Fenton Fire Protection District

Meeting of the Board of Directors

August 22, 2018

A meeting of the Board of Directors of the Fenton Fire Protection District (hereinafter called the "District") was held on Wednesday, August 22, 2018, at the Fenton Fire Protection District, 845 Gregory Lane, Fenton, Missouri 63026.

Chairwoman Beth L. Viviano called the meeting to order at 4:00 p.m.

ROLL CALL:

The following Directors answered Roll Call:

Beth L. Viviano
Jennifer Grimes
Tom Ascheman

Also present was:

Chief Tom Steitz	District Fire Chief
Romona Kaminski	District Assistant Chief
Daniel McLaughlin	District Legal Counsel
Doug Ruse	Shop Steward
Rick Rognan	District Accountant

Chairwoman Viviano ruled that a quorum was present and called the meeting to order.

APPROVAL OF THE MINUTES

The minutes from the regular meeting held August 8, 2018 were presented and it was

Moved by Director Grimes, and seconded by Director Ascheman to approve the minutes of the regular meeting held August 8, 2018. Motion approved and unanimously carried 3-0.

APPROVAL OF BILLS

Chief Steitz presented the Board with the bills for review and payment, which totaled $310,234.16. The list of bills is attached hereto and made a part hereof the minutes to the meeting. After discussion, it was

Moved by Director Grimes and seconded by Director Ascheman, to approve the bills for payment and ratification. Motion approved and unanimously carried 3-0.

TREASURER'S REPORT

Chief Steitz presented the Board with the Treasurer's Report on balances of account, deposits, payments and transfers for the General, Ambulance, Dispatch, Pension, HRA and FSA Funds. Balances since last meeting are:

Reliance

Fund	Balance as of 8/8/18	Balance as of 8/22/18
General	$6,667,892.91	$6,303,050.98
Ambulance	$2,074,994.47	$1,896,793.79
Dispatch	$314,466.75	$303,883.44
Pension	$2,811.38	$2,811.38
HRA	$1,886.22	$1,886.22
FSA	$8,327.19	$6,911.51

After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to receive the Treasurer's Report as presented. Motion approved and unanimously carried 3-0.

OLD BUSINESS

Chief Kaminski reported that mailers went out on Thursday, August 16th as well as signs going up and the website going live. She noted there were several views of the video and the District has received four (4) calls in response. The first Townhall meeting is scheduled for August 28, 7 p.m. at Station #2. The Board plans on attending the Fenton City Council meeting prior to the Townhall to invite the elected officials to attend.

NEW BUSINESS

Rick Rognan presented the 2018 Public Hearing Notice and reviewed the proposed tax rates.

The Board agreed to hold the Public meeting to set the tax rates on September 20, 2018 at 4 p.m. Chief Steitz will publicize the meeting. Mr. Rognan again reviewed the 2018 preliminary numbers compared to Post BOE, for July 1, 2017; overall, there is a preliminary increase in total assessments of $12,517,893.00 or 1.23%. State CPI is 2.1%.

Mr. Rognan noted the tax rates for 2018 as follows: Residential – 1.3670 (decrease of 0.0020); Agriculture – 1.2040 (decrease of 0.0090; Commercial – 1.3600 (increase of 0.0040) and Personal Property – 1.3610 (decrease of 0.0050). After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to set the Public meeting to set the tax rates on September 20, 2018 at 4 p.m. Motion approved and unanimously carried 3-0.

Mr. Rognan presented the Financial Report and Statements as of July 31, 2018. He indicated that with timing items the District used 57.43% of the general fund budget, or was (0.87%) under budget year to date, or ($72,424.00); and 53.92% of the ambulance fund budget, or was (4.38%) under budget year to date, or ($137,640.00). Mr. Rognan noted that revenue components for 2018 have not been met for the first seven (7) months compared what has been budgeted but he believes the District will be on budget by year end as currently there is revenue over expenditures of $231,726.00.

