

**FENTON FIRE PROTECTION DISTRICT**  
**MEETING OF THE BOARD OF DIRECTORS**

**September 11, 2019**

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A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, September 11, 2019, at the Fenton Fire Protection District, Firehouse # 1, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth Viviano called the meeting to order at 4:01 p.m.

**ROLL CALL:**

The following directors were present for Roll Call:

Beth L Viviano  
Jennifer Grimes  
Tom Ascheman

Also present were:

Chief Tom Steitz	District Fire Chief
Gary Wolfe	District Legal Counsel
Romona Kaminski	District Assistant Fire Chief

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

**APPROVAL OF THE MINUTES**

The minutes from the regular meeting held August 28, 2019 were presented for review. After discussion, it was

*Moved by Director Grimes and seconded by Director Ascheman* to approve the minutes of the regular meeting held August 28, 2019. The motion was approved and unanimously carried 3-0.

**APPROVAL OF BILLS**

Chief Steitz presented the Board with the bills for review and payment, which totaled \$137,692.14. This list of bills is attached hereto and made a part of the minutes to the meeting. After discussion, it was

*moved by Director Grimes and seconded by Director Ascheman* to approve the bills for payment and ratification. The motion was approved and unanimously carried 3-0.

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**TREASURER'S REPORT**

Chief Steitz stated the District received a tax check in the amount of \$20,662.76 and then presented the Board with the Treasurer's Report on balances of accounts, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, 2019 Capital Project, Debt Services, HRA and FSA funds. Balances since last meeting are:

	<u>Balance as of 8/28/19</u>	<u>Balance as of 9/11/19</u>
General	\$8,959,982.66	\$9,042,316.51
Ambulance	\$2,864,097.02	\$2,684,552.16
Dispatch	\$423,743.14	\$419,524.46
Pension	\$4,840.19	\$6,338.47
Capital Project 2019	\$18,330,840.01	\$18,301,476.83
Debt Services	\$100.54	\$100.75
HRA	\$6,107.83	\$4,286.35
FSA	\$3,236.43	\$2,440.06

after discussion, it was

*Moved by Director Grimes and seconded by Director Ascherman* to receive the Treasurer's Report as presented. The motion was approved and unanimously carried 3-0.

**OLD BUSINESS**

Assistant Chief Kaminski reported there was a meeting at Fire House #3 involving District IT, which is getting closer to a finished product for what is needed. The District continues to move forward on demolition of House #3 and Fire Marshal Thiemann spoke and stated asbestos removal will begin on September 17 or 18 and once utilities are disconnected Deputy Chief Mueller will conduct training with firefighters at the site. Demolition will start after the training session on or about September 30 and should be completed in about five (5) days. The demolition company will attempt to complete grading of the site so that it is close to the finished grade site, which may save steps in the construction process and save money for the District.

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**NEW BUSINESS**

Firefighter Joel Cooper requested an extension of his employment with the District past the normal retirement age to at least April 1, 2021. The Board acknowledged the request and agreed to this employment extension.

**CHIEF'S REPORT**

Chief Steitz reported there were two (2) building fires that the District personnel responded to. One in High Ridge where the building was fully involved and District equipment 1334, 1314 and 1302 responded. The other fire was in Pacific, Missouri and involved several persons trapped in the building and resulted in a fatality.

There was an incident with a school bus carrying a soccer team and the bus had overheated brakes requiring assistance from the District. In addition to attending to the bus, the District used several pieces of equipment to transport the soccer players to their game and the Chief applauded this cooperation by the District.

Chief Steitz reported District vehicle 1394 was placed in service and will be used as a spare. The District Trailblazer was purchased by Battalion Chief Anderson for \$1,650.00. The District will conduct Platform training with St. Clare. The District Safety Conference will be held at Rockwood School District on September 12, 2019 and this will involve training with school district teachers.

Finally, Chief Steitz asked for a moment of silence in remembrance of the September 11, 2001 attack on the United States and World Trade Center.

**SHOP STEWARD REPORT**

Joe Boushard reported the Pink Shirts were now for sale on the District website at [ffco.org](http://ffco.org). The goal is to sell as many as they can and make a donation to St. Clare Hospital. He reported there were two (2) near drownings on the Meramec River recently so the firefighters found life vests, which were on sale at about 70% off and they purchased about twenty (20) vests which will be offered to the public next spring.

**PUBLIC COMMENT**

There was no public comment at this time.

**NEXT BOARD MEETING DATE**

Wednesday, September 25, 2019 at 4:00 p.m.

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There was a need to have a closed session following the meeting so at 4:17 p.m. it was,

**Moved by Director Grimes and seconded by Director Ascheman** to adjourn the regular District meeting and move to a closed session. The motion was approved and unanimously carried 3-0.

**ADJOURNMENT**

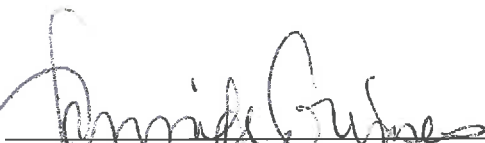
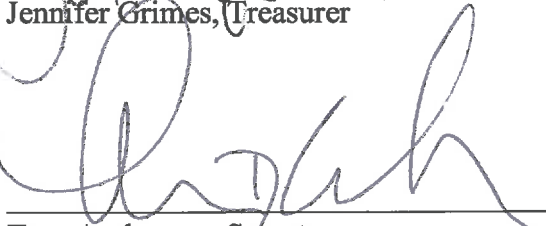
Following the adjournment of the Closed Session of the September 11, 2019 Board meeting at 4:46 p.m. and there being no further business before the Board of Directors for the regular meeting, it was

**Moved by Director Grimes and seconded by Director Ascheman** to adjourn the regular Board meeting. The motion was approved and unanimously carried 3-0.

Respectfully submitted and attested to by:



Beth L Viviano, Chairwoman

  
Jennifer Grimes, Treasurer  
Tom Ascheman, Secretary