

Fenton Fire Protection District

Meeting of the Board of Directors

May 6, 2020

Page 1 of 5

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, May 6, 2020, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:0 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Kimberly Smith	

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held April 22, 2020 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held April 22, 2020. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

May 6, 2020

Page 2 of 5

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$177,895.48. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA, FSA and the new account COVID19 funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 4/22/20</u>	<u>Balance as of 5/06/20</u>
General	\$13,863,911.73	\$12,779,832.81
Ambulance	\$4,275,064.94	\$3,968,808.71
Dispatch	\$616,666.42	\$611,591.81
Pension	\$79,875.46	\$426,975.74
Capital Project		
2019	\$18,030,454.80	\$17,925,789.39
Debt Services	\$979,995.40	\$980,077.72
HRA	\$12,252.46	\$7,556.93
FSA	\$12,706.06	\$14,623.79
Covid-19	\$0.00	\$19,129.41

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Fenton Fire Protection District

Meeting of the Board of Directors

May 6, 2020

Page 3 of 5

OLD BUSINESS

Fire Marshal Chris Thiemann advised the Board that the bad soil at the new House #3 location has been remediated and all but \$16,000.00 was covered in the bid price of the contract. He noted the bad soils were being replaced with rock for a solid base. The project is set to begin May 7, 2020.

Fire Marshal Thiemann also discussed the Station #2 approval from City of Fenton Planning and Zoning. He noted the final steps are getting through the full City Council work session and full Board meeting. Fire Marshal Thiemann further discussed the on-going meeting relative to the completion of the Seller's work, fill dirt and compaction testing. He noted the results of the soil testing should be received by the end of the month. Legal Counsel advised with the results of the soil and compaction testing being due by the end of the month a tentative May 29, 2020 closed date is doable assuming the soil and compaction testing comes back relatively decent. Fire Marshal Thiemann agreed. Both noted that if the test results require some action USCP has agreed to move the closing back a week or so until such time as an agreement to remediate the issues is reached and would hold a sum certain in escrow pending completion of the work.

NEW BUSINESS

Chief Steitz discussed the procedure for future changes to the agenda. He noted it would make the Administrative Staff's work easier if any suggested changes were provided to all parties, the Board of Directors, Chiefs and Kim Smith prior to the meeting, in writing. All agreed.

Chief Steitz next presented the Board with a Proclamation for Retiring Private David Stark, Jr. The Board approved and executed the Proclamation. Private Stark will be retiring June 1, 2020.

Chief Steitz next presented the Board with new signature cards for the Covid-19 bank account.

CHIEF'S REPORT

Chief Steitz reported the neighborhood parades started last weekend and have been a huge hit with the residents. The Chief's neighborhood was the first to run. He noted there were two (2) parades with the ambulances, trucks and Duty Officer vehicles.

Fenton Fire Protection District

Meeting of the Board of Directors

May 6, 2020

Page 4 of 5

Fire Marshal Thiemann reported the crews will participate in a Mother's Day parade at Friendship Village with family members that cannot visit their loved ones. He noted the District will be the Grand Marshal of the parade.

Chief Steitz advised with the Covid-19 there have not been many calls to report. He did note Delmar Gardens, however, was on the rise.

Deputy Chief McCarthy advised that he and Battalion Chief Watkins were picking up the quick attack tomorrow to replace #1329.

Kim Smith discussed with the Board the desire to continue the Spousal Dependent Opt-Out incentive program. Essentially, the program is as follows:

"The District offers an incentive to active employees whose spouses have insurance through another employer and voluntarily do not cover their spouses under the District's health insurance plan.

Employees may apply for the incentive by contacting the Office Manager and completing an insurance change form.

This program applies to health insurance only and must be voluntary. The incentive program does not apply to qualifying events, which include but are not limited to death and divorce. A spouse maybe removed from the plan at the beginning of any month during the plan year, but may not be re-enrolled except under a qualifying event as described above, or during the annual open enrollment period.

The insurance incentive is paid to the employee via payroll and subject to payroll taxes.

The incentive is conditional on review at each renewal period. Information will be provided to employees during annual benefit meetings or contact the Office Manager for details."

Ms. Smith noted there are currently seven (7) participants who opt-out. The Board advised they wished to continue the incentive program.

Director Ascheman discussed the new rugby fields in Sunset Hills and the potential for call issues. He noted there are certain groups not happy with the new proposed fields and cited potential for accidents and injuries. There was discussion about how similar events are handled with World Wide Technology Park and like events.

Fenton Fire Protection District
Meeting of the Board of Directors

May 6, 2020

Page 5 of 5

NEXT MEETING DATE

Wednesday, May 20, 2020 at 4:00 p.m.

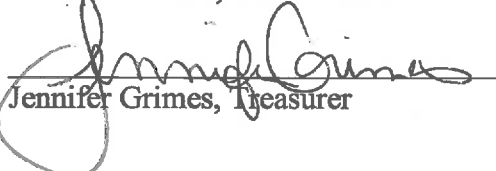
ADJOURNMENT


There being no further business before the Board of Directors, at 4:37 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

