

**FENTON FIRE PROTECTION DISTRICT**  
**MEETING OF THE BOARD OF DIRECTORS**

**July 15, 2020**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, July 15, 2020, via video conferencing originating at the Fenton Fire Protection District, Firehouse # 1, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following directors were present for Roll Call:

Beth L Viviano  
Jennifer Grimes  
Tom Ascheman

Also present were:

Chief Tom Steitz	District Fire Chief
Gary Wolfe	District Legal Counsel
Romona Kaminski	District Assistant Fire Chief
Chris Thiemann	District Fire Marshal
Joe Boushard	Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular meeting held June 24, 2020 were presented for review. After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman* to approve the minutes of the regular meeting held June 24, 2020. The motion was approved and unanimously carried 3-0.

**APPROVAL OF BILLS**

Chief Steitz presented the Board with the bills for review and payment, which totaled \$516,176.78. This list of bills is attached hereto and made a part of the minutes to the meeting. After discussion, it was

*moved by Director Grimes and seconded by Director Ascheman* to approve the bills for payment and ratification. The motion was approved and unanimously carried 3-0.

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**TREASURER’S REPORT**

Chief Steitz presented the Board with the Treasurer’s Report on balances of accounts, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, 2019 Capital Project, Debt Services, HRA, FSA funds and COVID-19. Initially, Chief Steitz advised the Board the District received a tax check for just over \$30,000.00. Balances since last meeting are:

	<u>Balance as of 06/24/20</u>	<u>Balance as of 07/15/20</u>
General	\$13,821,813.31	\$12,842,763.06
Ambulance	\$4,748,396.34	\$4,336,141.39
Dispatch	\$696,503.47	\$479,677.16
Pension	\$203,795.54	\$205,740.03
Capital Project 2019	\$16,243,318.41	\$16,074,630.69
Debt Services	\$1,334,363.53	\$1,337,822.50
HRA	\$3,565.46	\$1,246.94
FSA	\$18,261.52	\$21,578.47
COVID-19	\$19,129.57	\$19,131.14

after discussion of the Treasurer’s Report, it was

*Moved by Director Grimes and seconded by Director Ascheman* to receive the Treasurer’s Report as presented. The motion was approved and unanimously carried 3-0.

**OLD BUSINESS**

Fire Marshal Chris Thiemann reported on the Operations and Capital Projects Update. House 3 is ready for the steel to be done, the pad is poured and is on schedule for completion or maybe a little ahead. 2 House is finalizing details on the plan which should be going out for bid by August. The window at House 1 is all done. Work is still being done on other projects and an email was circulated detailing the project work.

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Chief Steitz then discussed Resolution No. 2020-04 regarding the District bargaining unit and the change where Battalion Chiefs are no longer in the union. All Directors previously reviewed the Resolution several times each and it was read at the meeting by Director Viviano. After a brief discussion it was

*Moved by Director Grimes and seconded by Director Ascherman* to adopt the Resolution as presented. The motion was approved and unanimously carried 3-0. The Resolution will be signed by Chairwoman Viviano and Secretary Ascherman.

**NEW BUSINESS**

Chief Steitz discussed the Collateralization Report. All banks that currently have funds invested by the District for amounts in excess of the \$250,000.00 FDIC coverage limits provided collateralization reports. This information verifies the deposited funds are 100% collateralized. As of June 30, 2020, the amount of funds protected by FDIC insurance was \$503,689.34.

**CHIEF'S REPORT**

Chief Steitz reported the District assisted on four (4) working structure fires on July 4, 2020. All were out of the District. Different units responded at different times, did a great job and there were no injuries. Before July 4, the District assisted on a structure fire in Eureka, Missouri. It was an unusual situation with a hidden fire which was difficult to extinguish. Battalion Chief Mike Martin recognized the severity of the problem, pulled the crews out of the building and using positive pressure ventilation was able to locate the fire and extinguish it. It was extremely hot that day and some other district firefighters were overcome by the heat. All Fenton firefighters made it through the fire and there were no injuries. There was also a tractor trailer fire at Estes Company in Fenton with aerosol cans in the trailer and it was extinguished.

Chief Steitz also spoke on the promotion article in the collective bargaining agreement (CBA), Article 42. It has been completed and is ready for review by legal. At the next Board meeting it will be reviewed and if accepted the Board will sign off and it will be added to the CBA. Contract negotiations between the firefighters and the District are going well and moving forward. There was also one District employee who tested positive for COVID. The employee was quarantined per CDC guidelines.

Assistant Chief Kaminski stated she and Chief Mueller are working on the District testing for the promotional process.

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**SHOP STEWARD REPORT**

Joe Boushard reported the contract negotiations are going well but have been slowed recently by the COVID pandemic.

**PUBLIC COMMENT**

There was no public comment at this time.

Director Ascheman then questioned items on the Billing Report which related to civil unrest. He asked if the District might receive any type of reimbursement for these costs. Chief Kaminski responded that because there was no declaration of disaster the District would not be in line for any type of reimbursement. However, Chief Kaminski has kept receipts to support the charges in case the situation changes in the future.

**NEXT BOARD MEETING DATE**


Wednesday, July 29, 2020 at 4:00 p.m.

**ADJOURNMENT**


There being no further business before the Board of Directors for the regular meeting, it was

**Moved by Director Grimes and seconded by Director Ascheman** to adjourn the regular Board meeting. The motion was approved and unanimously carried 3-0.

Respectfully submitted and attested to by:

  
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Beth L Viviano, Chairwoman

  
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Jennifer Grimes, Treasurer

  
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Tom Ascheman, Secretary