

Fenton Fire Protection District
Meeting of the Board of Directors

September 23, 2020

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 23, 2020, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:04 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Chris Thiemann	Division Chief - District Fire Marshal
Chris McCarthy	Deputy Chief of EMS
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward
Rick Rognan	District Accountant
Kimberly Smith	Office Manager

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 9, 2020 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held September 9, 2020. Motion approved and unanimously carried 3-0.

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$971,868.51. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects, Debt Service, HRA, FSA and COVID-19 Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 9/9/20</u>	<u>Balance as of 6/3/20</u>
General	\$11,986,826.18	\$11,615,480.14
Ambulance	\$4,090,182.43	\$3,900,388.76
Dispatch	\$473,584.90	\$469,069.51
Pension	\$209,260.50	\$209,260.50
Capital Project		
2019	\$15,044,308.43	\$14,389,155.07
Debt Services	\$962,985.21	\$962,985.21
HRA	\$3,534.19	\$2,677.03
FSA	\$8,801.97	\$8,172.75
Covid-19	\$19,134.55	\$19,134.55

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

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OLD BUSINESS

Division Chief, Chris Thiemann presented the Board with an update on Stations #2 and #3 and provided pictures of the same. He advised that Station #3 is under roof. He further reported the shingles issue has been resolved with a new shingle with a 50-year warranty having been found from a different manufacturer at the same price. Division Chief Thiemann believes interior work should begin next week and we are still on track for a March 2021 move-in date.

As for Station #2 the fill is approximately three (3) to four (4) feet away from the agreed to 449' finished grade from seller. Division Chief Thiemann advised the District will add the additional fill within the next few weeks and then a survey will be ordered. He believes the project will be ready to go to bid in approximately three (3) weeks.

NEW BUSINESS

Rick Rognan, District Accountant, presented the Board with the Post Board of Equalization (BOE) 2020 tax rates. He noted commercial was up \$7,359,874.0 or .77%, Personal Property up \$60,857.00, or .04%, for a total tax assessment of \$7,420,731.00, or .66%. The total tax rate for all funds is as follows: Residential 1.4450, up .0020, Agricultural 1.4440, up .0030, Commercial 1.4420, up .0040 and Personal Property 1.5350, which stayed the same. The total impact to the 2021 budget is \$134,222.00, up .82% from last year.

Board Chairwoman asked for public comment. There being none, after discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to approve Resolution 2020-05 setting the 2020 tax rates. Motion passed and unanimously carried 3-0. A copy of the Public Hearing report is attached hereto and made a part hereof these minutes.

Mr. Rognan presented the Financial Report and Statements as of August 31, 2020. He indicated that with timing items the District used 58.65% of the general fund budget, or was (7.95%) under budget year to date, or (\$683,466.00); and 61.11% of the ambulance fund budget, or was (5.49%) under budget year to date, or (\$198,137.00).

Mr. Rognan indicated that for the eight (8) month period year versus last year, the District had \$271,035.00, or 2.90% more in tax revenue and miscellaneous and bond refinancing income. The District had \$94,499.00, or 1.32% more in expenditures. The District had revenue over

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expenditures in the amount of \$176,536.00. The District has a reserve of 12.83 months compared to 11.46 months last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Viviano to accept and approve the report and financial statements of the District as of August 31, 2020. Motion approved and unanimously carried 3-0.

The Board discussed moving some general fund monies to different investment accounts to earn a little more investment return. Mr. Rognan indicated the District has approximately \$16,000,000.00 and only needs \$4,000,000.00. He indicated the Board could take \$3,000,000.00 from the Ambulance Fund and \$8,000,000.00 to \$9,000,000.00 from the General Fund and move them to more aggressive investments. The Board authorized Kimberly Smith to research investment options.

BC Watkins and Martin next discussed the findings of the apparatus committee on the replacement of #1325 and related equipment. BC Watkins indicated that everything would be purchased with bond monies. He further noted that with regards to #1325 they considered bids from HGVC which was previously approved by the District's legal counsel. The committee is recommending a 100' Stick Aerial Tandem Axel Truck from Rosenbauer priced at \$1,220,288.00. There are two (2) early payment options of \$13,785 for the chassis and \$5,114 for the aerial. BC Martin discussed the recommendations relative to equipment. He noted that all current equipment is approximately twenty (20) years old from hoses, nozzles, rescue equipment, air bags, etc. In total, the cost is approximately \$46,000.00 for a total cost for truck and equipment of approximately \$1,246,000.00 with pre-pay options. Chief Steitz noted that approximately \$5,000,000.00 was budgeted for fleet replacement. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to accept the recommendations of the apparatus committee. Motion passed and unanimously carried 3-0.

CHIEF'S REPORT

Chief Steitz congratulated Chris Thiemann on his promotion to Division Chief.

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Chief Steitz also reported on one (1) significant trash can fire at a vacant warehouse with exposures inside.

Chief Steitz next discussed the promotional process. He noted that Assistant Chief Kaminski and DC Mueller were working hard at the tabletops with oral interviews coming Thursday and Friday of this week.

Chief Steitz discussed his recent meeting with Martin Ghaffori concerning the remaining \$5,000,000.00 in bond monies. Mr. Ghaffori believes the Board should wait until June 2021 to go to sale. Chief Steitz indicated these monies would be used for Station #1 and remaining apparatus purchases.

SHOP STEWARD'S REPORT

Joe Boushard advised the Board that the labor-management committee was working with the Administration towards completing the new CBA.

NEXT MEETING DATE

Wednesday, October 7, 2020 at 4:00 p.m.

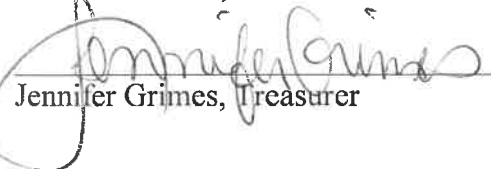
ADJOURNMENT


There being no further business before the Board of Directors, at 5:12 p.m., it was

Moved by Director Ascheman, and seconded by Director Viviano to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,


Beth L. Viviano, Chairwoman


Jennifer Grimes, Treasurer


Tom Ascheman, Secretary

