

Fenton Fire Protection District

Meeting of the Board of Directors

February 12, 2020

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, February 12, 2020, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Thomas Ascheman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward
Doug Ruse	IAFF 2665 VP

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held January 1, 2020 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held January 29, 2020. Motion approved and unanimously carried 3-0.

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$355,819.72. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital, Debt Service, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 1/29/20</u>	<u>Balance as of 2/12/20</u>
General	\$11,792,759.32	\$14,772,260.10
Ambulance	\$3,787,328.67	\$4,565,385.92
Dispatch	\$453,473.39	\$611,747.75
Pension	\$524,172.62	\$853,144.90
Capital Project		
2019	\$18,151,230.07	\$18,099,320.89
Debt Services	\$1,022,601.14	\$1,655,009.97
HRA	\$6,222.25	\$6,223.12
FSA	\$7,385.65	\$7,468.84

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

Chief Steitz addressed two (2) additional transactions under the 2020 Capital Budget. One for security lighting at Station #1 for \$8,000.00 and replacement of the chassis for 1329 in for \$51,486.00.

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OLD BUSINESS

Fire Marshal Thiemann discussed the status of the St. Louis LED bid for Station #1 for replacement of all exterior, engine bay and training tower lighting for \$7,714.00 which includes \$1,400.00 in rebates. The company indicates there will be an annual power savings of \$2,046.69. Fire Marshal Thiemann indicated if approved the work would be completed within the next few weeks and paid for from the Station #1 capital budget.

Moved by Director Grimes and seconded by Director Ascherman to approve the St. Louis LED bid. Motion approved and unanimously carried 3-0. A copy of the bid is attached hereto and made a part hereof these minutes.

Fire Marshal Thiemann also reported the security cameras at Station #1 had been installed. He discussed a potential solar lease program that would not have any rebates attached but there is a potential energy savings per month that would equate to the monthly lease payments. The Board authorized Fire Marshal Thiemann to have the company come before the Board and give a presentation.

Chief Steitz presented the Fenton Logistics Park Master Plan.

Chief Steitz advised the Lawlor AIA was signed and they are currently working on a ground-breaking date. Fire Marshal Thiemann presented the Board with MSD documents for signature for water hook-ups and sewer lines.

NEW BUSINESS

Deputy Chief of Training, Tom Mueller, presented a report on training hours by Crew for 2019. A copy of the report is attached hereto and made a part hereof these minutes. There was a total of 13,582 hours minus physical fitness and EMS. He further noted the cost for training to Tri-County was \$7,312.50 for 626 hours, or 10.4 hours per employee. DC Mueller noted that was the equivalent of \$11.68 per employee. He discussed several trainings throughout the year and said they are currently working on bid specs for the proposed training tower.

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CHIEF'S REPORT

Chief Steitz advised the Board that ISO would be coming back to grade the District this year. He indicated it is one (1) year overdue but due to issues with ISO it was delayed.

Chief Steitz discussed several calls including a kitchen fire in Saline Valley and a motor vehicle accident with an ejection. He noted the Crew responded to the scene of the accident and transported the victim to Mercy Hospital in eight (8) minutes.

Chief Steitz advised the Board of a fatality accident where a pedestrian was stuck on the roadway. Assistant Chief Kaminski will reach out to the Crew to check in on their well-being.

Chief Steitz presented the authorizations to reinvest the current certificate of deposit at Simmons Bank for a period of twelve (12) months at the rate of 1.7%.

Chief Steitz next indicated the Board and Trustees had been signed up for membership in the IFEBP for pension training.

Chief Steitz then advised that several employees are currently on District related trips, including trips to train to become accreditation managers and trips to Pierce manufacturing facilities.

Chief Steitz next applauded A Shift for their efforts during the recent shooting stand off in the City of Fenton.

SHOP STEWARD'S REPORT

Joe Boushard, Shop Steward, advised the Community Outreach Trivia Night will be held on March 13, 2020, beginning at 6 p.m. at Andre's West.

Shop Steward Boushard also advised the Board the Shop recently installed a wheelchair ramp for a resident.

Shop Steward Boushard advised the Board the Shop was working on a partnership with the Rockwood School District Food Pantry.

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NEXT MEETING DATE

Wednesday, February 26, 2020 at 4:00 p.m.

There being no further public comment or further business, at 4:34 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to go into Closed Session for purposes of privileged communications and personnel to Section 610.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:25p.m., Director Grimes moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

ADJOURNMENT

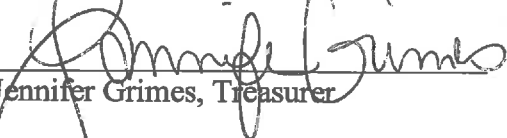
There being no further business before the Board of Directors, at 5:25 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.


Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman,



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary