election Board at 5:00 p.m. on Tuesday, January 26, 2021.

Chief Steitz advised about the opportunity and sale of the old Fire Marshal staff vehicle to Marthasville Fire Protection District for \$10,500.00.

Chief Steitz made a request of the Board of Directors to approve the Apparatus Committee to move forward with preparing specifications of two pumpers and the replacement

Fenton Fire Protection District

Meeting of the Board of Directors

January 13, 2021

Page 5 of 6

platform apparatus, completing the apparatus purchase obligation of \$5,000,000.00 from the bond. Ordering three trucks in a timely manner in addition to the current truck order could provide a savings of approximately \$200,000.00. With the amount of time it takes to build out new apparatus the trucks would not arrive for around two years. Chairwoman Viviano requested the age, mileage and usage of the current fleet. After further discussion, Chairwoman Viviano would also like to see potential sale value of the units that will be replaced. Chairwoman Viviano is concerned about the long-term replacement schedule of the fleet. Discussion ensued regarding the possibility of renewing bonds in the future.

Chairwoman Viviano then inquired about the FBI warning issued regarding civil unrest around the inauguration of President-elect Joe Biden. Deputy Chief McCarthy stated from the Regional EMS standpoint, he has not heard of planned demonstrations or requests for task forces. Chief Steitz agreed he has not received information or requests from the EEOC or Chief's Associations. Additional discussion followed about fire and police personnel involvement and investigations for the demonstration held at the Capitol Building on January 6, 2021.

SHOP STEWARD REPORT

Shop Steward, Joe Boushard, started out on behalf of the Shop by thanking the Board for signing the new Collective Bargaining Agreement. He expressed the employees he has spoken with are happy with the agreement. Assistant Shop Steward, Steve McKinney also expressed his gratitude to the Board and positively commented on the negotiation process. Joe Boushard explained he is a member of the Apparatus Committee and supports preparing the specifications for the new apparatus soon. He spoke to his personal experience and about how quickly advancements with new apparatus are occurring. Chairwoman Viviano recognized Director Ascherman was not in attendance to weigh in on the discussion. In conclusion, of the Shop Steward report, Joe Boushard expressed his shock over his tour of the new 3 House. He was impressed by the how the overall building is taking shape and the amount of space available.

PUBLIC COMMENT

Tom Quarnstrom with Paul Davis Restoration commented on a deal St. Charles County Fire Department made with Ameren UE for solar installation around ten years ago. This started a conversation comparing solar rebates then and now and future considerations for the use of solar power and potential new rebates.

Fenton Fire Protection District

Meeting of the Board of Directors

January 13, 2021

Page 6 of 6

NEXT MEETING DATE

Wednesday, January 27, 2020 at 4:00 p.m.

There being no further public comment or further business, at 4:50 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (9) RSMo. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to go into closed session for purposes of negotiations to Section 621.021 (9) RSMo. Motion approved and carried 2-0, Viviano – yea, Grimes – yea.

At 5:27 p.m. Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

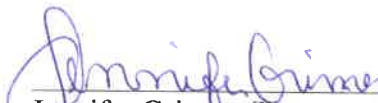
ADJOURNMENT


There being no further business before the Board of Directors, at 5:28 p.m., it was

Moved by Director Grimes, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 2-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary