

**Fenton Fire Protection District**  
***Meeting of the Board of Directors***

**March 11 , 2020**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, March 11, 2020, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascheman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held February 26, 2020 were presented and it was

*Moved by Director Grimes, and seconded by Director Ascheman* to approve the minutes of the regular and closed meeting held February 26, 2020. Motion approved and unanimously carried 3-0.

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**APPROVAL OF BILLS**

Chief Steitz presented the Board with the bills for review and payment, which totaled \$154,397.79. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascherman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.*

**TREASURER'S REPORT**

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2020, Debt Services, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 2/26/20</u>	<u>Balance as of 3/11/20</u>
General	\$14,682,350.89	\$14,332,937.81
Ambulance	\$4,619,444.62	\$4,443,945.18
Dispatch	\$616,829.57	\$608,287.80
Pension	\$862,866.75	\$863,905.11
Capital Project		
2019	\$18,099,320.89	\$18,040,209.55
Debt Services	\$940,032.27	\$940,843.47
HRA	\$11,223.12	\$11,222.97
FSA	\$4,139.30	\$4,818.04

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.*

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**OLD BUSINESS**

Assistant Chief Kaminski advised the ground-breaking for Station #3 went well. She indicated we are currently waiting on permits and escrows to be completed and then they will begin moving dirt.

Chief Steitz advised the City of Fenton Planning and Zoning presentation meeting went well but unfortunately they did not get the Special Use Permit on file in time so no action could be taken. Action will be taken at the April meeting.

**NEW BUSINESS**

Chief Steitz presented the St. Louis County Department of Planning Escrow Agreement for the landscaping at Station #3. The escrow is for \$11,700.00. He indicated it has been reviewed and approved by Legal Counsel. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascherman* to approved the St. Louis County Department of Planning Escrow Agreement in the amount of \$11,700.00. Motion passed and unanimously carried 3-0.

Deputy Chief of EMS, Chris McCarthy, gave his quarterly EMS report and update on the St. Louis County EOC response to Covid-19. He indicated there were 2,518 transports with 32 stroke activations amongst other successes. DC McCarthy discussed various training modules that will be engaged to improve all success rates. He further advised the Board the new ambulance should arrive in June with the current new apparatus having already been received at Station #3. DC McCarthy noted SSM has a new medical director so a new agreement was required. It has been approved by Legal Counsel and we are awaiting SSM counsel to approve and sign. Lastly he advised the District will engage in a new ride-a-long program with Lindenwood students on a trial basis.

DC McCarthy next addressed the St. Louis County EOC Covid-19 response and attempts to flatten the response curve. He noted there is a pandemic plan in place at the County and District levels alike with mandated EMS response SOGs. In short, he said the key is to minimize exposures and treat like a hazmat call.

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**CHIEF'S REPORT**

Chief Steitz advised the Board of two (2) minor fires one (1) of which was extinguished by the owner before the crew arrived.

Chief Steitz advised the labor-management meeting went well with a focus on promotions.

Chief Steitz further advised the Board that 1304 is not looking good long-term. He indicated that next year's budget will contemplate a replacement.

**SHOP STEWARD'S REPORT**

Joe Boushard, Shop Steward, reminded the Board of the Community Outreach Trivia Night will be held this Friday, March 13, 2020, beginning at 6 p.m. at Andre's West.

**NEXT MEETING DATE**

Wednesday, March 25, 2020 at 4:00 p.m.

There being no further public comment or further business, at 4:47 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman* to go into Closed Session for purposes of privileged communications and personnel to Section 610.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:03 p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**ADJOURNMENT**

There being no further business before the Board of Directors, at 5:03 p.m., it was

*Moved by Director Ascheman, and seconded by Director Viviano* to adjourn the meeting. Motion approved and unanimously carried 3-0.

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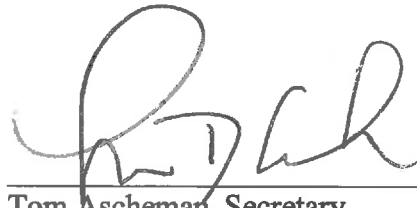
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascherman, Secretary

