

**Fenton Fire Protection District**  
***Meeting of the Board of Directors***

**September 9, 2020**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 9, 2020, via video conferencing originating at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano  
Jennifer Grimes  
Tom Ascherman

Also present was:

Tom Steitz	District Chief
Romona Kaminski	District Assistant Chief
Chris McCarthy	Deputy Chief of EMS
Chris Thiemann	District Fire Marshal
Joe Boushard	Shop Steward
Steve McKinney	Shop Steward
Daniel McLaughlin	District Legal Counsel

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular meeting held August 26, 2020 were presented and it was

***Moved by Director Grimes, and seconded by Director Ascherman*** to approve the minutes of the regular meeting held August 26, 2020. Motion approved and unanimously carried 3-0.

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**APPROVAL OF BILLS**

Chief Steitz presented the Board with the bills for review and payment, which totaled \$118,011.70. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

*Moved by Director Grimes, and seconded by Director Ascherman*, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

**TREASURER'S REPORT**

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Capital Projects 2019, Debt Service, HRA, FSA and COVID-19 Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 8/26/20</u>	<u>Balance as of 9/09/20</u>
General	\$12,256,206.35	\$11,986,826.18
Ambulance	\$4,186,098.40	\$4,090,182.43
Dispatch	\$474,199.99	\$473,584.90
Pension	\$207,841.51	\$209,260.50
Capital Project		
2019	\$15,099,998.94	\$15,044,308.43
Debt Services	\$1,340,870.35	\$962,985.21
HRA	\$3,627.37	\$3,534.19
FSA	\$9,183.36	\$8,801.97
Covid-19	\$19,132.87	\$19,134.55

After discussion, it was

*Moved by Director Grimes and seconded by Director Ascherman* to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

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#### **OLD BUSINESS**

Chris Thiemann, Fire Marshal, provided a construction update for House 3 and House 2. He began by discussing a couple of obstacles in the construction progress. The first is a shortage in plywood to finish the roof. Due to manufacturing plants closing for a period during the pandemic and building projects restarting, there is a shortage. This could possibly delay progress if materials are not available within the next three weeks. Chris Thiemann also discussed an issue with the roofing shingles and possible alternatives. He then walked the Board of Directors through a series of photos of House 3 to illustrate the construction progress. He offered to take the Board Members on a tour of the construction site.

Chris Thiemann showed a series of plan layouts of Fenton Logistics Park to explain businesses that are planning to build, their locations and future property considerations.

Chris Thiemann went on to discuss a couple other of large construction projects including an expansion of Delmar Gardens. Further conversation took place regarding the expansion and the construction crossing over the county boundary into Jefferson County.

#### **NEW BUSINESS**

Deputy Chief McCarthy updated the Board of Directors regarding the accreditation process. He provided information about the beneficial training class attended in January by Lieutenant DiMercurio, Private Mueller and himself. Initially, this plan was to be presented to the Board of Directors earlier this year, but was delayed by the upheaval brought on by the pandemic. Chris McCarthy shared worksheets to illustrate the workflow and goals in preparation of the 2021 Compliance Report and 2022 Peer Site Committee Review.

#### **CHIEF'S REPORT**

Chief Steitz relayed information about significant fires that occurred over the last couple of weeks. One was an assist to the High Ridge Fire Protection District for a garage fire that the crews were on the scene the majority of the evening and early morning hours. The second was a garage fire on Summit Court with a dog rescue. The resident who noticed the fire and called 911 was appreciative of the professionalism and caring of the crews that were on scene. Other calls included an oven fire contained to the kitchen and an attic fire in Kirkwood.

Assistant Chief Kaminski spoke about a special parade the District did for Mrs. Thomas, a resident and friend of the District, for her 87<sup>th</sup> birthday.

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**SHOP STEWARD'S REPORT**

Joe Boushard, Shop Steward, commented on the Community Outreach's efforts to hold the pink shirt sales this year.

**NEXT MEETING DATE**

Wednesday, September 23, at 4:00 p.m.

**ADJOURNMENT**

There being no further public comment or further business, at 4:52 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (9) RSMo. After discussion, it was

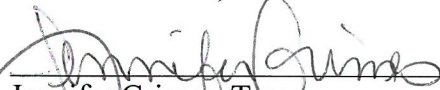
*Moved by Director Ascheman and seconded by Director Viviano* to go into Closed Session for purposes of privileged communications and personnel to Section 610.021 (9) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

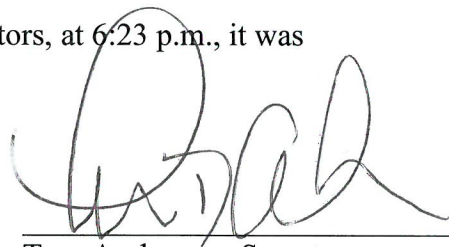
At 6:22 p.m., Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**ADJOURNMENT**

There being no further business before the Board of Directors, at 6:23 p.m., it was

  
Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

  
Tom Ascheman, Secretary