Mr. Rognan indicated that for the seven (7) month period year versus last year, the District had $3,190,560.00, or 61.61% more in tax revenue and miscellaneous and bond refinancing income for a total of $2,864,349.00 total revenues. The District had revenues over expenditures in the amount of $1,975,754.00. The District has a reserve of 6.46 months.

The report is attached hereto and made a part hereof the minutes to this meeting. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept and approve the report and financial statements of the District as of July 31, 2018. Motion approved and unanimously carried 3-0.

Chief Steitz next discussed the bid proposals opened on July 11, 2018 for a new ambulance. Deputy Chief McCarthy and the EMS Committee recommends the 2019 Ford AEV from American Response Vehicles. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to accept the bid of American Response Vehicles for $217,696.00. Motion approved and unanimously carried 3-0.

Chief Steitz then presented the bids for opening for the new 1302 Command Vehicle. He noted there were only two (2) bids received. One from HGAC Buy for $46,221.00; and another from Don Brown Chevrolet for $42,677.60. The proposals will be sent to the committee for review.

Chief Steitz next discussed the need to put the hydraulic rescue tools out for bid. He noted this is a budgeted item for $75,000.00. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to put the hydraulic tools out to bid. Motion approved and unanimously carried 3-0.

Chief Steitz then updated the Board on his search for a 100' platform truck. He noted he was able to locate a used 2011 Spartan Crimson 100' platform truck from the Voorhees Village Volunteer Fire Department in New Jersey, with 10,000 miles on it. The original listing price was $625,000.00 and he was able to negotiate a purchase price of $575,000.00. New apparatus such as this typically cost $1,300,000.00. After discussion, it was

Moved by Director Grimes, and seconded by Director Ascheman to authorize the purchase of the 2011 Spartan Crimson 100' platform truck from the Voorhees Village Volunteer Fire Department in the amount of $575,000.00 subject to inspection. Motion approved and unanimously carried 3-0.

Chief Steitz indicated Captain Watkins and Martin will be flying down to inspect the truck next week. The District will present a $50,000.00 down payment to secure the apparatus and if approved through inspection the District will wire the remaining balance.

Deputy Chiefs Mueller and McCarthy presented their Quarterly Deputy Chiefs reports. DC Mueller advised there has been a total of 6,700 training hours towards ISO, or 117 per person. DC Muller discussed the various trainings the crews have been engaged in as well as upcoming training on the new platform truck. DC McCarthy discussed training hours as well noting there has been 1,700 hours qualified for CEU training for re-licensure. He discussed the new and refurbished airway mannequins purchased and advised the crews had sixteen (16) cardiac saves in the field. DC McCarthy then discussed the continued epidemic with opioid (heroine) overdoses and the use of Narcan. He advised the Board the District is working with a group called "Mo Hope" for distribution of Narcan to homes with individuals who have offenders that leave treatment centers.

CHIEF'S REPORT

Chief Steitz advised the Board on various crew responses. One in Twin Oaks assisting the Valley Park Fire Protection District and another in High Ridge that was a residential fire with vehicles engulfed in flames.

Chief Steitz also advised the Board that he, Assistant Chief Kaminski and DC McCarthy attended the DePaul East-Central Regional meeting. He indicated it was a productive meeting.

Chief Steitz next reported on the current bat and brown recluse issue at Station #1. He noted exterminators would be coming tomorrow to address.

SHOP STEWARD'S REPORT

Doug Ruse advised the Shop was having a Mouse Race on September 7, 2018 for Operation Warm as well as a golf tournament on September 24, 2018, at Paradise Valley to benefit the Community Outreach.

NEXT MEETING DATE

Wednesday, September 12, 2018 at 4:00 p.m.

ADJOURNMENT

There being no further business before the Board of Directors, at 4:42 p.m., it was

Moved by Director Grimes, and seconded by Director Ascheman to adjourn the meeting. Motion approved and unanimously carried 3-0.

Respectfully submitted and attested to by,

Beth L. Viviano, Chairwoman

Jennifer Grimes, Treasurer

Tom Ascheman, Secretary