

FENTON FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

August 28, 2019

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 28, 2019, at the Fenton Fire Protection District, Firehouse # 1, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:01 p.m.

ROLL CALL:

The following directors were present for Roll Call:

Beth L Viviano

Jennifer Grimes

Tom Ascheman

Also present were:

Chief Tom Steitz District Fire Chief

Gary Wolfe District Legal Counsel

Romona Kaminski District Assistant Fire Chief

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held August 14, 2019 were presented for review. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman to approve the minutes of the regular meeting held August 14, 2019. The motion was approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled \$371,540.15. This list of bills is attached hereto and made a part of the minutes to the meeting. After discussion, it was

moved by Director Grimes and seconded by Director Ascheman to approve the bills for payment and ratification. The motion was approved and unanimously carried 3-0.

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TREASURER'S REPORT

Chief Steitz next presented the Board with the Treasurer's Report on balances of accounts, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, 2019 Capital Project, Debt Services, HRA and FSA funds. Balances since last meeting are:

	<u>Balance as of 8/14/19</u>	<u>Balance as of 8/28/19</u>
General	\$9,161,679.79	\$8,779,911.11
Ambulance	\$2,924,042.08	\$2,734,435.87
Dispatch	\$425,701.90	\$420,815.21
Pension	\$4,849.39	\$4,849.39
Capital Project 2019	\$18,422,817.63	\$18,280,067.71
Debt Services	\$100.54	\$100.54
HRA	\$3,090.39	\$6,107.83
FSA	\$5,481.07	\$3,236.43

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to receive the Treasurer's Report as presented. The motion was approved and unanimously carried 3-0.

OLD BUSINESS

Assistant Chief Kaminski reported the demolition of fire house #3 was moving forward.

Next, Chief Steitz discussed the Pension Plan Restatement Resolution 19-01 which had been previously reviewed by the Board and approved by legal counsel.

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve Pension Plan Restatement Resolution 19-01. The motion was approved and unanimously carried 3-0.

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NEW BUSINESS

Next, District accountants Rognan and Associates reported on the July 2019 financial report presented by Mr. Rick Rognan. Mr. Rognan reported on the 2019 financials as compared to the 2018 numbers which showed where the District was either over or under budget on most line items and in very good financial shape. Analysis of the General Fund, Ambulance Fund and Dispatch Fund revenues and expenditures were discussed in detail for 2018 and 2019 and as to expected changes in the remainder of 2019. Mr. Rognan mentioned the District's move of money to earn more interest away from Commerce Bank and the positive impact on Fund revenues as a result.

In addition, Mr. Rognan discussed the Fire District Public Hearing Notice and confirmed the September 25, 2019 hearing date was agreeable to the Board. The purpose of the hearing is to discuss the tax rate set to produce revenues for the District.

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to approve the Public Hearing Notice for September 25, 2019. The motion was approved and unanimously carried 3-0.

Next, Fire Marshal Chris Thiemann reported on the two (2) bids received by the District for the demolition work at 1625 Smizer Mill Road. Because the difference in the amount of the bids was significant, Fire Marshal Thiemann sent a detailed questionnaire to each of the two (2) companies who bid the work to see if there was a difference in the scope of the work to be provided. Answers to the questions were sent to the District and it became obvious the company from Perryville, Missouri was not going to provide the scope of services necessary for the project and this explained the level of its initial bid. The Board, Chief Steitz and Fire Marshal Thiemann discussed the bids and the work to be performed for the House #3 demolition.

after discussion, it was

Moved by Director Grimes and seconded by Director Ascherman to accept the Marschel Wrecking bid as the best bid for the House #3 demolition. The motion was approved and unanimously carried 3-0.

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CHIEF'S REPORT

Chief Steitz reported there was a house fire in High Ridge where several pieces of District equipment responded. During the recent heavy rains, there were multiple flash flood water rescues necessary and he detailed a driver on Meramec Station Road who had to be removed from her car and taken to safety. The new District rescue boat has been in the Meramec River twice recently for training. The retirement party for District Deputy Chief Sutton went very well and Chief Sutton was appreciative of the effort. Chief Steitz also mentioned that District overtime was up recently but it was not a concern.

SHOP STEWARD REPORT

There was no Shop Steward Report.

PUBLIC COMMENT

There was no public comment at this time.

NEXT BOARD MEETING DATE

Wednesday, September 11, 2019 at 4:00 p.m.

ADJOURNMENT

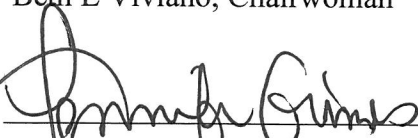
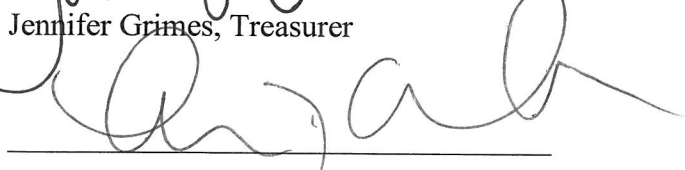
There being no further discussion in the meeting, it was

Moved by Director Grimes and seconded by Director Ascheman to adjourn the regular District meeting. The motion was approved and unanimously carried 3-0.

Respectfully submitted and attested to by:



Beth L Viviano, Chairwoman


Jennifer Grimes, Treasurer
Tom Ascheman, Secretary