

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**January 29 2020**

Page 1 of 5

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, January 29, 2020, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Acting Chairwoman Jennifer Grimes called the meeting to order at 4:00 p.m.

**ROLL CALL:**

The following Directors answered Roll Call:

Beth L. Viviano (via telephone)  
Jennifer Grimes  
Thomas Ascheman

Also present was:

Tom Steitz	District Chief
Steve McKinney	Shop Steward

Acting Chairwoman Grimes ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular and closed meeting held January 15, 2020 were presented and it was

***Moved by Director Ascheman, and seconded by Director Viviano*** to approve the minutes of the regular and closed meeting held January 15, 2020. Motion approved and unanimously carried 3-0.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**January 29, 2020**

Page 2 of 5

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**APPROVAL OF BILLS**

Chief Steitz presented the Board with the bills for review and payment, which totaled \$335,819.72. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

*Moved by Director Ascheman, and seconded by Director Viviano, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.*

**TREASURER'S REPORT**

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, Bond Accounts, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 1/15/20</u>	<u>Balance as of 1/29/20</u>
General	\$11,964,413.35	\$11,577,851.48
Ambulance	\$3,961,620.12	\$3,499,757.78
Dispatch	\$654,284.39	\$449,064.03
Pension	\$524,172.62	\$524,172.62
Capital Project		
2019	\$18,221,992.08	\$18,183,851.28
Debt Services	\$1,022,601.14	\$1,022,601.14
HRA	\$6,222.25	\$6,222.25
FSA	\$5,758.38	\$7,385.65

After discussion, it was

*Moved by Director Ascheman and seconded by Director Viviano to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.*

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**January 29, 2020**

Page 3 of 5

---

**OLD BUSINESS**

Roy Mangan, with ArchImages, discussed the recommendation to hire Lawlor Construction Company with one (1) alternative for a total price of \$4,626,900.00. Legal Counsel has reviewed and approved the AIA. After discussion, it was

*Moved by Director Ascheman, and seconded by Director Viviano* to accept the recommendation of the committee, hire Lawlor Construction Company and approve the AIA as presented. Motion passed and unanimously carried 3-0. A copy of the AIA is attached hereto and made a part hereof.

Fire Marshal Thiemann next advised the Board the City of Fenton approved the Special Use Permit for Station #2 in Fenton Logistics Park.

**NEW BUSINESS**

Battalion Chief Andy Anderson presented the Battalion Chief's report for A Shift. He indicated they ran approximately 1/3<sup>rd</sup> of the approximately 5000 calls for the District and had 1300 hours of training not to include training for physical fitness. Battalion Chief Anderson advised his shift had three (3) people successfully complete their probationary periods and one (1) promoted to Lieutenant. He noted he is currently working to take over the District's hazardous materials responsibilities.

Fire Marshal Thiemann next presented the Fire Marshal's Office report on permitting and building within the District. A copy of his report is attached hereto and made a part hereof.

Kim Smith next addressed the recent new hire testing procedure for the position of private. She indicated testing was held on January 21 and 22, 2020. Forty-two (42) people applied, thirty-two (32) tested Twenty-Six (26) resumes were reviewed and ultimately reduced it down to thirteen (13) applicants to interview. One (1) accepted another job so twelve (12) will be interviewed on February 18 and 19, 2020.

**CHIEF'S REPORT**

Chief Steitz presented the authorizations to reinvest the current certificate of deposit at Simmons Bank for a period of twelve (12) months at the rate of 1.7%.

**Fenton Fire Protection District**

***Meeting of the Board of Directors***

**January 29, 2020**

Page 4 of 5

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Chief Steitz next indicated the Board and Trustees had been signed up for membership in the IFEBP for pension training.

Chief Steitz then advised that several employees are currently on District related trips, including trips to train to become accreditation managers and trips to Pierce manufacturing facilities.

Chief Steitz next applauded A Shift for their efforts during the recent shooting stand off in the city of Fenton.

**SHOP STEWARD'S REPORT**

Steve McKinney advised the Blood drive was a huge success exceeding all expectations. It was so successful that the group wants to come back for another drive in March 2020.

Shop Steward McKinney advised the Community Outreach Trivia Night will be held on March 13, 2020, beginning at 6 p.m. at Andre's West.

Shop Steward McKinney also advised the Board the Shop recently installed a wheelchair ramp for a resident.

**NEXT MEETING DATE**

Wednesday, February 12, 2020 at 4:00 p.m.

There being no further public comment or further business, at 4:34 p.m. a motion was made to suspend the regular meeting for purposes of going into Closed Session pursuant to Section 610.021 (1) and (3) RSMo. After discussion, it was

*Moved by Director Ascheman and seconded by Director Viviano* to go into Closed Session for purposes of privileged communications and personnel to Section 610.021 (1) and (3) RSMo. Motion approved and carried 3-0, Viviano – yea, Grimes – yea, Ascheman - yea.

At 5:16 p.m., Director Ascheman moved to reopen the regular meeting of the Fenton Fire Protection District Board of Directors.

**Fenton Fire Protection District**

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Page 5 of 5

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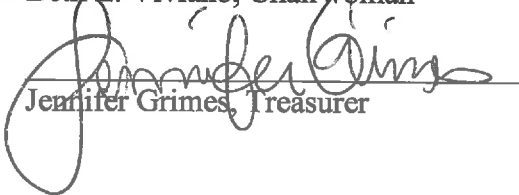
**ADJOURNMENT**

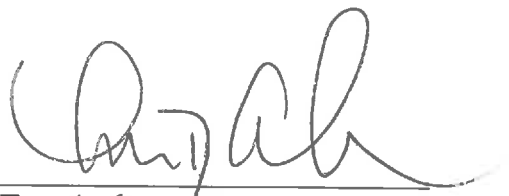
There being no further business before the Board of Directors, at 5:17 p.m., it was

*Moved by Director Ascheman, and seconded by Director Viviano* to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

  
Beth L. Viviano, Chairwoman

  
Jennifer Grimes, Treasurer

  
Tom Ascheman, Secretary