

Fenton Fire Protection District

Meeting of the Board of Directors

September 25, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 25, 2019, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Rick Rognan	District Accountant
Joe Boushard	Shop Steward
Steve McKinney	Assistant Shop Steward

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular and closed meeting held September 11, 2019 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular and closed meeting held September 11, 2019. Motion approved and unanimously carried 3-0.

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APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$321,601.48. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Simmons

<u>Fund</u>	<u>Balance as of 9/11/19</u>	<u>Balance as of 9/25/19</u>
General	\$9,074,566.90	\$8,724,508.82
Ambulance	\$2,775,442.28	\$2,846,611.23
Dispatch	\$422,289.80	\$417,956.40
Pension	\$6,338.47	\$6,338.47
Capital Project		
2019	\$18,312,448.53	\$18,284,586.27
Debt Services	\$100.75	\$100.75
HRA	\$4,286.35	\$2,554.00
FSA	\$2,440.06	\$3,789.60

After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

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PUBLIC NOTICE

Rick Rognan presented the amended property tax rates to be set by the District for the purpose of producing revenues which will budget for the fiscal year beginning January 1, 2020, to be collected from the property tax. Mr. Rognan noted that each tax rate, Residential, Agricultural, Commercial and Personal Property, are determined by dividing the amount of revenue required by the current year assessed valuation (less any tax increment finance district). The result is then multiplied by 100 so the tax rate will be expressed in cents, per \$100.00 of assessed valuation. Mr. Rognan advised that all rates will be rolled back with Hancock due to the increase in assessments. He further noted that Residential and Commercial were rolled back for all funds but with the addition of the Debt Service Fund the overall tax rate increased \$0.1750. In all there will most likely be 17.52%, or \$2,425,862.00 more in total tax assessments to begin the budget for 2020 than 2019.

Mr. Rognan presented the combined total tax rates for all funds, including General, Pension, Dispatch, Debt Services and Emergency Medical Service for 2018 for each individual tax rate (Residential, Agricultural, Commercial and Personal Property) as follows:

<u>Residential</u>	<u>Agricultural</u>	<u>Commercial</u>	<u>Personal Property</u>
1.4430	1.4410	1.4380	1.5350

Mr. Rognan also discussed the need to review the \$20,548,410.00 in TIFS and the subjected reimbursement according to the previously approved Senate Bill 870 Reimbursement Rate for Chapter 99, 100 and 353 TIFS.

Chairman Viviano called for discussion and public comment, there being none, Resolution 19-02, the amended property tax rates to be set by the District for the purpose of producing revenues, was presented and after discussion it was

Moved by Director Grimes, and seconded by Director Ascheman to adopt Resolution 19-02 setting the 2019 rate. Motion approved and unanimously carried 3-0.

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OLD BUSINESS

Assistant Chief Kaminski advised there was not much to report. She indicated training was taking place at the house by Station #3 and Arch Images is currently working on designs for Station #1 and Headquarters.

NEW BUSINESS

Mr. Rognan presented the Financial Report and Statements as of August 31, 2019. He indicated that with timing items the District used 65.57% of the general fund budget, or was (1.03%) under budget year to date, or (\$79,221.00); and 66.10% of the ambulance fund budget, or was (0.50%) under budget year to date, or (\$15,977.00).

Mr. Rognan indicated that for the eight (8) month period year versus last year, the District had \$266,164.00, or 2.94% more in tax revenue and miscellaneous and bond refinancing income. The District had expenditures over revenues in the amount of (\$187,723.00). The District has a reserve of 11.46 months compared to 6.48 months last year.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of August 31, 2019. Motion approved and unanimously carried 3-0.

Chief Steitz next presented the Summit Ridge Estates Hydrant Resolution for a twenty-five (25) home development. It would require the installation of two (2) hydrants at the development. After discussion, it was

Moved by Director Ascheman, and seconded by Director Grimes to adopt the Summit Ridge Estates Hydrant Resolution. Motion approved and unanimously carried 3-0.

Deputy Chief McCarthy next addressed the need to purchase two (2) Stryker/Physio LifePak 15 Cardiac Monitors. He noted there was \$400,000.00 currently budgeted for monitors. DC McCarthy said the District currently has eight (8) monitors but with the addition of the new apparatus there will be the need for more. He would like to go through the Savvik Buying Group

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in Wisconsin where we could get two (2) monitors for \$60,705.00. Legal Counsel advised that so long as the buying group would disclose their bidding requirements the District could utilize the buying groups pricing. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascherman to approve the purchase of two (2) Stryker/Physio LifePak 15 Cardiac Monitors through the Savvik Buying Group. Motion approved and unanimously carried 3-0.

CHIEF'S REPORT

Chief Steitz advised the command staff participated in the Rockwood School District's Safety Event and all went well.

Chief Steitz further reported Assistant Chief Kaminski along with himself attended Mr. Rognan's class on TIFS and will begin to track various municipalities meetings and agendas with annual notifications to those same municipalities and taxing agencies.

Chief Steitz also reported the District will participate in the annual Hot Dogs and Hero's event at Chesterfield Plaza with all proceeds going to a Monarch firefighter with prostate cancer.

Chief Steitz also discussed the recent news release surrounding the remarkable births of eight new babies in the District and 2020 crew changes. He noted they would be minimal this year.

Chief Steitz presented the Board with the Avarad Plaque and Certificate of Appreciation received on behalf of the District by the State Fire Marshal for being one of seven accredited Districts or Departments in the State of Missouri. He noted the District was the smallest agency to receive the award.

Assistant Chief Kaminski next advised the crews had a water rescue yesterday with the new boat and everything went well.

SHOP STEWARD'S REPORT

Joe Boushard reported the Shop's golf tournament was this coming Friday at Paradise Valley Golf Course and mentioned the annual Pink T-Shirt design remained on sale.

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PUBLIC COMMENT

Tom Quarnstrom, with Paul Davis, representing a business located off of Horan and Larkin Williams discussed the current flooding issues and MSD position relative to the flooding creek through the business district located in the area. Mr. Quarnstorm discussed the District's ability to work with the City of Fenton Board of Alderman to help reach a resolution to the on-going damns and other obstacles causing flooding and extreme damage to area businesses of over \$600,000.00. The Board thanked Mr. Quarnstrom for his time and concern.

NEXT MEETING DATE

Wednesday, October 9, 2019 at 4:00 p.m.

ADJOURNMENT


There being no further business before the Board of Directors, at 5:03 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting.
Motion approved and unanimously carried 3-0.

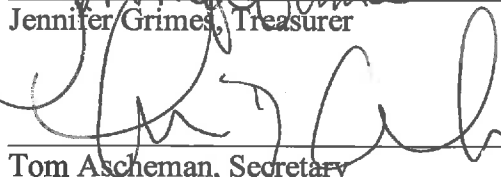
Respectfully submitted and attested to by,



Beth L. Viviano, Chairwoman



Jennifer Grimes, Treasurer



Tom Ascheman, Secretary